

**Winnebago County Board of Supervisors**  
**Aviation Committee**

**Date:** March 6, 2019

**Time:** 8:30 a.m.

**Present:** Maribeth Gabert, Harold Singstock & Tom Konetzke

**Excused:** Robert Warnke & Larry Lautenschlager

**Also Present:** Jim Schell, Airport Director; Peter Rausch, Maintenance & Operations Manager; Robert Keller, Supv. Dist. 32; Thomas Egan, Supv. Dist. 33; Jennifer Jensen, NextJen Studios; Rod McNeil & Justin Rust, Basler Flight Svc.; Jim Busha, EAA; Audra Hoy, GOEDC; Debbie Last, Wayne Daniels & Fred Stadler, tenants

Meeting was called to order by Chairman Gabert at 8:30 a.m.

1. **Approve Minutes of February 6, 2019:** Supv. Konetzke moved to approve the minutes of February 6, 2019, seconded by Supv. Singstock. Motion carried 3/0.
2. **Public Comments on Agenda Items:** Supv. Keller noted the wording of the resolution of support is very important.
3. **Airport Director's Report:**
  - a. *Joint Committee Meeting Recap:* Mr. Schell gave a short recap of what the Aviation Committee and the Facilities & Property Management Committee spoke of at the meeting on February 27, 2019.
  - b. *Public Relations Update:* Mr. Schell told the committee he gave a presentation to the Chamber's Economic Development Advisory Council and to the Noon Kiwanis Club. In May he is planning on speaking at EAA's Chapter 252 meeting based here at the Airport.
4. **Marketing, Business Development and Website Update – Jennifer Jensen:** Jennifer Jensen of NextJen Studios gave the committee a hand-out of the 2018 Marketing Summary, highlighting on marketing & media, the strategic vision study, interaction with Facebook, Instagram, the advertising which was done in multiple magazines, etc. Jennifer also told the committee the website is up and running on the new WordPress platform making future changes and additions to the site more easily and quickly accomplished.
5. **EAA Report:** Jim Busha spoke on behalf of EAA, reporting preparations for the convention are a bit behind due to the snow. The line-up looks good this year with the 50<sup>th</sup> anniversary of 747's, a salute to aerial fire tankers, a salute to D-day with a display of C47's, a salute to the victory of WWII which will have a large display of warbirds and the military is sending fighters of all services including demo teams. Jim also stated Oshkosh residents will be granted free admission on the Monday of AirVenture 2019. Supv. Singstock asked if there were any challenges between the Airport and EAA that needed to be resolved before the event. Mr. Busha stated he wasn't aware of any.
6. **Discuss & Approve a resolution of support to construct a new General Aviation Support Facility:** Supv. Gabert wanted to clarify that it is the consensus of the Aviation Committee and Facilities & Property Management Committee to place this item on their respective agendas. Supv. Singstock stated to get everything lined up before you bring it to the P & F Committee. Supv. Singstock stated since there is so much money in the General Fund balance the money for the project should come out of it. Mr. Schell anticipates meeting with the Bureau of Aeronautics (BOA) to discuss our funding request on this project. Any future requests to P&F and ultimately the County Board for funding would likely be dependent on the level and timing of funding from BOA. Supv. Gabert stated there is \$1.1 million in the budget which could be used on this project toward a new facility. Supv. Gabert would also like to continue to find a third party to take over the building such as a freight service. Supv. Konetzke motioned to approve a resolution for support to construct a new General Aviation Support Facility, seconded by Supv. Singstock. Motion carried 3/0.
7. **Chairman's Report:** Supv. Singstock asked to be approved as a liaison and meet with Mr. Schell periodically regarding going over financial reports as he thinks this would improve communications between everyone. Mr. Schell stated that if there are ever any questions regarding anything that his door is always open. Supv. Gabert said she had no problem with him being a liaison and believed that from her perspective the communication from the Airport Director to the committee has been very good.
8. **Committee Member Statements/Suggestion/Items for Future Agenda:** Supv. Konetzke likes having the advisory committee. Supv. Gabert stated she has learned a lot from them.
9. **Set Next Meeting Date:** Next meeting is set for April 3, 2019.
10. **Adjourn:** Motion to adjourn by Supv. Konetzke, seconded by Supv. Singstock. Motion carried 3/0. Meeting adjourned at 9:30 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Administrative Associate  
Wittman Regional Airport