

WINNEBAGO COUNTY BOARD OF SUPERVISORS
AVIATION COMMITTEE
Terminal Conference Room

DATE: October 7, 2009
TIME: 8:00 a.m.
PRESENT: Kathleen Lennon, Maribeth Gabert, Arlene Schmuhl, Shiloh Ramos & Stan Kline
ALSO PRESENT: Peter Moll, Airport Director; John Dorcey, Manager of Maintenance & Operations;
Diana Ulrich, Airport Secretary; Rob Mark, CommAvia; Mary Garcia, Basler Flight Svc.;
Tom Shepeck, Centrum Development; Sandy Forsgren, tenant; Teresa Novak, tenant;
Fred Stadler, tenant

Meeting was called to order by Committee Chairman Kathleen Lennon at 8:00 a.m.

1. Public Comments on Agenda Items: None
2. Approve Minutes of September 2, 2009: Ms. Schmuhl moved to approve the minutes of September 2, 2009, seconded by Mr. Ramos. Motion carried 5/0.
3. Airport Director's Report: Mr. Moll stated that items D, E & G were going to be removed from his report.
 - a. Runway 18/36 Reconstruction Project Update: Mr. Moll stated that everything was going well with the project. Concrete pouring is scheduled to start, weather permitting, on Thursday October 8th with completion of the project by mid November.
 - b. 2009 Budget Review: Mr. Moll stated that the wage category was over budget due to overtime for winter operations. Chuck Orenstein of Finance has told Mr. Moll that things should level out towards the end of the year. Some accounts have small overages, but these should be covered under the general account.
 - c. Discuss/Approve budget transfer for Control Tower elevator repair: Mr. Moll stated the Tower elevator was out of warranty and failed during AirVenture. An invoice has been received in the amount of \$13,440.06. Mr. Moll stated that the invoice was so high due to the Facilities Department not putting the elevator under contract with the other County elevators. Mr. Ramos asked Mr. Moll to speak with John Bodnar of Corporation Counsel in regards to the elevator still not working properly. Approval of the budget transfer will be discussed at the next Aviation Committee meeting.
 - d. Discuss/Approve budget transfer for overtime overage: Removed from agenda.
 - e. Discuss/Approve budget transfer for fencing: Removed from agenda.
 - f. Discuss/Approve northwest hangar development plan: Mr. Moll stated that there is an area where four hangars could be built. One lot is proposed to start in spring, one is on hold, one spot has a potential party looking at it and one area is unspoken for. There will be significant costs for sewer, gas and electric to be brought to these areas because the hookups which are already there are too small for four hangars to be constructed. Mr. Kline stated that before anything can be approved the policy on infrastructure development financial responsibility needs to be reviewed and, if modified, it then it has to go to County Board for approval. Mr. Ramos asked Mr. Moll to check with other airports and see what they are doing in regards to paying for utility work.
 - g. Discuss/Approve budget transfer for asphalt pavement repairs: Removed from agenda.
 - h. Cooper property acquisition update: Mr. Moll stated that Eric Carty of the Bureau of Aeronautics is helping with obtaining a reconciliation appraisal between the two appraisals which have been done on the Cooper property. Mr. Moll stated that he has contacted five local appraisal companies and none wanted to take on that project. Mr. Moll stated that he should have a proposed offer amount for the property by the next Aviation Committee meeting.

- i. Fire training facility update: Mr. Moll did not have any new information on the facility. Mr. Moll stated that interest in this property has been expressed by several parties for the training facility, but if there is interest in accessing the airport for additional training benefits, the FAA has a less-than-favorable view of through-the-fence agreements.
 - j. Storm water study: Mr. Moll stated that OMNNI Associates has completed the plan for the airport and the plan is currently at the DNR for approval. Parking of Oshkosh Corporation-manufactured government trucks is included in the plan. Mr. Ramos asked if this would be available at the next meeting. Mr. Moll stated that he hoped it would be and will put it on the next agenda.
4. Chairman's Report: None
 5. Committee Member Statements/Suggestions/Items for Future Agenda: Mr. Ramos asked if the "Though-the-Fence" agreement could be discussed at the next meeting. Mr. Kline stated Catherine Neiswender and Jeremy Monnett will be giving a 15 minute presentation on the new Economic Impact Study at the County Board meeting scheduled for October 20th. Rob Mark of CommAvia stated that the community needs to be made aware of the economic impact study also. Mr. Ramos asked if the Cooper property reconciliation appraisal could be discussed at the next meeting.
 6. Set Next Meeting Date & Adjourn: Next meeting was set for November 4, 2009 at 8:00 a.m. at Wittman Regional Airport terminal conference room. Mr. Kline motioned to adjourn, seconded by Mr. Ramos. Motion carried 5/0.

Meeting adjourned at 9:00 a.m.

Respectfully submitted,
Diana M. Ulrich
Airport Secretary
October 7, 2009