

Winnebago County Board of Supervisors
Aviation Committee

Date: February 6, 2019

Time: 8:30 a.m.

Present: Maribeth Gabert, Robert Warnke & Thomas Konetzke

Excused: Harold Singstock & Larry Lautenschlager

Also Present: Jim Schell, Airport Director; Pete Rausch, Maint. & Ops. Manager; Rod McNeil & Justin Rust, Basler Flight Service; Audra Hoy, GOEDC; Jim Casper, EAA Flight Line Ops.; Wayne Daniels, Fred Stadler & Tom Gabert, tenants

Meeting was called to order by Chairman Gabert at 8:30 a.m.

1. **Approve Minutes of January 2, 2019:** Supv. Konetzke moved to approve the minutes of January 2, 2019, seconded by Supv. Warnke. Motion carried 3/0.
2. **Public Comments on Agenda Items:** None
3. **Airport Director's Report:**
 - a. *Master Plan Project Update:* Mr. Schell stated he has a draft scope for the Master Plan project from Mead & Hunt and he will be reviewing it with the Bureau of Aeronautics and his staff. The next step after establishing the scope for the project will be to negotiate a fee and proceed.
 - b. *Terminal Project Update:* Mr. Schell reminded the committee of the options analysis he spoke about in the November meeting. Mr. Schell stated there will be a joint Aviation and Facilities & Property Management Committee meeting on Tuesday, February 12th at 9:00 a.m. At this meeting they will briefly recap the process to date and discuss the long term facility needs of the Airport.
 - c. *Public Relations Update:* Mr. Schell informed the committee of his continuation of educating the public and various community groups about the Airport. In January, Mr. Schell gave presentations to the GO-EDC Board and at the County Board Special Orders meeting. Mr. Schell noted there were many good questions asked, especially at the County Board Meeting. Mr. Schell will also be doing another presentation for the Chamber Economic Development Council and will speak at an EAA Chapter 252 meeting in April. The Airport also had a booth at the Business Expo which was put on by the Oshkosh Chamber of Commerce. Mr. Schell partnered with EAA and NextJen Studios and feels the event was extremely successful. Mr. Schell thanked Hertz Car Rental, Basler Turbo Conversions, NewView Technologies, Sonex Aircraft, Hilton Garden Inn and EAA for their generous raffle item donations.
4. **Discuss & Approve a budget transfer in the amount of \$12,958.00 from the Airport's Operating budget to the capital budget for the purchase of Fire Station equipment:** Mr. Schell stated this is a similar request to one which was done in 2018 to replace self-contained breathing apparatus equipment at the Fire Station. Supv. Warnke motioned to approve the transfer, seconded by Supv. Konetzke. Motion carried 3/0.
5. **Airport Operations Report – Pete Rausch:** Mr. Rausch explained to the committee what the 2019 snow season has been like thus far with snow plowing and ice control. There has been quite a lot of ice control to deal with due to freezing precipitation and the winds have caused quite a bit of drifting after nearly every snow storm. Through all of the challenging weather, the Airport has remained open and operational for all of its users, which is a large credit to our dedicated maintenance staff.
6. **EAA Report:** None
7. **Tenant Advisory Group Update – Fred Stadler:** Mr. Stadler stated the group had a good turnout at the January meeting. Also in attendance were Supv. Gabert and Chip Dyni, air traffic control tower manager. Discussions were on the Airport Master Plan and potential hangar development areas. Mr. Stadler stated he heard positive feedback on the new Airport newsletter. Supv. Gabert was in attendance at the meeting and feels this is a good group with good advisory ideas.
8. **Chairman's Report:** Supv. Gabert reminded everyone of the joint meeting on February 12th and stated this needs to move forward.
9. **Committee Member Statements/Suggestions/Items for Future Agenda:** Supv. Warnke asked everyone to come to the joint meeting.
10. **Set Next Meeting Date:** Next meeting is set for March 6, 2019.
11. **Adjourn:** Motion to adjourn was made by Supv. Konetzke, seconded by Supv. Warnke. Motion carried 3/0. Meeting adjourned at 8:52 a.m.

Respectfully submitted,
Diana M. Ulrich
Administrative Associate
Wittman Regional Airport