

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE
Terminal Conference Room

DATE: June 3, 2009

TIME: 8:00 a.m.

PRESENT: Kathleen Lennon, Maribeth Gabert, Arlene Schmuhl, Shiloh Ramos & Stan Kline

ALSO PRESENT: Peter Moll, Airport Director; Diana Ulrich, Airport Secretary;
Jeff Wanke, Orion Flight Service; Mary Garcia, Basler Flight Services;
Tim Franz, Oshkosh Fire Department; Sandy Forsgren, tenant;
Teresa Novak, tenant; Cathy Drummond, tenant

Meeting was called to order by Committee Chairman Kathleen Lennon at 8:01 a.m.

1. Public Comments on Agenda Items: None
2. Approve Minutes of May 6, 2009: Ms. Schmuhl moved to approve the minutes of May 6, 2009, seconded by Mr. Kline. Motion carried 5/0.
3. Airport Director's Report:
 - a. 2009 Budget: Mr. Moll reported that the budget was still on track. The Airport has \$178,175 revenue as of the end of April. Mr. Kline stated that he was glad we are on track, because he has heard that many other counties are not.
 - b. 2010 Budget: Mr. Moll stated that he had budget kick-off on May 19th and that the Airport budget is allowed an increase of 1%. The only large capital item Mr. Moll has so far is the runway broom, which is already in the capital improvement budget. Mr. Moll would like to also include in the budget some guidance sign panels. Mr. Ramos asked what the projected revenue is from Oshkosh Corp. for 2010. Mr. Moll indicated approximately \$1.1 million. Mr. Ramos asked how Mr. Moll was budgeting regarding the revenue from Oshkosh Corp. Mr. Moll replied, that it was difficult to budget for that revenue since the number of stored vehicles fluctuates on a daily basis. Ms. Schmuhl asked if the money collected from Oshkosh Corp. went into the County's General Fund. Mr. Moll told her that it goes in the Airport Fund.
 - c. Runway 18/36 Reconstruction Project: Mr. Moll told the committee that the Airport has received \$3.195 million via the American Recovery & Reinvestment Act (ARRA) for reconstruction of a portion of runway 18/36 between Taxiways Alpha 3 & 6. LaLonde Construction has been awarded the project. Since LaLonde's bid was lower than the award, approximately \$800,000 will have to go back to the government.
 - d. Economic Impact Study Update: Mr. Moll stated that he has not received any additional responses from tenants and he has left a message with Catherine Neiswender to determine whether to go ahead with the project without the information. Mr. Moll will keep the committee updated on this project.
 - e. Update on EAA AirVenture Activities: Mr. Moll told the committee that July 27th was opening day for the show and that County Executive Mark Harris and he would be at the opening ceremony. Also on opening day, White Night Two would be coming in and the Doobie Brothers would be performing. Tuesday the Airbus A380 comes in. Mr. Moll noted that before the Airbus departure, maintenance staff would be taking down guidance signs and lights to prevent damage or loss due to the aircraft's thrust pattern. Ms. Schmuhl asked if EAA could help with this process. Mr. Moll told her that it would cause union problems. Mr. Kline asked if we would have

our new fire truck by AirVenture. Mr. Moll stated that delivery is scheduled for the first week in July.

- f. Office Remodel Relocation Update: Mr. Moll told the committee that OMNNI Associates is working with HVAC contractors regarding some HVAC issues involved in the project. OMNNI Associates is also in the process of getting State approval. Mr. Kline & Ms. Gabert stated that the project is so small and were wondering why it needed State approval.
- g. Discuss/Approve Assignment of Orion Flight Services Hangar Land Lease: Mr. Wanke of Orion Flight Service explained that his company is going through refinancing and that the bank wants their hangar to be listed on the lease agreement as OFS, LLC instead of Orion Flight Service. Ms. Lennon asked if an amendment could be done to the lease for this change. Mr. Moll said that he would be contacting Mr. Bodnar for his direction on this matter. Mr. Kline motioned to approve the assignment of the lease, seconded by Ms. Schmuhl. Motion carried 5/0.

4. Chairman's Report: None

- 5. Discussion of City of Oshkosh Fire Training Facility, Chief Tim Franz: Mr. Moll stated that the County owns some property which the City would like to use as a training facility. Mr. Moll introduced Chief Franz. Chief Franz gave a presentation of what the Fire Department would like to build and where they would like to build it. Chief Franz stated that the building would be four stories tall and could accommodate an area for fire rescue and fire fighting and airport rescue and fire fighting training. At present, the closest facilities to do this training are in Chicago and Duluth. After the presentation, Mr. Kline suggested that Mr. Moll go ahead and make contact with the City of Oshkosh and Fox Valley Technical College, and to let County Executive Mark Harris and County Board Chairman David Albrecht aware of this project.
- 6. Committee Member Statements/Suggestions/Items for Future Agenda: Ms. Schmuhl asked if the committee could be kept up-to-date of the schedule for AirVenture. Mr. Kline asked to be kept informed about the runway project.
- 7. Set Next Meeting Date & Adjourn: Next meeting was set for June 3, 2009 at 8:00 a.m. at Wittman Regional Airport terminal conference room. Mr. Ramos motioned to adjourn, seconded by Mr. Kline. Motion carried 5/0.

Meeting adjourned at 9:15 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary
June 3, 2009