

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**

DATE: SEPTEMBER 9, 2019

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
LARRY SMITH  
TOM ELLIS  
PAUL EISEN  
VICKI SCHORSE

ALSO PRESENT: JOHN MATZ – SHERIFF'S  
TODD CHRISTOPHERSON – SHERIFF'S  
MARY ANNE MUELLER – CORPORATION COUNSEL  
CHRISTIAN GOSSETT – DA'S OFFICE  
KELLY KUTZ – DA'S OFFICE  
KAREN SEIFERT – BRANCH 4  
BARBARA HART-KEY – BRANCH 3  
CATHY SCHERER – CORPORATION COUNSEL  
JULIE MABRY – CHILD SUPPORT  
MIKE NORTON – COUNTY BOARD SUPERVISOR  
SUE ERTMER – COUNTY CLERK

**1. Call to Order**

Chairman Bill Wingren called the meeting to order at 9:00 a.m. and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of August 12, 2019 meeting**

A motion to approve the minutes from August 12, 2019 was made by Larry Smith, seconded by Tom Ellis. Carried 5-0.

**3. Public comments on agenda items**

None

**4. Communications shared by Committee Members**

None

**5. Presentation of 2020 Budget – County Clerk – Sue Ertmer**

Sue Ertmer presented her budget and answered any questions the committee had.

**6. Presentation of 2020 Budget – District Attorney's Office – Christian Gossett**

Christian Gossett presented his budget and answered any questions the committee had.

## **7. Presentation of 2020 Budget – Child Support – Julie Mabry**

Julie Mabry presented her budget and answered any questions the committee had. There will be follow up completed on questions raised regarding her budget.

## **8. Coroner status update – Corporation Counsel – Mary Anne Mueller**

Mary Anne Mueller stated since the Coroner has turned in his resignation letter to Sheriff John Matz, the statutory requirement is complete and he will be stepping down as Coroner effective October 31<sup>st</sup>, 2019. Mary Anne stated the governor was informed of the Coroner's resignation as well. Mary Anne now needs the committee's decision on the investigation piece and whether to continue the investigation or not. After some discussion, it was decided that should more information be presented it will not be ignored and it will be reviewed, however the committee feels there is no useful purpose to continue the investigation.

## **9. Office of Corporation Counsel Status update regarding mental commitments and associated paralegal overtime work, budget implications and budget transfer – Mary Anne Mueller**

Mary Anne Mueller introduced Winnebago County's newest Assistant Corporation Counsel Cathy Scherer. She indicated the new paralegal will be starting with their office the week of September 16<sup>th</sup> to fulfill their open positions. With James Carney retiring, the paralegals have been working a lot of overtime to get caught up. Therefore, Mary Anne is requesting \$25,000 be transferred from Legal Services to Overtime to help cover the paralegal's overtime cost.

A motion to approve the \$25,000 budget transfer from Legal Services to Overtime was motioned by Vicki Schorse, seconded by Tom Ellis. Carried 5-0.

## **10. Consideration (Vote): Take action on resolution to sell, dispose and/or donate abandon property– Sheriff John Matz**

Sheriff Matz discussed the resolution to sell, dispose and/or donate abandoned items. The Sheriff's Office currently has 20+ bikes that are unclaimed and the resolution will allow for the Sheriff's Office to donate those bikes, or any other future items, that do not sell after abandonment. The resolution will also allow for the disposal of items that do not sell or can't be donated.

A motion to approve the resolution to sell, dispose and/or donate abandoned property was made by Vicki Schorse, seconded by Tom Ellis. Carried 5-0.

## **11. Consideration (Vote): Resolution to adopt change to go from Coroner to Medical Examiner position**

Mary Anne Mueller went over the resolution and asked the committee for their input and any changes they saw necessary on the resolution. It was ultimately decided to amend the resolution and remove lines 19 to 21 on the draft resolution and move ahead with the remainder of the resolution as written.

A motion to approve the amended Resolution to Authorize Abolishing the Office of Coroner for Winnebago County and Implementing a Medical Examiner System in Winnebago County was made by Vicki Schorse, seconded by Larry Smith. Carried 5-0.

## **12. Sheriff's Report**

\*Sheriff Matz handed out after action reviews regarding the special events.

\*Sheriff Matz explained a budget change that was made after his meeting with the County Executive in regards the addition of an I.T. position for the Sheriff's Office.

**13. Suggested items for next agenda**

Child Support Budget - Wingren

Outline Draft for Medical Examiner Process - Schorse

**14. Next Meeting Date: Monday, October 14, 2019**

**15. Adjourn**

A motion to adjourn was made at 10:58am by Larry Smith, seconded by Vicki Schorse. Carried 5-0.

Respectfully Submitted:

Kimberly Delcore

Winnebago County Sheriff's Office