

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

Date: July 7, 2021

Time: 8:30 a.m.

Present: Maribeth Gabert, Larry Lautenschlager, Thomas Konetzke, Robert Warnke & Koby Schellenger

Also Present: Jim Schell, Airport Director, Cameron Hallock, Deputy Airport Director;

Mike Norton, County Board Supv. Dist. 20; Steve Binder, County Board Supv. Dist. 1;

Justin Rust, Basler Flight Service; Sean Elliott & Jim Busha, EAA; Tricia Rathermel, GO-EDC;

Sandy Forsgren, Tom Gabert & Fred Stadler, tenants

Meeting was called to order at 8:30 a.m.

1. **Approve Minutes of June 2, 2021:** Supv. Konetzke moved to approve the minutes of June 2, 2021, seconded by Supv. Lautenschlager. Motion carried 5/0.
2. **Public Comments on agenda items or any items under the jurisdiction of this committee:** Supv. Binder asked about the status of the construction work for the new terminal. Mr. Schell stated that he would give an update on the project during the next agenda item.
3. **Airport Director's Report:**
 - a) *GA Terminal Project Update:* Mr. Schell stated Phase I on the project is now essentially complete. We are now working with the contractor, architect and rest of the project team on finishing up punch list items. In addition to this list, we've identified a need that wasn't originally designed into or installed in the building. Handicap access door opener/actuators on the north & south entrance doors. Looking at our options now with the contractor.

Phase II work, which primarily consists of demolition of the old building of the old terminal and parking lots will begin on August 2nd. Before then, we have a number of items to remove from the building. The old meeting room tables & chairs will be offered to other county departments first. Thereafter, they'll be available to the general public. We are still working on the long-term plan for the paintings in the lobby. We offered the paintings to EAA to place them on loan to the museum but we haven't heard back from them. We will follow up on this.

- b) *Business Park Development:* Mr. Schell stated that we will be co-hosting a booth, D-4081, along with GO-EDC & the City to promote the Aviation Business Park & other development opportunities at the Airport. An ad has been placed in NBAA magazine focused on the park and drawing people to our exhibit in the booth. We also met with GO-EDC last week, to identify 15 companies for one on one meetings at AirVenture and our marketing materials and promotional items will be available at our booth.

Mr. Schell also stated he will be registering to attend the upcoming NBAA convention. It's being held October 12-14 in Las Vegas. This is the single biggest aviation business convention and the best opportunity annually to meet with prospective businesses.

- c) *Diana Ulrich Retirement:* Mr. Schell stated Diana started on February 18, 1991 and served through four different Airport Directors. Diana has done an outstanding job serving all of the Airport staff needs, working with a number of departments including, HR, Finance, Facilities, I.S. and others in order to ensure the smooth operation of the Airport. Diana has always had a positive attitude & carried herself in a professional and courteous manner in accommodating both our tenants/users' needs and those of the general public. Diana's final day with the Airport/Winnebago County will be August 4th, which coincidentally will be our next Aviation Committee meeting. Please wish her well when you see her and thank her for all of her contributions to the Airport throughout her career.
 - d) *Flying Boat Documentary:* Mr. Schell stated he was contacted a few week ago from a firm promoting the new Aviation documentary "Flying Boat." They had asked if we'd be willing to display a poster and play the

film trailer in the new terminal in advance of its world premiere at the EAA Fly-in Theatre on July 25th. They will be selling limited edition movie posters for the film, signed by the director and crew and have graciously offer to donate 5% of the sales of those posters to the Airport (up to \$50,000) to utilize for airport improvements. The press release is attached.

4. **Operations & Maintenance Report – Peter Rausch**: This report was given by Deputy Director Cameron Hallock. Mr. Hallock stated that a new seasonal employee Hans Noack has started. Hans comes from an aviation family, he is a private pilot and is here to gain airport experience and a summer job. Mr. Hallock stated EAA preparations are in full swing with our crew mowing, landscaping, painting and working closely with EAA to ensure the airfield is ready for the convention.
5. **EAA Report**: Mr. Elliott gave a final update about convention preparations and projections for attendance.
6. **Chairman's Report**: Supv. Gabert was pleased with the turn out for the new terminal ribbon cutting with about 14 supervisors attending and nearly 100 in attendance from airport tenants and the community.
7. **Committee Member Statements/Suggestions/Items for Future Agenda**: None.
8. **Set Next Meeting Date**: Next meeting is set for August 4, 2021.
9. **Adjourn**: Motion to adjourn was made by Supv. Konetzke, seconded by Supv. Schellenger. Motion carried 5/0. Meeting adjourned at 9:02 a.m.

Respectfully submitted,
Diana M. Ulrich
Administrative Assoc.
Wittman Regional Airport