

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**AVIATION COMMITTEE**

**Date:** February 3, 2021

**Time:** 8:30 a.m. (in person & virtual)

**Present:** Maribeth Gabert, Larry Lautenschlager, Thomas Konetzke & Koby Schellenger

**Excused:** Robert Warnke

**Also Present:** Jim Schell, Airport Director, Peter Rausch, Maintenance & Operations Manager; Paul Duesterbeck, Cardinal Construction; Evan Barrett, Rob Sims & Lydia Werner, Mead & Hunt; Roger Kuick, Martin-Riley Architects; Sean Elliott & Jim Busha, EAA; Justin Rust, Basler Flight Service; Tricia Rathermel, GO-EDC; Terry Rushing, Fred Stadler & Tom Gabert, tenants

Meeting was called to order by Chairman Gabert at 8:30 a.m.

1. **Approve minutes of December 2, 2020:** Supv. Konetzke moved to approve them minutes of December 2, 2020, seconded by Supv. Lautenschlager. Motion carried 4/0.
2. **Public comments on agenda items or any item under the jurisdiction of this committee:** none
3. **Airport Director's Report:**
  - a) GA Terminal Project Update: Mr. Schell reported the building is now temporarily enclosed and being heated to allow for interior work to continue. Roof work is ongoing with the eastern EPDM roofing complete and the focus now shifting to the west roof and lobby canopy metal roof. The floor slab pours will begin later this week on the east side of the building which includes the meeting rooms and airport offices. Mr. Schell stated the project still remains under budget estimating at \$5.5 million and reminded everyone the pre-bid estimate was approximately \$7 million. Mr. Schell mentioned that Cardinal Construction would also give a presentation on their progress to date later in the meeting. Supv. Konetzke asked if we were planning on having a display in the building to the airport's history. Mr. Schell said that was correct, there are display cases built into the project and we are currently work with EAA on developing the content for them.
  - b) Master Plan Update: Mr. Schell stated there was a Tenant Advisory Group meeting last week to go over recent developments with the master plan. Mr. Schell stated we are still working on airfield alternatives to meet the needs of the tenants, users and the needs for AirVenture. Coordination between the Master Planning team, FAA, BOA and our stakeholders will continue until we have defined our preferred alternatives in the Master Plan.
4. **Terminal Project Presentation – Cardinal Construction:** Paul Duesterbeck of Cardinal Construction gave a brief power point presentation of the contractors and suppliers for the project and the sequence of the project, showing stages of the demo up until present. He explained the construction steps and stated the civil work outside of the building would begin this Spring, with ultimate project completion in June.
5. **Master Plan Presentation – Mead & Hunt:** Evan Barrett of Mead & Hunt stated they had a lot of good input and discussion at the Tenant Advisory Group meeting last week. Evan gave a recap of the Master Plan Project from June 2019 through present. Mr. Barrett spoke about the hot spots with the runways & taxiways, the many meetings/calls with the FAA. He relayed EAA's concerns on aircraft parking and operational flow during AirVenture with any future airfield alternatives we choose. Mr. Barrett also stated the FAA will only fund primary and secondary runways. Mr. Barrett discussed different concepts of future hangar development, runway and taxiway geometry and vehicle access roads. With the coordination and cooperation of everyone involved, the Master Plan will be finished this year and an airport layout plan update will follow.

6. **Tenant Advisory Group Report – Fred Stadler:** Mr. Stadler stated the meeting last week had good turn out and interest. Mr. Stadler stated most pilots look at runway layouts and no one would choose shorter runways.
7. **Operations & Maintenance Report – Pete Rausch:** Mr. Rausch stated the Airport is in the middle of the winter operations season. We have had numerous snow fall events in recent weeks and most of them require two to three days of clean-up. On January 11<sup>th</sup>, the Airport hired Dan Hoerig as one of the maintenance crew. Dan comes from the City of Oshkosh Sanitation/Streets division and comes with many good abilities for a good fit with the Airport. With two new employees on board, much of our focus is on cross training. This training will help our new employees understand the requirements needed to work on our maintenance crew. Mr. Rausch stated the next storm being predicted is going to produce mixed precipitation, this type of storm is our most challenging because of limited product for ice control on the airport.
8. **EAA Report:** Mr. Elliott stated EAA is committed to our continued, coordinated efforts on the Master Plan and acknowledged the large amount of interaction with FAA that it takes to get it completed. Mr. Busha stated they have streamlined advance purchase tickets for AirVenture and cancelled the Monday night concert for this year. There will be more people working on the grounds to keep things sanitized and clean and masks may be required. Numbers for the international visitors are predicted to be down. There will be a very nice WWII line-up and other events are coming along. One of the new changes is having, at times, two show centers in order to help spread spectators out.
9. **Chairman's Report:** Supv. Gabert is glad things are moving along with the new building and hopes it stays under budget.
10. **Committee Member Statements/Suggestions/Items for Future Agenda:** None.
11. **Set Next Meeting Date:** Next meeting is set for March 3, 2021.
12. **Adjourn:** Motion to adjourn was made by Supv. Konetzke, seconded by Supv. Lautenschlager. Motion carried 4/0. Meeting adjourned at 9:50 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Administrative Assoc.  
Wittman Regional Airport