

*WINNEBAGO COUNTY BOARD OF SUPERVISORS  
Facilities & Property Management Committee*

**DATE:** Wednesday, December 12, 2018

**TIME:** 9:00 AM

**PLACE:** Facilities & Property Management, 1221 Knapp St, Oshkosh, WI 54902

**PRESENT:** Rob Keller, Jim Wise, Tom Egan, Andy Buck and Bill Wingren

**ALSO PRESENT:** Mike Elder – Director of Facilities, Jim Schell – Airport Director, Harold Singstock – County Board Supervisor, and Mark Harris – County Executive

Meeting was called to order by Chairman, Rob Keller at 9:00 AM.

**APPROVAL OF 11/14/18 FACILITIES COMMITTEE MINUTES:** Motion to approve the minutes made by Bill Wingren and 2<sup>nd</sup> by Andy Buck. Motion passed 5-0.

**CORRESPONDENCE:** Tom Egan received calls regarding the mobile home for the sex offender.

**PUBLIC INPUT ON AGENDA ITEMS:** None

**DISCUSSION OF AIRPORT TERMINAL BUILDING PROJECT:** Jim Schell said that there is a special orders meeting on January 8, 2019 where he will be going over the Airport Operations, upcoming projects, goals and what he has done over the last few months. Nothing further has been done with the 5 options that were presented last month.

**DISCUSSION AND ACTION ON UWFV CELL TOWER LEASE OPTIONS:** Mike Elder found a consultant, Vertical Consultants, to help determine the value of the site. The consultant's fee would be 25% of the additional rent that we would receive. The lease isn't up until 2022 so there is time to negotiate this.

**DISCUSSION AND ACTION MAINTENANCE FACILITY CELL TOWER LEASE OPTIONS:** AT&T went from \$500 which is the current lease, down to \$250 and we are at \$400 as of this time. Still negotiating.

**UPDATE ON UWFV:** All capital projects are done. No update.

**DIRECTOR REPORT OF DEPARTMENT OPERATIONS:** The committee discussed projects they had questions on. 2019 projects will be going on the list next month. The 2018 budget is on track.

**SUGGESTIONS FOR ITEMS FOR THE NEXT MEETING AGENDA:** The Aviation Committee would like to have a joint meeting in February 2019 to find a way to move forward with one of the five options. Start to prepare/have a plan in place for the 7 additional sex offenders that may be coming to Winnebago County. Possibility of Solid Waste trading land.

**SET NEXT MEETING DATE A TIME:** The next Facilities & Property Management meeting is January 9, 2018 at 9:00 am.

**ADJOURN:** Motion to adjourn made by Tom Egan and 2<sup>nd</sup> by Jim Wise, motion passed 5-0 at 9:51 AM.

Respectfully submitted,  
Penny Schry, Administrative Associate  
12/13/18