

## WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: November 7, 2016

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman  
Robert Warnke, Highway Committee Member  
Chuck Farrey, Highway Committee Member  
Tom Egan, Highway Committee Member  
David Albrecht, Highway Committee Member  
Ernie Winters, Highway Commissioner

ALSO

PRESENT: Al Geurts, MSA Professional Services

Chairman Robl called the meeting to order at 9:00 a.m. A motion was made by Supervisor Warnke, seconded by Supervisor Egan to approve the minutes of the October 3, 2016 meeting as written. Motion carried 5-0.

The process of selecting consultants for capital projects was discussed. Commissioner Winters distributed an outline of how the process works. He stated there are currently two County projects and one Town project that will require consultants. Mr. Winters stated that he can contact local project managers to determine the scope of services necessary for each project. If the Committee wishes to be involved, interviews can be conducted once a short list is determined. The Committee can then choose the consulting firm but the WisDOT determines the cost since they are contributing 80% of the funding. After discussion the Committee recommended that Commissioner Winters begin the process of selecting consulting firms. Mr. Geurts left the meeting.

Commissioner Winters stated he was notified by Town of Vinland officials that they've decided to cut back on the amount of plowing the Highway Department will do for them this year, specifically dead ends and cul de sacs where smaller equipment is more efficient. Supervisor Farrey addressed this issue since he is part of the Town of Vinland Board. He stated that the Town will see how the change goes this year.

Commissioner Winters informed the Committee about the I-41 Regionalization Maintenance Concept as proposed by the WisDOT. Mr. Winters stated this began as part of the State's PBM (Performance Based Maintenance) program. The State is considering the concept of a joint effort between Winnebago, Outagamie and Brown Counties for maintenance work along I-41. This idea is still in the concept phase. Mr. Winters stated he is including this information today as this could be coming in the future.

The upcoming Winter Highway Conference was discussed. Commissioner Winters distributed registration materials to the Committee members.

General Operations:

- Commissioner Winters stated he received a request for a remnant parcel of land located along CTH II. This parcel was previously owned by the State as part of STH 150 before a jurisdictional transfer was made to the County. Winnebago County has no need to retain this parcel. Mr. Winters stated he will work on this issue and bring it back to a future meeting. The Committee asked about the other remaining right of way parcels in the County and suggested they be researched and disposed of.
- Commissioner Winters stated that the WisDOT constructed two ponds as part of the STH 441 project that will assist in the drainage of CTH AP. The State paid for the construction of the ponds but the County may be asked to participate in future maintenance costs associated with the ponds.
- Commissioner Winters stated that the City of Neenah may be working with a developer on a location near the intersection of CTH JJ and CB. It is possible they will request a roundabout at that location.
- Commissioner Winters informed the Committee that he recently submitted his resignation as Highway Commissioner. He stated his last day of work for Winnebago County will be January 3, 2017.

A motion was made by Supervisor Farrey, seconded by Chairman Robl to adjourn. Motion carried 5-0. The meeting adjourned at 10:02 a.m.

Laura Spanbauer  
Highway Secretary