

**MEETING OF THE
WINNEBAGO COUNTY
DEPARTMENT OF HUMAN SERVICES BOARD**

Minutes

DATE: Monday, April 2, 2018

TIME: 3:00 p.m.

PLACE: Oshkosh Human Services Building, Room 33

MEMBERS PRESENT: Larry Lautenschlager, Jim Kozickowski, Mike Norton, Harold Singstock, Donna Lohry, Jerry Finch, Karen Powers, Michael Conley-Kuhagen

MEMBERS EXCUSED: Judy Wright

STAFF PRESENT: Bill Topel, Mary Fredrickson, Beth Culp, Ann Kriegel, Leo Podoski and Pam Bartelt

Larry Lautenschlager called the meeting to order at 3:00 p.m.

AGENDA ITEM #1: PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments.

AGENDA ITEM #2: APPROVE MINUTES OF THE MARCH 7, 2018 HUMAN SERVICES BOARD MEETING

Karen Powers moved for approval of these minutes; seconded by Mike Norton and carried. (8-0)

AGENDA ITEM #3: ACCEPT MINUTES OF THE MARCH 12, 2018 ADRC COMMITTEE MEETINGS

Mike Norton moved for acceptance of these minutes; seconded by Harold Singstock and carried. (8-0)

The program was moved to the next item on the agenda.

PROGRAM: IN-HOME SAFETY SERVICES

Bill Topel introduced Bridget LeGrave who is the Assistant Supervisor for the Professional Services Group (PSG). Bill shared that PSG is a contracted agency that is housed in our Oshkosh Human Services building and works mainly with our Child Welfare Division. They are out of Kenosha and started about 40 years ago and have been contracted with the agency about 8 years ago with their 'Aftercare Comprehensive Services'. The 'Supervised Visitation' program started next to assist the social workers in working with the youth and their families. The 'In-Home Safety Services' (IHSS) is the

newest program which started in 2016 and assists with providing support and services to families as they have staff available 24 hours a day, 7 days a week. There is an 'In-Home Safety Services Grant' that Winnebago County receives from the State of Wisconsin making this a priority to work with children to avoid removal from the home by putting services and support in place for the family. A '*Parent Support Program*' is also in place which provides training, education and support to parents within the family system to provide a strength based, coaching approach to parenting and partnering with families. Bridget shared that in 2017, PSG served 94 families that serviced 186 children; with 38 of those children being reunified, 76 children were maintained in home with the safety services, and 11 children were on the path to reunification which would carry over to 2018. There were 47 families successfully discharged in 2017.

Safety checks can range from 1-3 visits per day during initial involvement as needed and would decrease with time. In a typical week, IHSS workers may complete 88-95 safety checks which include many visits on Saturdays, Sundays when other supporting services are not available. Families may be involved with IHSS for a very short duration of 1-2 weeks or longer periods such as 6 months.

AGENDA ITEM #4: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS

Child Welfare (CW) – Juvenile Corrections continues to be at 0.0 Actual Daily Population (ADP). CW – Residential Care Centers remains low at 1.0 ADP. Behavior Health (BH) & Long Term Services (LTS) – Specialty Hospitals for adults are at 3.1 ADP which is up slightly. Specialty Hospitals for youth under 22 years is also up at 1.8 ADP. Secure Detention is up from previous month to 6.5 ADP as is Foster Care at 87.8 ADP.

AGENDA ITEM # 5: FINANCIAL REPORT

Mary shared that a new format has been created for financial report where the top sections displays numbers with an explanation shown below. Labor was under budget by 3.1% mainly due to turnover and unpaid FMLA. There were no lengthy time periods where a position was not filled. Travel was 12.6% under budget overall with the auto allowance being less than anticipated; registration, tuition, meals and lodging was over budget. Capital was 13.8% under due to purchase of van being less than expected. Operating Expenses were 4.3% under budget with the majority being due to the items that Bill shares monthly in the charts showing the inpatient and institutional utilization. The total revenue was much higher than anticipated mainly due to year end settlements and enhance funding from previous years. Moving forward the state has shared that they will be sharing settlement amounts in July instead of the end of the year.

Discussion was had regarding the new format of the report. Moving forward, more detailed division specific information will be included.

AGENDA ITEM #6: DIRECTOR'S REPORT

Governor has approved to end Copper Lake and Lincoln Hills by 2021 or sooner. Discussion was had on options available to move forward regarding the need for a facility for our county use. Interested counties in this area will be gathering to discuss options of the need for and best placement of a facility.

A proposal will need to be submitted by March 2019. Once state decides which proposals will be funded, they would build and need to be operational by 2021.

WCHSA has an Organizational Effectiveness (OE) Process which is going well. Operational guidelines, expectation and work rules are being established and efforts to identify expectations at each level. The WCHSA Conference coming up in May at Elkhart Lake will be having breakout sessions available for Human Services Board members. All registration for conference and hotel do need to go through the County Clerk's Office.

Bill shared that progress is being made with the Boldt Company regarding the design of the 16 bed CBRF which will be shared at an upcoming meeting showing the site design and photographs. The approved amount was not to exceed \$3 million and that is workable. The chosen site is behind the Coughlin Center with none of the buildings that are currently used being affected.

AGENDA ITEM #7: BOARD MEMBER REPORTS **PROGRAM:**

Donna Lohry shared that she attended a meeting at the Sheriff's Department regarding having an emergency plan for urgent situations. The emergency plan states that if a community crisis call is received, all response departments in the county will be notified and all workers will show up and follow through in the direction of the site of the commotion.

Mike Norton reminded the group that the Drug & Addiction Coalition is having series of community meetings which are listed on the Health Department page. He noted that he attended the Opiate Death Review Team meeting and very interesting and thorough information was shared. Mike suggested that updates on this may be of interest to this group

With no further business Jerry Finch moved for adjournment; seconded by Jim Kozickowski and carried at 5:00 p.m. The next meeting of the Human Services Board will be held on **Monday, May 7, 2018 at**

3:00 p.m. in the Neenah Human Services Building in Room 008.

Respectfully submitted by Pam Bartelt, Human Services Department/pb