

Mark Harris, County Executive
Doug Gieryn, Director/Health Officer

Office Hours: M-F 8:00am-4:30pm
Toll-Free: 800-250-3110
Fax: 920-232-3370

health@co.winnebago.wi.us
www.winnebagopublichealth.org



112 Otter Avenue
Oshkosh, WI 54903-2808
Phone: 920-232-3000

211 N Commercial Street
Neenah, WI 54956
Phone: 920-727-2894

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@WinnebagoHealth

BOARD OF HEALTH MEETING
Friday, February 2, 2018
7:30 a.m.
Winnebago County Health Department
1st Floor Conference Room, County Administration Building

CALL TO ORDER: The meeting was called to order by Chairman Shiloh Ramos at 7:31 am

PRESENT: Board members present were: Chairman Dr. Shiloh Ramos, Dr. Jan Edelstein, Thomas Egan, Thomas Ellis, Ann Marshall, Dr. Paula McNiel, Mike Norton, and Rachel Youngquist.

EXCUSED:

Also present: Anne Boyce, Environmental Health Supervisor; Cindy Draws, Healthy Lifespan Supervisor; Carolyn McCarty, Community Health & Prevention Supervisor, Julia Salomón, PH Planner; Barb Sheldon, WIC Director; Karolina Baca, UWO student intern; and Mary Capen, recording secretary.

APPROVE MINUTES: Moved and second, Ellis/Norton to approve the Minutes from December 1, 2017. Motion carried 8-0, voice vote.

PUBLIC COMMENTS: none

BUSINESS:

A. Budget Transfer – office equipment - VOTE

Motion to approve the budget transfer for office equipment. **Moved and Second, Norton/McNiel. Motion carried 8-0, voice vote.**

B. Director's and Staff Activity Report

Barb Sheldon – WIC Director

- Entering the 2nd year of Fit Families. Will re-enroll families that participated in the 1st year and will enroll up to 50 additional 2-3 yr-olds for 2018.
- Coffective campaign looks at birth practices, bonding, and breastfeeding.

Julia Salomón – Planner

- Good staff representation at the Results Based Accountability trainings held in October/January. Will be applying principles of training to current work.
- Julia and Carolyn will attend Health Equity training in April
- Motivational Interviewing is a free training that will be offered in March.
- Staff will be encouraged to attend the Strategic Prevention Framework training in Fond du Lac.

Anne Boyce – Environmental Health Supervisor

- Fully staffed!
 - Jamie Finke comes with some experience. Her degree is in Community Health
- Fee Schedule to be presented at March meeting. Revenue has decreased due to the State taking back licensing of Mobile Restaurants, Temporary Non-Profit, Sushi, etc.
- Businesses
 - Tattoo place in Neenah
 - Smoothie place in Neenah
 - Sliders and Treats in the former DQ on South Main St in Oshkosh

Carolyn McCarty – Community Health & Prevention

- Karolina Baca is a new student intern from UWOC who will be working with the Employee Wellness group.
- Weight of the Fox Valley – received mentorship grant from the Healthier Wisconsin Partnership Program to work on healthy children's meals at restaurants; we will serve as a mentor community and receive a small amount of funding for staff time.
- Bike & Ped plan received a 2017 Planning Excellence Award from the American Planning Association Wisconsin (APA WI) chapter.
- Bike & Ped plan implementation team is working on a map of walking and biking facilities in the rural areas of the county.
- Received \$25,000 grant from Wisconsin DOJ to study overdose deaths (similar to the Child Death Review team). Grant goes through August.
- Exploring partnership with Aurora around alcohol prevention work (policy piece).
- Submitted application for the final year of funding for the Drug Free Communities grant (2018-2019).
- Created 1-pager articulating why student access to busing is a public health issue. Shared this with OASD school board and Oshkosh City Council.
- City of Oshkosh has adopted a new tobacco free parks rule. re:TH!NK Youth Coalition was very involved in this effort and will continue to be involved in educational efforts to make the community aware of the rule. Oshkosh Independent published an article on the new rule (re:TH!NK was only aware of the article after it was published). We continue to engage with County Parks to determine interest/readiness for addressing the issue.

Cindy Draws –on behalf of Communicable Disease Prevention & Control

- Staff Changes

- Denise Krueger, supervisor has been unable to work. After 7 months of vacancy HR has opened the position for posting until the 15th. Spread the word.
- Stacy Johnson is resigning. Her position will be posted next week.
- Influenza is peaking.
- Received 5 cases of Salmonella this week alone (possible link to salad).
- Six outbreaks in Long Term Care (LTC) facilities.

Cindy Draws – Healthy Lifespan Supervisor

- Staff Changes
 - Barb Wolf is retiring, last day is today. Her position will be posted soon.
 - Lori Duclon will take on Barb's work at the Housing Authority.
- Breastfeeding Friendly (BFF) – The Learning Center has just been designated a BFF site. Kids R Us is close to becoming a BFF site.
- Participated in a Red Cross Shelter training (online) and as an exercise.

Dr. Paula McNiel leaves

C. 2017 Budget Update – looking good, most of the expenses are in.

NEXT MEETING: **March 2nd, 7:30 am** County Administration Building, first floor.

REPORTS:

Dr. Jan Edelstein – April 6 is the deadline for award nominations (there is an award for Board of Health if anyone wants to make a nomination)

Cindy Draws – WALHDAB conference on Building Infrastructure (Doug will be presenting along with another County regarding PH consolidation)

Motion to adjourn, Egan /Norton. Motion carried, 7-0 voice vote.

Respectfully submitted,
Mary Capen, Recording Secretary