

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE

Date: November 1, 2017

Time: 8:30 a.m.

Present: Robert Warnke, Maribeth Gabert, Harold Singstock, Thomas Konezke, & George Scherck

Also Present: Peter Moll, Airport Director; Bill Roh, Supv. Dist. 7; Robert Keller, Supv. Dist. 32; Justin Rust, Basler Flight Service; Sean Elliott, EAA; Dick Knapinski, EAA; Debbie & Larry Last, Fred Stadler, Joe Norris, Jim Drummond, & JT Meidl, tenants.

Meeting was called to order by Chairman Warnke at 8:30 a.m.

1. Public Comments on Agenda Items: Mr. Last raised questions about proposed agenda items he asked to have on the November 1, 2017 agenda, but were not. He also asked for the committee meeting to be held later in the day so that more individuals could attend. Mr. Stadler noted that the airport website still had incorrect information and items that still required updates. Mr. Roh also remarked about website updates. Mr. Norris remarked about potential runway closures. Mr. Elliott suggested a survey of the tenants on meeting times.
2. Approve Minutes of October 4, 2017: Mr. Konezke moved to approve the minutes of October 4, 2017, seconded by Ms. Gabert. Motion carried 5/0.
3. Chairman's Report: Chairman Warnke discussed the identification and discussion of agenda items, and ideas for streamlining public input on topics of concern. He noted that some items are operational issues that should be resolved through contact with airport administration.
4. Committee Member Statements: Mr. Singstock commented on the topic of public comments during committee meetings and on website updates. Ms. Gabert commented on committee meeting times, agenda item identification, public comments at meetings, and website updates. Mr. Konezke commented on committee meeting times and on public comments at the committee meeting. Mr. Scherck commented on public input issues and the times of the committee meetings.
5. Airport Director's Report:
 - a. Taxiway B Construction Report: Mr. Moll reported that work remaining prior to the proposed completion date of November 8, 2017, was electrical work and final landscaping.
 - b. Mr. Moll reported on roof coating on the D, I, 809 hangars and the airport maintenance shop. Also reported was the updated electrical circuits and lighting in the A hangar complex and repainting of portions of the C hangars where paint was improperly applied by a previous contractor.
 - c. Mr. Moll read a written report from NextJen Studios regarding marketing efforts to date and the requested website updates from the October Aviation Committee meeting. There was additional discussion on the roles of marketing for the Aviation Business Park. Website hosting questions regarding who could provide that service were raised.
6. Discuss/Approve Amendment II to Intergovernmental Agency Agreement for Storm Water Pipeline: Mr. Moll introduced this amendment to signify the payment the City of Oshkosh has paid to Winnebago County for the construction costs of the city's storm water pipeline under the airport in conjunction with the Taxiway B project. Motion by Mr. Konezke to approve, seconded by Mr. Singstock; motion approved 5-0.
7. Old Business: Mr. Singstock asked airport tenants and stakeholders to initially contact the airport director with questions or issues, or to Aviation Committee members if the individuals were unable to contact the director.
8. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Singstock asked Mr. Moll for a budget report at next meeting (postponed from the November meeting), a discussion of goals for 2018, for a discussion on the terminal future and options, and a discussion and possible decision by the committee on how to deal with public comments during committee meetings. East hangar development will also be discussed.
9. Set Next Meeting Date: Next meeting is set for December 6, 2017 at 8:30 a.m.
10. Adjourn: Mr. Konezke motioned to adjourn at 9:55 a.m., seconded by Mr. Singstock. Motion carried 5/0.

Respectfully submitted,
Peter Moll
Airport Director