

Winnebago County Information Systems Committee Meeting Minutes

Wednesday, January 15, 2020

Date: Wednesday, January 15, 2020

TIME: 5:30 p.m.

PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh, WI 54901
Ground Level Training Room 118

PRESENT:

Supervisor Lawrence Smith
Supervisor Stephanie Spellman
Supervisor Aaron Wojciechowski
Supervisor Rachel Youngquist
Patrick Brennand
IT Director Patty Francour

Supervisor Steve Lenz was excused.

1. Call to Order

Supervisor Wojciechowski called the meeting to order at 5:38 p.m.

2. Approve agenda

Smith moved to approve the agenda. Brennand seconded the motion. Carried 5-0

3. Public Comments

None

4. Approve minutes of last meeting

Spellman moved to approve the committee meeting minutes from December. Brennand seconded the motion. Carried 5-0

5. Discussion/Action: Authorize a Policy for Voting Procedure Resolution

- The proposed resolution was sent back to committee from the County Board and comments were received from 2 other county supervisors. There was concern over what the alternatives would be such as voice voting. Additional concerns were over charging iPads, training, peer support during meetings, and moving between the voting app and online packet. The committee discussed that the latter could be solved through education and practice.

- Director Francour asked the voting app vendor about an update to lock in votes if the user toggles out of voting app before the overall vote is locked in by the Clerk. Making this enhancement would update the software but not affect the voting procedure.
- Brennand moved to table the discussion until the next meeting. Smith seconded the motion. Carried 5-0.

Discussion/Action: County Board Election Device Replacement Strategy

- It was brought up that Chairman Ramos expressed interest in the committee proposing a 3-year replacement strategy
- A reason for the replacement strategy is cyber-security
- There was discussion over drafting a recommendation for a replacement strategy
- Spellman moved to table the discussion until the next meeting. Smith seconded. Carried 5-0

IS Director's Report

- Yesterday was the deadline for all critical Windows updates in each department. A Windows update forced a Citrix update. Training and documentation is still ongoing.
- Landfill technology is going live with fiber for the remodel.
- At end of the month, the new community-based residential building will be connected.
- Some new phone service lines were updated and there are more to go.
- 1 new Sheriff's IT staff was added and will be trained by the IT Department.
- Hardware orders are coming in from departments based on their budgeted items.

Subjects and Time of Next Meeting

The next meeting is scheduled for February 12th at 5:30 pm

- Discuss drafting recommendations about iPad replacement and voting devices
- Multi-year IT contracts

Brennand moved to adjourn the meeting at 6:50 pm. Smith seconded the motion. Carried 5-0.

Submitted by Stephanie Spellman