

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

Date: February 7, 2018

Time: 8:30 a.m.

Present: Maribeth Gabert, Thomas Konetzke & George Scherck

Excused: Robert Warnke & Harold Singstock

Also Present: Peter Moll, Airport Director; Rod McNeil & Justin Rust, Basler Flight Service; Audra Hoy, GO-EDC;
Matt Yentz, Strand Assoc.; Jim Busha, Sean Elliott & Jim Casper, EAA; Larry Last, Fred Stadler,
Tom Gabert and Dale Kussrow, tenants

Meeting was called to order by Vice-Chairman Gabert at 8:30 a.m.

1. Public Comments on Agenda Items: Mr. Last gave the committee a hand-out and asked for it to be put on the next agenda.
2. Approve Minutes of December 6, 2017: Mr. Konetzke moved to approve the minutes of December 6, 2017, seconded by Mr. Scherck. Motion carried 3/0.
3. Airport Director's Report:
 - a. Aviation Business Park Taxiway Project Update & Introduction of Project Engineer, Matt Yentz: Mr. Moll stated the Bureau of Aeronautics is requesting a letter from County Executive Harris for the project to move forward and the letter should go out sometime next week. Mr. Moll introduced Matt Yentz of Strand Associates and stated that Matt will be the engineer for the taxiway project; he was also the engineer for the Aviation Business Park project with the City of Oshkosh. Matt briefly spoke with the committee regarding himself and the project.
4. Discuss/Approve Ground Lease Agreement for Ben Jacobs: Mr. Moll discussed the lease with the committee. Mr. Scherck motioned to approve the lease, seconded by Mr. Konetzke. Motion carried 3/0.
5. Discuss/Approve Utility Easement with WIN: Mr. Moll discussed the easement with the committee. Mr. Konetzke motioned to approve the easement, seconded by Mr. Scherck. Motion carried 3/0.
6. Report from Proposed Airport Tenant Advisory Committee, Audra Hoy: Ms. Hoy stated that the proposed advisory committee will be a resource of knowledge for the Airport Director and the Aviation Committee on current and future issues and projects. The committee proposes to meet monthly and report to the Airport Director on issues. Mr. Moll will be checking with Corporation Counsel on the procedure for starting an ad-hoc committee and will get back to Audra with the answer.
7. Old Business: None
8. Chairman's Report: None
9. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Scherck asked how long it would take to get an answer for the ad-hoc committee. Mr. Moll stated he would call Corporation Counsel right away.
10. Set Next Meeting Date: Next meeting is set for March 7, 2018.
11. Adjourn: Mr. Konetzke motioned to adjourn at 9:00 a.m., seconded by Mr. Scherck. Motion carried 3/0.

Respectfully submitted,
Diana M. Ulrich
Administrative Associate-Airport