

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: JUNE 12, 2017

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY COURTHOUSE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
PAUL EISEN  
LARRY SMITH  
TOM ELLIS

EXCUSED: BILL ROH

ALSO PRESENT: JOHN MATZ – SHERIFF  
TODD CHRISTOPHERSON – SHERIFF  
GREG CIANCIOLO – SHERIFF  
BARRY BUSBY – CORONER  
PAUL XIONG – INFORMATION SYSTEMS  
SUE ERTMER – COUNTY CLERK

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of May 8, 2017 meeting**

A motion to approve the minutes was made by Tom Ellis, seconded by Larry Smith. Carried 4-0.

**3. Public comments on agenda items**

None

**4. Communications shared By Committee Members**

Paul Eisen discussed a newspaper article contained within the Oshkosh Northwestern from May 24<sup>th</sup> titled “Local Justice Data”. If anyone is interested in reading more about it the website is <https://measuresforjustice.org/>

**5. Consideration of: “Ordinance Amendment regarding Record Retention” – County Clerk – Sue Ertmer**

Sue Ertmer discussed the ordinance in regards to records retention. Sue discussed the lack of storage space due to old committee minutes from years prior and due to this surveyed other counties and their record retention ordinances. It was found that two thirds of the counties keep them forever and the other third scan them and destroy them after three, seven or ten years. The CR+7 is the

only time frame where it is needed to keep the records per the Historical Society. Sue is asking that the ordinance be updated per the states recommendation of record retention.

A motion to approve the Ordinance Amendment regarding Record Retention was made by Larry Smith, seconded by Tom Ellis. Motion carried 4-0.

**6. Discussion: Possibility of Replacement of Elected Coroner with Appointed Medical Examiner – Barry Busby**

Barry Busby discussed that presently, anyone can be elected as a Coroner whether they are certified for the position or not. The State is currently working on updating their statute to where the person elected will have to be certified and have the appropriate training to do the job. As the years go forward, Barry would recommend that Winnebago County look at appointing a certified Medical Examiner versus an elected Coroner. An elected Coroner is not required to have any training before taking on the role of a Coroner. A Medical Examiner requires that person to be certified to do the job. Barry will keep the committee updated once it passes through the State

**7. Discussion: Adding two full-time Deputies to Coroner's Department**

Barry Busby stated he has 3 deputies but 2 deputies do most of the work. Those two deputies he would like to make full time status so they are able to have health insurance through the county. The committee recommended that Barry Busby take this to Human Resources to discuss the possibilities of adding two full time status employees.

**8. Discussion: Hazards of "Carfentanil" to First Responders**

Barry Busby discussed the dangers of Carfentanil and that is has reached the areas of Calumet County, Dodge County and Milwaukee County. It is an elephant tranquilizer that is a powder substance that people use to get high. It is deadly to anyone that comes into contact with it whether its skin contact or inhaled. Narcan can be used to help revive anyone that has come into contact with it.

**9. Consideration of: Accept \$5000.00 donation from Mercury Marine for Sheriff's Office Search and Rescue – Sheriff John Matz**

Sheriff Matz stated Mercury Marine has offered the Sheriff's Office \$5000.00 which will be placed into an account at a foundation, similar to the K9 fund account. As expenses arise that were not budgeted for, those items can then be purchased with the money out of that fund. Safety equipment, thermal image machine, etc. are some of the items that could be purchased with this donation for Search and Rescue operations.

A motion to accept the \$5000.00 donation from Mercury Marine was made by Larry Smith, seconded by Tom Ellis. Motion carried 4-0.

**10. Consideration of Resolution requesting Sheriff Matz to read the Declaration of Independence on the Courthouse Steps on July 4, 2017**

Bill Wingren presented the resolution to the committee.

A motion to accept the resolution requesting Sheriff Matz to read the Declaration of Independence was made by Larry Smith, seconded by Paul Eisen. Motion carried 4-0.

**11. PowerPoint Presentation – Computer Aided Dispatch (CAD) upgrade as a result of Outagamie and Calumet Counties leaving FoxComm. The Law Records Management**

**System (LRMS) and Jail Records System (JRS) are a planned replacement – Sheriff John Matz**

Sheriff Matz and Captain Greg Cianciolo presented a PowerPoint presentation on the new Motorola P1 system. A special orders meeting will take place on Tuesday, June 20<sup>th</sup> at 5:45 to vote on the new CAD, LRMS and JRS system.

**12. Sheriff's Report including, but not limited to:**

- **Special Events Summary for 2017**
- **Current Staffing Levels/Shortages**
- **Rising Jail Counts**

-Sheriff Matz discussed the upcoming events; Country USA June 20-25, Rock USA July 13-15, Oshkosh Corp event July 14 and EAA July 24-30.

-Sheriff Matz discussed the current staffing levels and shortages. The Sheriff's Office currently has 11 deputy positions vacant (7 in Corrections and 4 in Patrol) and we also have 6 Dispatch positions vacant as of this time.

-Sheriff Matz discussed the jail count of 353.

**13. Suggested items of next agenda**

**14. Next Meeting Date: Monday, July 10, 2017**

**15. Adjourn**

A motion to adjourn was made at 10:36 a.m. by Larry Smith, seconded Tom Ellis. Motion carried 4-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office