

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**JUDICIARY & PUBLIC SAFETY COMMITTEE**  
**In person & via Zoom/Telephone**

DATE: OCTOBER 12, 2020

TIME: 9:00 A.M.

PLACE: WINNEBAGO COUNTY SHERIFF'S OFFICE  
RICHARD MEYER COMMUNITY RESOURCE ROOM  
4311 JACKSON STREET, OSHKOSH

PRESENT: BILL WINGREN  
TOM ELLIS  
PAUL EISEN  
VICKI SCHORSE  
MIKE BRUNN

ALSO PRESENT: JOHN MATZ – SHERIFF'S  
TODD CHRISTOPHERSON – SHERIFF'S  
LARA VENDOLA-MESSER – SHERIFF'S  
SUE ERTMER – COUNTY CLERK  
CHERYL BREHMER – CORONER

**1. Call to Order**

Secretary Schorse called the meeting to order at 9:05 a.m. and it was verified that the meeting was properly noticed.

**2. Consideration of Minutes of September 14, 2020 meeting**

A motion to approve the minutes from September 14, 2020 was made by Mike Brunn, seconded by Tom Ellis. Carried 4-0.

**3. Public comments on agenda items**

None

**4. Communications shared by Committee Members**

Chairman Wingren stated he has received many complaints from citizens regarding the Sheriff not enforcing the mask wearing recommendation during the Covid Emergency.

Secretary Schorse discussed the Emergency Management Director retiring January 4<sup>th</sup> and the hiring process for that position. Chairman Wingren stated this would be a good time to look into whether or not having a second in command in that department is necessary or if it can be eliminated.

Supervisor Eisen thanked the Sheriff for all of his hard work in running the Sheriff's Office especially during the hard times this country is facing.

**5. Consideration (Vote): Approve a transfer from Contingency Reserves to Elections Department for expenditures to set-up an emergency election location – County Clerk – Sue Ertmer**

Sue discussed the alternate site for the elections and the need for additional cabling and wiring for the computer equipment. These wirings are important to have installed should an issue arise during the elections where they would then need to utilize the emergency site.

A motion to approve the \$2,345 transfer from Contingency Reserves to Elections Department was made by Mike Brunn, seconded by Tom Ellis. Carried 4-0.

**6. Consideration (Vote): Accept a Wisconsin Public Service Foundation grant in the amount of \$2000.00 to be used to replace body armor plates – Sheriff John Matz**

Sheriff Matz discussed the grant will be used to replace external equipment body armor plates. This equipment is used during high risk situations.

A motion to approve the acceptance of a Wisconsin Public Service Foundation grant for \$2000.00 was made by Mike Brunn, seconded by Tom Ellis. Carried 3-0.

**7. Consideration (Vote): Addition of Death Certificate Signing Fee – Coroner – Cheryl Brehmer**

Coroner Brehmer discussed implementing a \$100 death certificate signing fee. Winnebago County is one of the few that doesn't have a fee so this would go into effect as of January 1<sup>st</sup>, 2021. There would not be a signing fee for child deaths or those receiving medical assistance.

A motion to approve the addition of a death certificate signing fee was made by Tom Ellis, seconded by Mike Brunn. Carried 4-0.

**8. Sheriff's Report**

Sheriff Matz discussed the unexpected passing of K9 Franz due to a brain tumor.

Sheriff Matz discussed an email that was sent from a former dispatcher in regards to allowing Citizens Academy members within the dispatch center during Covid. He reviewed the protocols the Sheriff's Office has in place for the citizens academy participants as well as the Sheriff's Office protocols that are in place for all staff within the Sheriff's Office during the pandemic.

Sheriff Matz stated the overtime percentage of used time is down from where is normally is this time of year. In 2020, the Sheriff's Office has used 87% of the overtime to date. In 2019, it was at 125%, 2018 it was at 101% and in 2017 it was at 123%.

**9. Suggested items for next agenda**

Supervisor Eisen wants the committee to create a resolution similar to what was proposed by the Wisconsin Counties Association regarding ESInet and PSAP funding.

**10. Next Meeting Date: Monday, November 9, 2020**

**11. Adjourn**

A motion to adjourn was made at 9:46am by Mike Brunn, seconded by Paul Eisen. Carried 5-0.

Respectfully Submitted:

Kimberly Delcore  
Winnebago County Sheriff's Office