

**Winnebago County Information Systems Committee Meeting Minutes  
Wednesday, May 8, 2019**

DATE: Wednesday, May 8, 2019

TIME: 5:00 p.m.

PLACE: County Courthouse  
415 Jackson St, Oshkosh, WI 54901  
Supervisors' Room, Fourth Floor

PRESENT: Patrick Brennand  
Steve Lenz  
Lawrence Smith  
Stephanie Spellman  
Aaron Wojciechowski  
Rachel Youngquist

ALSO PRESENT: Patty Francour  
Sue Ertmer

**Call to Order**

Aaron Wojciechowski called the meeting to order at 5:03 p.m. Steve Lenz moved to reorder agenda item #2 *Voting on iPads* with agenda item #1 *Per diem report and approval process*. Rachel Youngquist seconded the motion. Carried 6-0.

**Approve Agenda**

Steve Lenz moved to approve the agenda, seconded by Rachel Youngquist. Carried 6-0.

**Public Comments**

None

**Approve Minutes of February and April 2019 meetings**

Patrick Brennand moved to approve meeting minutes, seconded by Stephanie Spellman. Carried 6-0.

**1. Discussion/Action: Per diem report and approval process**

Reviewed comments gathered from Board of Supervisor's meeting

**2. Discussion/Presentation: Voting on iPads**

Committee members followed instructions to download RollCall app to their iPads. Members performed tests with voting using the app and discussed topics with the consultant on the phone.

Test observations:

- Must be connected to WiFi to log into app
- Easy to switch between apps
- Interface is simple because it limits options to what a person can do
- It also displays your vote and you can change your vote
- The interface is good for those with bad eyesight

Discussions:

- Pros and cons around using the iPad for voting
- Putting together a presentation for the next County Board meeting
- The need to establish rules and guidelines for use as well as the need to establish a transition period to move to using the iPads for voting

Action: Steve Lenz proposed having a workshop/demo during County Tour, and took the action to reach out to the County Board Chairman. He also took the action to ask the Chairman to announce that the iPads will be used during the May 21<sup>st</sup> meeting.

### **3. IS Director's Report**

Update on Munis project

Squad change overall almost complete

In-process with SIP changeover

Upcoming Register of Deeds upgrade

Need for an additional vehicle

### **4. Subjects and time of next meeting**

- Per diem submission process
- Voting on iPads

The next meeting is scheduled for June 12, 2019 at 5:00 pm.

Submitted by  
Stephanie  
Spellman