

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: FEBRUARY 11, 2019

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
LARRY SMITH  
TOM ELLIS  
PAUL EISEN  
VICKI SCHORSE

ALSO PRESENT: JOHN MATZ – SHERIFF'S  
TODD CHRISTOPHERSON – SHERIFF'S  
MARY ANNE MUELLER – CORPORATION COUNSEL  
NATALIE STROHMEYER – REGISTER OF DEEDS  
KIMBERLY MAKI – CORONER'S  
BARRY BUSBY – CORONER'S  
MELISSA PINGEL – CLERK OF COURTS  
VICKY FITZGERALD – FINANCE  
JUDY STECKBAUER – VETERANS  
SHERI GOTTO

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of January 14, 2019 meeting**

A motion to approve the minutes from January 14, 2019 was made by Tom Ellis, seconded by Larry Smith. Carried 5-0.

Correction: Remove last sentence in line item #11 that reads: "This program is run by the DOC."

A motion to approve the amended minutes with the removal of the sentence that reads "This program is run by the DOC" was made by Larry Smith, seconded by Tom Ellis. Carried 5-0.

**3. Public comments on agenda items**

None

**4. Communications shared by Committee Members**

Paul Eisen attended the ESTHER community forum on Excessive Supervision in our Criminal Justice System. He also spoke about receiving an advertisement for SMART Justice program on 02-21-19 at Fox Valley Technical College. Eisen handed out paperwork to the committee members and Sheriff Matz.

**5. Consideration (Vote): Budget Transfer for \$11,604.00 for Labor overages due to vacation payout of retiring employee who did not take health/dental insurance and new employee taking health/dental insurance. Utilize CVSO Grant Funds to cover Travel/Training overages due to new employee training and an additional training for 5 employees. – Veterans Service Office – Judy Steckbauer**

Judy Steckbauer discussed a retirement in their office and the payout they receive if they do not take the insurance benefits. The new employee does take the benefits so that in turn increased the payroll per month for wages. The operating grant is used to enhance veteran services. The new employee has to be sent through state and national trainings along with 5 other new employees.

A motion to approve the budget transfer of \$11,604.00 for labor overages was made by Paul Eisen, seconded by Larry Smith. Carried 5-0.

**6. Consideration (Vote): Budget Transfer for \$14,025.00 – County Coroner Office – Barry Busby**

Barry Busby discussed the budget transfer is for labor costs contributed to the amount of autopsy's that were performed.

A motion to approve the budget transfer for \$14, 025.00 was made by Larry Smith seconded by Tom Ellis. Carried 5-0.

**7. Consideration (Vote): Budget Transfer for \$11,661.00 – County Coroner Office – Barry Busby**

Barry Busby discussed the budget transfer is for labor costs and per diems contributed to the increase in the amount of deaths and the number of autopsy's needed to be performed as well as cremations.

A motion to approve the budget transfer for \$11,661.00 was made by Vicki Schorse, seconded by Larry Smith. Carried 5-0.

**8. Consideration (Vote): Budget Transfer for \$1800.00 for Wage accounts (Unemployment Compensation (I) and Reserve Salaries Contingency (D) – Register of Deeds – Natalie Strohmeyer**

Natalie Strohmeyer discussed the budget transfer is needed to cover items such as unemployment compensation and reserve salaries contingency within her budget.

A motion to approve the budget transfer of \$1800.00 for Wage accounts and Reserve Salaries Contingency was made by Vicki Schorse, seconded by Larry Smith. Carried 5-0.

**9. Consideration (Vote): Discussion of Rate/Fee – Monarch Data Distribution between Fidlar, County and Private Sector – Register of Deeds – Natalie Strohmeyer**

Natalie Strohmeyer discussed the Monarch Dada Distribution which is used to transfer images to inter-offices and private sectors. It's a more secure way of transferring images but there is a fee associated with the images.

Specifically voting on \$.18 per image with \$.03 going to Fidlar and grandfather clause to do it in phases for the 3 companies. The three companies are Assurance Title Service Inc., 1<sup>st</sup> American Title – Evans Title Division and Black Knight Financial Services. The new rate will be effective 09-01-2020.

A motion to accept the rate of \$.18 per image with \$.03 going to Fidlar, County and Private Sectors was made by Larry Smith, seconded by Tom Ellis. Carried 5-0.

**10. Consideration (Vote): Budget Transfer – Accept \$10,000.00 from 1<sup>st</sup> Place Law Enforcement Challenge from Wisconsin County Mutual to purchase body cameras – Sheriff's Department – Sheriff John Matz**

Sheriff Matz discussed the acceptance of \$10,000.00 from our deputy taking 1<sup>st</sup> place at the Law Enforcement Challenge. The Sheriff's Office would use this money to purchase body worn cameras for the court services deputies and some of the detectives.

A motion to approve the budget transfer of \$10,000.00 from Wisconsin County Mutual Law Enforcement Challenge to purchase body worn cameras was made by Paul Eisen, seconded by Tom Ellis. Carried 5-0.

**11. Sheriff's Report**

Before the Sheriff gave his report, Chairman Wingren asked Sheriff Matz and Mary Anne Mueller for an update regarding the release of the sex offender and the housing plan.

\*Sheriff Matz handed out the 2018 Annual Report to the committee members.

\*Sheriff Matz shared the recruitment video with the committee members.

\*Sheriff Matz told the committee the Sheriff's Office was reaccredited per the Law Enforcement Accreditation Group.

**12. Suggested items for next agenda**

**13. Next Meeting Date: Monday, March 11, 2019**

**14. Adjourn**

A motion to adjourn was made at 10:08am by Larry Smith, seconded by Tom Ellis. Carried 5-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office