

**Winnebago County Board of Supervisors**  
**Aviation Committee**

**Date:** September 7, 2016

**Time:** 8:30 a.m.

**Present:** Robert Warnke, Maribeth Gabert, Kenn Olson, Thomas Konetzke & Harold Singstock

**Also Present:** Peter Moll, Airport Director; Peter Rausch, Supt. of Maintenance & Operations; Bill Roh, Supv. Dist. 7; Robert Keller, Supv. Dist. 32; Larry Lautenschlager, Supv. Dist. 19; Mike Norton, Supv. Dist. 20; Audra Hoy, GO-EDC; Jennifer Jensen, NextJen Studios; Bruce Botterman, NewView Technologies; Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions; Sandy Forsgren & Fred Stadler, tenants

Meeting was called to order by Chairman Warnke at 8:30 a.m.

1. Public Comments on Agenda Items: Fred Stadler invited the committee members to the Chapter 252 pancake breakfast on September 10<sup>th</sup> from 7:30 until 11:00 a.m. Audra Hoy stated Women in Aviation is hosting "Girls in Aviation Day" on September 24 at Fox Valley Technical College.
2. Approve minutes from August 3 & 24 2016: Mr. Konetzke moved to approve the minutes of August 3 & 24, 2016, seconded by Ms. Gabert. Motion carried 5/0.
3. Airport Director's Report:
  - a. 2017 Submitted Budget: Mr. Moll reviewed the Executive Budget report with the committee.
  - b. Aviation Business Center Update: Mr. Moll presented updates on the project to the committee members. Cost estimates are anticipated for the October meeting.
4. Discuss/Approve Rate Increases: Mr. Moll reviewed the recommended rate increases. These include hangar rental, landing fees, terminal use, land rental, agricultural rates and tie-down rates. Mr. Singstock asked Mr. Moll to bring these rates up every year for review. Mr. Olson motioned to approve the rate increases, seconded by Mr. Konetzke. Motion carried 5/0.
5. Aviation Business Park Marketing Report: Audra Hoy of Greater Oshkosh Economic Development Corporation (GO-EDC) provided a copy of the business park promotional handout to the committee members and reported on the meetings which took place around AirVenture. Audra stated there are solid prospects for the park and they are also working with other potential prospects. The group is working on customized responses and researching on how to help get the businesses to the park.
6. Airport Marketing Report: Jennifer Jensen of NextJen Studios stated she is working with a company who would like to partner with another business on the airport. Jennifer gave a report of what her company had done during AirVenture and stated they had over 300 contacts/prospects. Jennifer reported to the committee the airport-related articles that were placed into the Northwestern paper.
7. Discussion on Airport 5-year Growth Plan: Mr. Moll provided an overview of the hangar complexes and changes needed to eliminate the waiting list and provide better hangars for the tenants. Mr. Rausch discussed the condition of various hangars. Mr. Singstock suggested to get this project organized and include a range of costs of the various project components.
8. Old Business: None
9. Chairman's Report: None
10. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Konetzke would like periodic updates on the 5-year plan. Mr. Singstock suggested that Mr. Moll & Mr. Olson get together with County Executive Harris to get a plan done for the operation of drones.
11. Set Next Meeting Date: Next meeting will be Wednesday, October 5, 2016.
12. Adjourn: Mr. Konetzke moved to adjourn, seconded by Ms. Gabert. Motion carried 5/0. Meeting adjourned at 10:06 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Airport Secretary