

**Winnebago County Board of Supervisors**  
**Aviation Committee**

**Date:** October 5, 2016

**Time:** 8:30 a.m.

**Present:** Robert Warnke, Maribeth Gabert, Kenn Olson, Thomas Konetzke & Harold Singstock

**Also Present:** Peter Moll, Airport Director; Peter Rausch, Supt. of Maintenance & Operations; Robert Keller, Supv. Dist. 32; Mike Elder, Director of Facilities & Property Management; Mary Garcia, Basler Flight Service; Tom Weigt, Basler Turbo Conversions; Audra Hoy, GO-EDC; Jim Busha, Sandy Forsgren & Fred Stadler, tenants

Meeting was called to order by Chairman Warnke at 8:30 a.m.

1. Public Comments on Agenda Items: None
2. Approve Minutes of September 7, 2016: Ms. Gabert moved to approve the minutes of September 7, 2016, seconded by Mr. Singstock. Motion carried 5/0.
3. Airport Director's Report: a. Aviation Business Center Update: Mr. Moll noted there are refinements being made to the layout. There are no estimates from the architect. Mr. Elder stated it would be best to wait until January for project bidding as the state prevailing wage rates are no longer in effect. This could potentially lower the cost of the project.  
  
b. Report on Essentials of Airport Business Management Workshop: Mr. Moll reported on the content of the recent conference he attended.
4. Discuss/Approve Budget Transfer Taxiway B, \$30,000 additional funding: Mr. Moll explained changes in FAA funding eligibility for a small portion of phase 2 required additional funding on the part of the airport and the state. This additional money will come from the Airport Reserve fund. Mr. Olson motioned to approve the additional funding, seconded by Ms. Gabert. Motion carried 5/0.
5. Discuss/Approve Budget Transfer for Batwing Mower, \$9,995.00: Mr. Moll and Mr. Rausch explained how this is needed for the Industrial Park grounds care and other areas of the Airport. Mr. Rausch explained how this piece of equipment was different from any other piece of equipment on the Airport, how it functioned and why it is needed. Ms. Gabert motioned to approve the budget transfer, seconded by Mr. Konetzke. Motion carried 5/0.
6. Discussion on East Side Hangar Development: Mr. Moll provided a preliminary hangar layout of the potential east hangar area complex. Mr. Moll will work with OMNNI Associates to further enhance the concept drawings and provide cost estimates and payback schedule.
7. Discuss suggested 2017 Goals & Projects (Harold Singstock): Mr. Singstock gave the committee a list of what his suggestions are for the 2017 projects. Mr. Singstock asked the committee to go over his list, add suggestions which they would like to see worked on and give each-others suggestions to each other at the October 18<sup>th</sup> board meeting.
8. Old Business: None
9. Chairman's Report: None
10. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Singstock would like to talk about the goals/projects lists.
11. Set Next Meeting Date: Next meeting will be October 9, 2016.
12. Adjourn: Mr. Olson moved to adjourn, seconded by Mr. Singstock. Motion carried 5/0. Meeting adjourned at 9:35 a.m.

Respectfully submitted,  
Diana M. Ulrich  
Airport Secretary