

Winnebago County Information Systems Committee Meeting Minutes

Wednesday, February 12, 2020

Date: Wednesday, February 12, 2020

TIME: 5:30 p.m.

PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh, WI 54901
Ground Level Training Room 118

PRESENT:

Supervisor Lawrence Smith
Supervisor Stephanie Spellman
Supervisor Aaron Wojciechowski
Supervisor Rachel Youngquist
Patrick Brennand
IT Director Patty Francour

Supervisor Steve Lenz was excused.

1. Call to Order

Supervisor Wojciechowski called the meeting to order at 5:30 p.m.

2. Approve agenda

Smith moved to approve the agenda. Brennand seconded the motion. Carried 4-0

3. Public Comments

None

4. Approve minutes of last meeting

Smith moved to approve the committee meeting minutes from September and January. Brennand seconded the motion. Carried 4-0

5. Multi-year contract with phone service

Director Francour had no update at this time because the provider didn't bring forward a contract yet. Brennand moved to postpone the update to the March. Spellman seconded the motion. Carried 4-0

6. Discussion/Action: Approve several small multi-year agreements for a variety of devices.

Brennand moved to approve security certificate agreements. Smith seconded the motion.
Carried Larry 4-0

7. Discussion/Action: Recommendation on Voting Hardware

Reviewed proposed recommendation

Brennand moved to move forward with the recommendation; Spellman seconded the motion.
Carried 4-0

8. Discussion/Action: Recommendation on County Board Electronic Device

Committee worked to draft a recommendation for the replacement strategy. The committee would recommend a 3 year replacement program. Added verbiage to the recommendation. Up to Industry standard is 3-5 years for tablets. Current iPads are nearing 5 years of age. Starting fresh; initially recommend to replace up to 30 of the originally issued iPads still in use. Going forward recommend going to a replacement every 6 years. Due to the age of the initial purchase, the replacement strategy should start with a full refresh.

9. IS Director's Report

- Landfill Remodel is completed. During the transfer plant demo work, fibers were cut
- CBRF building – connectivity is completed
- 2 new possible (Airport and Parkview) both of these buildings are stand alone. They need connectivity of fiber.
- Sheriff hired an IS person. IS department will train this person beginning next week
- There is a current resignation in the IS Department. The vacancy is posted internal. If the position is filled internally, there is a temporary staff person that would then slide into the next vacant position created when internal person fills current vacancy.
- Cell phones will be replaced throughout the county staff once contract is approved
- IS has 4 on-call positions that work 24/7 – 365 days a year. They all receive 2.5 hours straight pay a week for being on-call. If they have actual calls during the off hours the time goes to overtime pay. Three of these individuals are hourly and one is salary. This has caused for unhappiness among staff. Director Francour is asking for actual pay to accommodate so on-call is built in. The current budget will cover this due to a vacancy position from last year where human resources budgets for an individual being hired under the insurance of a family plan, but a single individual was hired instead.
- The IS Department greatly assisted the City of Oshkosh during the cyber-attack.

10. Subjects and Time of Next Meeting

The next meeting is scheduled for March 11, 2020 at 5:30 pm

Agenda items

- Recommendations for the new committee

- Cell phone contract needs to be voted on

11. Adjourn

Brennand moved to adjourn the meeting at 6:50 pm. Smith seconded the motion. Carried 4-0.

Submitted by Stephanie Spellman