

**Winnebago County
Land Records Council
Minutes**

Wednesday, March 16, 2016, 1:30 P.M.
1st floor Conference Room #119
County Administration Building
112 Otter Ave, Oshkosh, WI

PRESENT: LIO/County Planning & Zoning Director-Jerry Bougie, Emergency Management Director-Linda Kollmann, County Board Supervisor-Larry Kriescher, County Treasurer-Mary Krueger (Chairperson), County Property Lister-Liz Nichols (Secretary), County Register of Deeds-Chris Larson (Vice-Chairperson), Realtor-Paul Schmidt, Surveyor-Jim Smith, Public Member-Michael Zuege (ECWRPC).

EXCUSED:

OTHERS PRESENT: Diane Culver, Dean Kaderabek, Dave Levine.

The meeting was called to order by Mary Krueger at 1:35 P.M.

Each member of the Council introduced themselves as well as the others present.

1) APPROVAL OF MINUTES

- a) Mary Krueger called for a motion to approve the minutes.
 - i) Motion was made by Jerry Bougie and seconded by Linda Kollmann to approve the minutes from July 28, 2015.
 - ii) Motion carried with one abstain by Larry Kriescher.

2) DISCUSSION AND ACTION ON WINNEBAGO COUNTY LAND INFORMATION PLAN (3 YEAR UPDATE)

- a) Mary Krueger asked Jerry Bougie to begin the discussion on this item.
 - i) Jerry Bougie gave a brief summary on the following elements within the plan that coincided with a plan summary handout:
 - (1) Introduction.
 - (2) Foundational Elements.
 - (3) Land Information System.
 - (4) Current & Future Projects.
 - ii) Paul Schmidt asked Jerry whether this was a mandate.

- (1) Jerry Bougie replied that a land records modernization plan is required by Wisconsin statute in order to participate in the Wisconsin Land Information Program (WLIP).
- iii) Linda Kollmann asked about the funding source for the program.
- (1) Jerry Bougie explained the primary source of funding for the program is derived from the document recording fees collected by the Winnebago County Register of Deeds office.
- iv) Mary Krueger asked about the status of grants from the State.
- (1) Jerry Bougie explained some rural counties fall below a base level and receive grants from the State. However, Winnebago County does not qualify for this assistance. Though, beginning in 2016, WLIP Strategic Initiative grants are projected to increase the county land information budget by \$50k per year.
- v) Paul Schmidt asked about micro-fiche converted documents and whether he could look at Certified Survey Map (CSM) on-line.
- (1) Chris Larson replied that those types of documents can be accessed on-line via Tapestry or Laredo programs that utilize a fee based subscription service in accordance with Wisconsin statutes.
- vi) Liz Nichols asked which State agency has requested Winnebago County to submit our parcel and tax roll data.
- (1) Dean Kaderabek replied that Act 20 required the Wisconsin Department of Administration (WI DOA) to develop a statewide digital parcel map.
- vii) Mary Krueger asked when the next air photo will be delivered.
- (1) Dean Kaderabek replied the contractor is processing the final tiles and should be available in two (2) months.
- viii) Mary Krueger commented that Julie Pagel should be removed from page 5 of the plan due to her retirement.
- ix) Linda Kollmann made a motion to approve the "Winnebago County Land Records Modernization Plan" and Paul Schmidt seconded the motion.
- (1) Motion carried unanimously.

3) UPDATE ON LAND INFORMATION PROJECTS AND ACTIVITIES

- a) Mary Krueger asked Jerry Bougie to give an update on land information projects and activities.

- i) Jerry Bougie and Dean Kaderabek presented and discussed the following current and future land information activities:

- (1) Light detection and ranging (lidar) collection and processing.

- (2) County Comprehensive Plan.

- (3) Document imaging.

- (4) Technology maintenance expenditures.

- (5) Hardware/software upgrades and operational activities.

4) ADJOURNMENT

- a) Mary Krueger asked for a motion to adjourn.

- i) Jerry Bougie made a motion to adjourn the meeting at 2:35 p.m. and was seconded by Larry Kriescher.

- (1) Motion carried unanimously.

Respectfully submitted,
Dean R. Kaderabek
Recording Secretary