

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

Date: April 5, 2017

Time: 8:30 a.m.

Present: Robert Warnke, Maribeth Gabert, Thomas Konetzke, Harold Singstock, Kenn Olson

Also Present: Mark Harris, County Executive; Steve Binder, Supv. Dist. 13; Bill Roh, Supv. Dist. 7; Guy Hegg, Supv. Dist. 27; Audra Hoy, GO-EDC; Fred Stadler, tenant.

Meeting was called to order by Chairman Warnke at 8:30 am.

1. Public Comments on Agenda Items: Mr. Roh inquired about the progress of the Bureau of Aeronautics petition, and the lack of a proposed closed session notice on the agenda.
2. Approve Minutes of February 1, 2017: Ms. Gabert moved to approve the minutes of March 8, 2017, seconded by Mr. Konetzke. Motion carried 5/0.
3. Airport Director's Report:
 - a. Review Airport Capital Improvement Project List: Mr. Moll reviewed the current projects on the airport CIP list, potential costs of the projects, and planned years for those projects.
 - b. Review State/Federal Project History: Mr. Moll reviewed the CIP list of projects with FAA AIP and/or State DOT funding.
 - c. Review 2016 Financial Statement: Mr. Moll presented and reviewed the unaudited 2016 airport financial statements.
4. Aviation Business Park Report: Audra Hoy from Greater Oshkosh Economic Development Corporation presented an update on promotional activities for the Aviation Business Park. GO-EDC has an aviation company expressing interest in locating at Wittman Regional Airport; the initial request is for existing space with the potential to locate in the park once established.
5. Discuss Marketing Plan: Chairman Warnke reported on meetings he had with NextJen Studios and the Airport Director relative to the airport marketing efforts. He also presented information to the committee on the qualifications for holding a closed-door session. A closed-door session was suggested at the previous meeting by committee members to discuss the marketing plan at this April meeting. There was discussion on the focus of the airport's marketing efforts, specifically on the overall future of the airport and not so concentrated on the Aviation Business Park. Discussion was also held on the Aviation Committee's responsibilities and role with respect to the airport.
6. Discuss/Approve Janie Gee 3-year Lease Agreement: Following explanation by the Airport Director of the overall terms of the agreement, motion was made by Ms. Gabert to approve the lease; seconded by Mr. Olson. Motion carried 5/0.
7. Old Business: None.
8. Chairman's Report: None.
9. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Singstock asked for an update on the Aviation Business Center/terminal progress. Discussion was held on the subject of aircraft de-icing needs for the airport, and as a possible future agenda topic.
10. Set Next Meeting Date: Next meeting will be May 10, 2017 at 8:30 a.m. Note that this is a change from the normal first Wednesday meeting date.
11. Adjourn: Mr. Olson motioned to adjourn at 10:08 am, seconded by Ms. Gabert. Motion carried 5/0.

Respectfully submitted,
Peter Moll
Airport Director