

## WINNEBAGO COUNTY BOARD OF SUPERVISORS - HIGHWAY COMMITTEE

DATE: December 4, 2017

TIME: 9:00 A.M.

PRESENT: Ken Robl, Highway Committee Chairman  
Robert Warnke, Highway Committee Member  
Tom Egan, Highway Committee Member  
David Albrecht, Highway Committee Member  
Chuck Farrey, Highway Committee Member  
Raymond Palonen, Highway Commissioner

ALSO

PRESENT: Doug Weihert, Highway Equipment Superintendent  
John Fink, Assistant to the County Executive

Chairman Robl called the meeting to order at 9:00 a.m. A motion was made by Supervisor Warnke, seconded by Supervisor Egan to approve the minutes of the November 20, 2017 meeting as written. Motion carried 4-0. Supervisor Farrey abstained since he was not in attendance at that meeting.

Chairman Robl asked if there was any public input on the agenda. There was none.

Commissioner Palonen updated the committee members on an access to the Michels Materials property along CTH N. He stated that a residential permit application was submitted, but due to the large volume of trucks that will be utilizing the access, a type B intersection, including passing and deceleration lanes, is necessary. Commissioner Palonen informed representatives of Michels that they needed to submit a design and new application, which was done and approved. The base course has been installed and paving will be completed next spring. This work is all being done at the expense of the property owners.

Commissioner Palonen gave the following project updates:

- 1) There will be a public informational meeting held on December 14<sup>th</sup> from 5:00 p.m. to 6:00 p.m. at the Neenah Town Hall regarding the CTH CB and Oakridge Road intersection.
- 2) The survey work along CTH A has been completed from Indian Point Road to CTH GG. The design work will begin this winter and a public informational meeting held next spring. It is possible the County may need to do some land acquisition to accommodate a recreational trail.
- 3) Commissioner Palonen stated that the traffic signal upgrade project on CTH II was completed last week. He said that the WisDOT donated several control cabinets for the project which saved the county a substantial amount of money.
- 4) The parking lot maintenance budget for 2017 has been exhausted. Highway crews performed work on the Courthouse parking lot, and made repairs to failing areas at the Park View Health Center lot. Commissioner Palonen stated that Park View has some bad areas and will need a larger improvement project in the future. He stated that he will keep the Committee updated.

Chairman Robl approved discussing agenda item #6 at this time. Commissioner Palonen reported the following as general operations:

- There will be a budget transfer addressed at the next Highway Committee Meeting regarding the Waukau Avenue project. The project came in over budget, but Winnebago County has not yet received the donation pledged by the EAA of \$35,000. Once the check is received the funds can be replaced.
- All the County's salt sheds are full and ready for the winter season.
- Commissioner Palonen introduced Doug Weihert, the new Highway Equipment Superintendent. Mr. Weihert gave a brief overview of his work history and his plans for the department's fleet maintenance program. The Committee members welcomed him to Winnebago County.
- Commissioner Palonen explained how the job openings work and stated interviews will be held soon to fill the vacant Highway Maintenance Superintendent position.
- The Committee members then proceeded to the shop to view the recently delivered trucks.

A motion was made by Chairman Robl, seconded by Supervisor Albrecht to adjourn. Motion carried 5-0. The meeting adjourned at 9:45 a.m.

Laura Spanbauer  
Administrative Associate