

**MEETING OF THE  
WINNEBAGO COUNTY  
DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes**

**DATE:** Monday, May 2, 2016

**TIME:** 3:00 p.m.

**PLACE:** Neenah Human Services Building, Rm. 008

**MEMBERS PRESENT:** Jerry Finch, Jim Koziczowski, Ron Kuehl, Larry Lautenschlager, Donna Lohry, Mike Norton, Rob Paterson, Harold Singstock and Tom Widener

**STAFF PRESENT:** Bill Topel, Mary Fredrickson, Tom Saari, Debby Blankenship, Leo Podoski, Tom Matczynski, Annette Beattie, Beth Culp and Dorothy De Grace

**OTHERS PRESENT:** Karen Powers, County Board

Jim Koziczowski called the meeting to order at 3:00 p.m.

**AGENDA ITEM #1: APPRECIATION TO TOM WIDENER**

On behalf of the Human Services Board, Jim Koziczowski thanked Tom Widener for his dedicated service as a Board member and presented him with a plaque.

**AGENDA ITEM #2: PUBLIC COMMENTS ON AGENDA ITEMS**

There were no comments.

**AGENDA ITEM #3: APPROVE MINUTES OF THE APRIL 4, 2016 HUMAN SERVICES BOARD MEETING**

Jerry Finch moved for approval of these minutes; seconded by Larry Lautenschlager and carried.

**AGENDA ITEM #4: ACCEPT MINUTES OF THE MARCH 14, 2016 ADRC COMMITTEE MEETING**

Ron Kuehl moved for acceptance of these minutes; seconded by Mike Norton and carried.

Jim Koziczowski moved the program portion of the meeting to be next on the agenda.

**PROGRAM: COLLABORATIVE WORK WITH FAMILIES ACROSS DIVISIONS**

Leo Podoski introduced Annette Beattie, supervisor for the Child Welfare, Juvenile Justice Team; Beth Culp, supervisor for the Long Term Support, Family Support Team; and Tom Matczynski, supervisor for the Behavioral Health, Family Therapy/Youth Mental Health Team. They explained how the Human Service teams have been collaborating in working with families to make families successful while addressing any obstacles.

## **MEETING OF THE DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes for Monday, May 2, 2016**

**Page 2**

It was explained that cases are received at Human Services Child Welfare, Juvenile Intake team through referral from the family, school, Police Department, or through an intervention team. The case is assessed and referred to the Family Support or Behavioral Health team for collaborative services as appropriate. A decision is made to determine if services can be handled informally; if the family can work on their own with the help of a social worker; or if the case needs to go through the court process and be assigned a treatment team. The treatment team consists of the family; the youth; a Child Welfare social worker; a Family Support team worker; and a Behavioral Health case manager or therapist. The case is continually assessed to see if additional services are needed to support the family in determining and achieving its goals.

### **AGENDA ITEM #5: INPATIENT & INSTITUTIONAL PLACEMENT STATISTICS**

Bill Topel reported on the information given on the statistical chart for inpatient and institutional placements: Child Welfare Division–Juvenile Corrections shows that the average daily population (ADP) through March remained the same at 3.9; for Child Residential Care Centers the ADP was 4.8 and below budget; for Behavioral Health & LTS Division–Specialty Hospitals (for adults and youth under age 22) the ADP was 3.5; Secure Detention’s ADP was 6.8 and trending upwards; although, we are preventing youth from being placed long term; the ADP for children’s Foster Care was 110.4, which is down slightly from last month.

### **AGENDA ITEM #6: FINANCIAL REPORT**

Bill Topel said that with the numbers we have so far this year, we are projecting a surplus of \$573,018. We will be working towards a zero per cent tax levy increase for 2017.

### **AGENDA ITEM #7: DIRECTOR’S REPORT**

Bill Topel reported that he will be giving a brief presentation to the County Board at its meeting on May 3 regarding an overview of the Human Services Department.

Bill Topel said there was an article in the Wisconsin Counties magazine regarding a compilation of the programs offered by all counties—the history, services and funding. Copies will be made available for anyone interested.

### **AGENDA ITEM #8: BOARD MEMBER REPORTS**

Donna Lohry reported that the ADRC Committee hosted public hearings on April 11 in both Oshkosh and Menasha for residents to give feedback and share concerns about ADRC services. Transportation surveys were also sent out to residents for comments about the changes to the bus system that took place two years ago, which resulted in positive feedback.

Rob Paterson reported that the Oshkosh Housing Authority will host an open house at the renovated Main View (now known as Rolph’s Place) on May 7 from 6:00 p.m. to 9:00 p.m. Rob also reported that there will be a meeting of the Greater Winnebago Advocacy Coalition for Mobility on Thursday, May 5 from 2:00 p.m. to 4:00 p.m. at the Oshkosh Senior Center.

## **MEETING OF THE DEPARTMENT OF HUMAN SERVICES BOARD**

**Minutes for Monday, May 2, 2016**

**Page 3**

Mike Norton reported that Public Health Department will be updating its health improvement plan, which it does every five years. As part of the plan they will have community conversations and activities at various places, such as the YMCA and the Coughlin Building during the month of May. Mike also reported that he is on a Public Health collaborative group where they have conversations about challenges of older adults in such areas as mental health; housing; transportation. He invited others to join the group and to attend the next meeting scheduled for May 19 regarding mental health.

With no further business Jerry Finch moved for adjournment; seconded by Mike Norton and carried at 4:40 p.m. The next meeting of the Human Services Board will be on **Monday, June 6, 2016 at 3:00 p.m.** in the Oshkosh Human Services Building, Room 33.

Respectfully submitted by Mike Norton, Board Secretary

/dd