

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

Date: April 4, 2018

Time: 8:30 a.m.

Present: Robert Warnke, Maribeth Gabert, Harold Singstock, Thomas Konezke & George Scherck

Also Present: Jim Schell, Airport Director; Pete Rausch, Supt. of Maintenance & Operations; Mark Harris, County Executive; Guy Hegg, Supv. Dist. 27; Jack Pelton & Sean Elliott, EAA; Audra Hoy & Jason White, GO-EDC; Bruce Botterman, NewView Tech.; Rod McNeil Basler Flight Service; Randy Myers, Basler Turbo Conversions; Debbie Last, Fred Stadler & Wayne Daniels, tenants

Meeting was called to order by Chairman Warnke at 8:30 a.m.

1. Public Comments on Agenda Items: Mr. Stadler agreed the Airport needs to set goals, he also would like all of people who land at the airport to have a voice in what direction the airport should go. Mr. Stadler also reminded the committee of the Pancake Breakfast this Saturday and invited everyone to come.
2. Approve Minutes of February 7, 2018: Ms. Gabert moved to approve the minutes of February 7, 2018, seconded by Mr. Konezke. Motion carried 5/0.
3. Peter Rausch to introduce new Airport Director – Jim Schell: Mr. Rausch introduced Mr. Schell and Mr. Schell gave a brief bio on himself and stated he was very glad to be here.
4. Tenant Advisory Committee Report – Audra Hoy: Ms. Hoy stated the formation of the committee was on a brief hold until Mr. Schell started and now the committee of 7-8 persons would be moving forward.
5. EAA Report – Sean Elliott: Mr. Elliott deferred his report to Mr. Pelton: Mr. Pelton stated EAA has a strong relationship with the FAA and can help with matters if needed. Mr. Pelton would like to get the turf operations project worked through and finished. Mr. Pelton stated EAA would be happy to maintain the airport's website at no cost to the county.
6. Discuss Marketing Report from Jennifer Jensen of NextJen Studios: Mr. Scherck noted that Jennifer had not been to an Aviation Committee in at least three months and he would like her to give the committee a report personally so they may ask her questions. Mr. Singstock would like to know what she has done for what we have paid her for this year. Mr. Schell stated he would check the expenditures.
7. Discuss/Approve change to Winnebago County General Code 21.05, (3), (e), (f) & (g): Mr. Rausch explained this change would make the General Code in step with Grant Assurances. The agricultural land use would go out on bid and would be a three to five year lease. Ms. Gabert motioned to approve the General Code change, seconded by Mr. Konezke. Motion carried 5/0.
8. Discuss/Approve Slurry Seal Project for ramp, t-hangar and perimeter road areas: Mr. Rausch explained the areas which would be sealed. This would be a Bureau of Aeronautics project with the County paying 5%. Ms. Gabert motioned to approve the slurry seal project, seconded by Mr. Scherck. Motion carried 5/0.
9. 2017 Financial Report – Harold Singstock: Mr. Singstock went over the 2017 report pointing out revenues and a few other areas which need to be looked into.
10. Discuss 2018 Goals & Priorities: Ms. Gabert would like to look into the need of hangars and if we should look into repairs verses new hangars. Ms. Gabert suggested capital funding for a new hangar project. Mr. Singstock suggested a hangar building plan to be brought to the committee. Mr. Hegg suggested better communication with the committee and board is essential.
11. Chairman's Report: None
12. Committee Member Statements/Suggestions/Items for Future Agenda: Ms. Gabert would like an update from Strand. Ms. Gabert informed the committee of the wonderful articles written by Mr. Pelton & Mr. Elliott in the April edition of EAA Sport Aviation magazine. Mr. Singstock would like a Federal & State Aid report, and Jennifer of NextJen Studios to be at the next meeting explaining her marketing report. Mr. Singstock would also like when the airport has new projects, to have options with pros and cons discussed before any decisions are made. Mrs. Last would like an explanation of lease agreements on how they are enforced and to talk about safety concerns regarding incidents and how they are documented. Ms. Hoy will give her next report in June. Mr. Daniels invited everyone to the pancake breakfast this Saturday.
13. Set Next Meeting Date: Next meeting is set for May 2, 2018.
14. Adjourn: Mr. Konezke motioned to adjourn at 9:38 a.m., seconded by Mr. Singstock. Motion carried 5/0.

Respectfully submitted,
Diana M. Ulrich
Administrative Associate-Airport