

WINNEBAGO COUNTY BOARD OF SUPERVISORS

Aviation Committee

Date: August 5th, 2020

Time: 8:30 a.m. (In-person meeting with Virtual Option)

Present: Maribeth Gabert, Larry Lautenschlager, Thomas Konetzke, Robert Warnke & Koby Schellenger.

Also Present: Jim Schell, Airport Director; Charles Sweet, Deputy Director; Peter Rausch, Maintenance & Operations Manager; Justin Rust, Rod McNeil, Basler Flight Service; Tricia Rathermel, GO-EDC; Sean Elliot, EAA; Jim Busha, EAA; Jared Huss, FVTC; Mike Norton, Supv. Dist. 20; Chip Dyni, ATCT; Fred Stadler, Tom Gabert, Terry Rushing, tenants.

Meeting was called to order by Director Schell at 8:30 a.m.

1. **Approve Minutes of June 30, 2020:** Supv. Konetzke moved to approve the minutes of June 30th, 2020, seconded by Supv. Lautenschlager. Motion carried 4/0.
2. **Public Comment on agenda items or any item under the jurisdiction of this committee:** None.
3. **Selection of Committee Officers for 2020-22:**
 - a. **Chair:** Supv. Konetzke nominated Supv. Gabert, seconded by Supv. Lautenschlager. Motion carried 5/0.
 - b. **Vice-Chair:** Supv. Gabert nominated Supv. Lautenschlager, seconded by Supv. Konetzke. Motion carried 3/2.
 - c. **Secretary:** Supv. Lautenschlager nominated Supv. Konetzke, seconded by Supv. Schellenger. Motion carried 5/0.
4. **Airport Director's Report:**
 - a. *New GA Terminal Project Update:* Mr. Schell informed the committee that demolition of the West Wing facility began on July 20th. Work is currently ahead of schedule with 75% of the Phase 1 demolition work complete. Utility work to redirect and maintain all services to the main terminal during construction will be ongoing in the next couple of weeks. Backfilling of the excavation site to commence by the middle of August.
 - b. *Master Plan Update:* Mr. Schell informed the committee of the current status of the Master Plan Update process. He also informed the committee that preparation for the next open house meeting is being formulated and is leaning toward a virtual meeting due to current conditions.
 - c. *FY 2020 Budget YTD & FY 2021 Budget Summary:* Mr. Schell informed the committee that the 2021 Budget Levy Target is \$715,467, with the proposed operating budget coming in just under at \$711,947. Even with all the challenges from COVID -19, the levy target is being met in part to modernization of facilities and the progress made in increasing revenues. Supv. Konetzke asked about Oshkosh Truck's vehicle storage request and if they had any further needs. Mr. Schell informed the committee that accommodations have been made to meet Oshkosh Truck's leasing request.
5. **Turf Operations Area Update:** Mr. Sweet informed the committee that an SRM panel was convened recently in regards to the safety of operations in the proposed TOA. Although, the panel resulted with a "no hazard" finding, the meeting concluded with many items that will

need to be resolved prior to establishment of a TOA. Mr. Sweet informed the committee that management will continue seeking resolution/clarification from the FAA and working with EAA and OSH ATCT. Supv. Warnke asked how involved EAA has been in this process. Mr. Schell responded that EAA has been very involved throughout this entire process.

6. **Operations & Maintenance Report**: Mr. Rausch informed the committee of the current project activity on TWY-A; upcoming maintenance of the waterway east of TWY-A and patching work on TWY-A.
7. **EAA Report**: Sean Elliott informed the committee of the SRM panel and the potential this airport has to be/set the standard for TOA's at GA airports. Jim Busha commented that he was disappointed in the progress being made toward the establishment of a TOA at the airport.
8. **Chairman's Report**: None
9. **Committee Member Statements/Suggestions/Items for Future Agenda**: Supv. Lautenschlager suggests that the next meeting have the following agenda items: TOA Update, Master Plan Update & Terminal Building Update.
10. **Set Next Meeting Date**: Next meeting is tentatively scheduled for September 2nd, 2020 at 8:30 a.m. in the Terminal Building.
11. **Adjourn**: Motion to adjourn was made by Supv. Konetzke, seconded by Supv. Lautenschlager. Motion carried 5/0. Meeting adjourned at 9:20 a.m.

Respectfully Submitted,
Diana M. Ulrich
Administrative Assoc.
Wittman Regional Airport