

WINNEBAGO COUNTY BOARD OF SUPERVISORS

Aviation Committee

Date: November 4, 2020

Time: 8:30 a.m. (virtual)

Present: Maribeth Gabert, Larry Lautenschlager, Thomas Konetzke, Robert Warnke & Koby Schellenger

Also Present: Jim Schell, Airport Director; Charles Sweet, Deputy Airport Director; Peter Rausch, Maintenance & Operations Manager; Sean Elliott, EAA; Tricia Rathermel, GO-EDC; Fred Stadler & Tom Gabert, tenants

Meeting was called to order by Chairman Gabert at 8:35 a.m.

1. **Approve Minutes of October 7, 2020:** Supv. Konetzke moved to approve the minutes of October 7, 2020, seconded by Supv. Lautenschlager. Motion carried 5/0.

At this time, Supv. Gabert read the obituary of Audrey Poberezny in respect to the family and EAA.

2. **Public Comments on agenda items or any item under the jurisdiction of this committee:** None.
3. **Airport Director's Report:**
 - a. *GA Terminal Project Update:* Mr. Schell stated the footings & foundation walls were 100% complete and had been backfilled. Interior masonry wall construction in ongoing. During the week of November 2nd, work to install new utility service from 20th Ave. to the building will begin. This work will include sanitary sewer and water services. The steel erection has been delayed due to steel fabrication until around November 9th. Mr. Schell noted the project is still on schedule.
 - b. *Hangar Development:* Mr. Schell explained things were still moving forward with hangar development and on a diagram from the Master Plan Alternatives Chapter, were highlighted two 10-unit T hangar buildings which would replace the current G & H hangars. These 2 units would allow the current tenants to move into the new hangars prior to the old hangar demolition. Mr. Schell noted there is a line item in the 2020 budget in the amount of \$116,603 for the design of new hangars. Mr. Schell has also verified with the BOA that OMNNI Associates, the Airport's primary engineering firm, is currently selected to complete design work on hangar development in the East GA area. We are in the process of negotiating design costs and executing a contract for those services and hope to have design complete by Spring 2021. Following design completion would be a request for construction funding on the new hangar development. Supv. Konetzke thanked Mr. Schell for the tour on the new construction at the Airport.
4. **Taxiway A Reconstruction Update - Charles Sweet:** Mr. Sweet gave a quick recap of the project. Taxiway Alpha reconstruction was originally scheduled for three phases of work. Phase I was completed July 3, 2020. Phase II & III completion date is now November 13, 2020. Mr. Sweet said the project was substantially complete on 11/2/20, roughly a week ahead of schedule. 8000 LF of Twy. A concrete 60' wide has been reconstructed, with approximately 4,200 LF of newly constructed concrete storm drain gutter in the infield area. New LED taxiway edge lights have been installed. Some items including landscaping rework and minor painting work will be done in the spring of 2021.
5. **Turf Operations Area Update - Charles Sweet:** Mr. Sweet stated the airport staff has determined that the best option for developing the turf operations area is to have it within the RSA on the south side of Runway 9. A draft of a letter of agreement between the Airport, EAA and Midwest ATC is currently being reviewed for approval at Midwest with expectation for field work to potentially commence in the spring of 2021.
6. **Operations & Maintenance Report - Pete Rausch:** Mr. Rausch stated that all grass cutting is done for the season and mowing equipment is prepped for winter storage. Mr. Rausch informed the committee in October we welcomed a new hire, Chris Shaffer, to the staff. Chris came from the highway department and replaces Chris Karoses who retired in January. Concrete patching on multiple pavement areas will end this week for the season. Mr. Rausch stated the Winter Snow Plan meeting with our staff and tenants was held in October. Everyone is aware of priorities and procedures for the upcoming snow season.
7. **Tenant Advisory Group Report - Fred Stadler:** Mr. Stadler stated that most members and a few guests were present for the meeting on Monday afternoon. Mr. Stadler gave a recap and also noted the group will continue to meet every other month. Supv. Konetzke likes the good communication between everyone.

8. **EAA Report-Sean Elliott:** Mr. Elliott stated hard work on evaluating guidance for social distancing, vendor and exhibitor requirements are already underway for AirVenture 2021. Everyone at EAA is optimistic for next years show. Supv. Konetzke asked when the deadline would be next year to decide on the status of the convention. Mr. Elliott stated it would be the same as this year, the early part of May.
9. **Chairman's Report:** None
10. **Committee Member Statements/Suggestions/Items for Future Agenda:** Supv. Konetzke thanked Mr. Schell again for the tour of the construction projects and Supv. Gabert stated to the committee if anyone of them wanted a tour to call Mr. Schell.
11. **Set Next Meeting Date:** Next meeting was set for December 2nd.
12. **Adjourn:** Motion to adjourn was made by Supv. Lautenschlager, seconded by Supv. Schellenger. Motion carried 5/0.

Respectfully submitted,
Diana M. Ulrich
Administrative Assoc.
Wittman Regional Airport