

Winnebago County Board of Supervisors
Aviation Committee

Date: April 6, 2016

Time: 8:00 a.m.

Present: Robert Warnke, Joel Rasmussen, Maribeth Gabert and Thomas Konetzke

Excused: Kenn Olson

Also Present: Peter Moll, Airport Director; Diana Ulrich, Airport Secretary; Bill Roh, Supv. Dist. 7; Mary Garcia, Basler Flight Service; Audra Hoy, GOEDC; Fred Stadler, tenant

Meeting was called to order by Chairman Warnke at 8:00 a.m.

1. Public Comments on Agenda Items: None
2. Approve Minutes of March 2, 2016: Mr. Konetzke moved to approve the minutes of March 2, 2016, seconded by Ms. Gabert. Motion carried 4/0.
3. Airport Director's Report:
 - a. Preview of Wisconsin Aviation Conference, May 2-4, 2016: Mr. Moll discussed the updated agenda with the committee and stated WAMA encourages Board members to attend.
 - b. Aviation Business Park: Mr. Moll stated the deadline for RFP submittals was postponed until today (4/6/16) due to numerous questions from potential bidders. Mr. Moll and Mike Elder, Director of Facilities & Property Management will review the bids to make sure everyone meets the bid specifications.
 - c. Superintendent of Operations and Maintenance Open Position: Mr. Moll told the committee that Chris Hallstrand had taken a position at Lakeland-Linder Airport in Florida. The application deadline for the open position of Superintendent of Maintenance & Operations was March 31, 2016. Mr. Moll will review applications with Human Resources Director Michael Collard. Mr. Moll hopes to have the position filled by June.
 - d. Tenant Letter Regarding Hangar Inspections: Mr. Moll provided committee members a copy of the letter to the committee regarding recent hangar inspection and compliance with the lease agreement. Some tenants are using the hangars for public storage, with excess storage being used for non-aeronautical purposes. Mr. Moll stated we could lose funding if we are not in compliance with the state and federal regulations.
4. Discuss/Approve Amendment to Intergovernmental Agreement between Winnebago County and the City of Oshkosh: Mr. Moll stated the amendment is at no cost to Winnebago County. These costs are associated with the storm water project. The City makes payment to Winnebago County, who then forwards the payment to the state. Mr. Rasmussen moved to approve the amendment, seconded by Ms. Gabert. Motion carried 4/0.
5. Discuss/Approve Rates and Charges Update: Mr. Moll stated the Airport has not increased hangar rates for at least nine years. Mr. Moll provided committee members proposed increases for comparison and information. Ms. Gabert moved to table this item until a further date so the spreadsheet and information could be further reviewed. Seconded by Mr. Rasmussen. Motion carried 4/0.
6. Discuss Potential Property Acquisition: Mr. Moll provided committee members with information of property listed for sale on the southwest side of the Airport. Mr. Moll stated the property could have potential future commercial use. Ms. Gabert stated she would rather see the money be put into hangars.
7. Discussion of Future Hangar Development: Mr. Moll provided committee members with copies of the Airport Layout Plan showing potential areas to construct new hangars.

8. Old Business: none
9. Chairman's Report: Mr. Warnke stated he feels everything is moving along very well.
10. Committee Member Statements/Suggestions/Items for future Agenda: It was noted that Mr. Olson wanted a discussion of drone/UAS usage on the next agenda.
11. Set Next Meeting Date: Next meeting will be Friday May 6, 2016.
12. Adjourn: Mr. Rasmussen motioned to adjourn, seconded by Ms. Gabert. Motion carried 4/0. Meeting adjourned at 8:52.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary