

Winnebago County

Land Records Council Minutes

Wednesday December 1, 2021, 1:30 PM
County Administration Building 112
Otter Ave, Oshkosh, WI

Members Present: LIO/County Planning & Zoning Director-Jerry Bougie, Emergency Management Director-Eric Rasmussen (Secretary), County Treasurer-Mary Krueger, County Property Lister-Liz Nichols, Realtor-Paul Schmidt, County Register of Deeds-Natalie Strohmeier (Chairperson), Public Member-Michael Zuege (ECWRPC), Diane Culver, Jim Smith, Andy Maracini

Others Present: Adam Dorn, Dave Levine, Amy Houle

The meeting was called to order by Natalie Strohmeier at 1:28 PM.

1. **Approval of minutes from July 21, 2021 meeting:**

Motion to approve minutes as written was offered by Jerry Bougie, second by Jim Smith. All vote in favor; motion carried.

2. **Council review and approval of the 3-year update to the Winnebago County Land Information Plan for 2022-2024:**

- **Highlights from the 2019-2021 Land Information Plan Highlights**

- Project 1: Indexing of documents by geography in GIS
- Project 2: Public Land Survey System
- Project 3: 2020 Orthophotography Acquisition
- Project 4: Redesign and update County GIS site
- Project 5: In-field data collection with mobile GPS/GIS technology
- Project 6: Online land use and sanitary permit applications
- Project 7: Ongoing costs not associated with a specific project
- Project 8: PINtegrity with Parcel Management

- **Land Information Plan Overview for 2022-2024:**

This is a requirement from the state to continue receiving funds from recording fees. If approved this plan is effective for three years and it lays out proposed projects with their budgets. The plan will be submitted to the state so they can start preparing for the 2023 budget in May/June.

- Project 1: Indexing of documents by geography in GIS
 - Focus on extracting Plats of Survey from document management system and getting them online.
- Project 2: Public Land Survey System Monument Maintenance
 - Continue PLSS Monument Maintenance Project
- Project 3: LiDAR Data Acquisition
 - New elevation data will support county operations and future updated floodplain maps
- Project 4: Field data collection with mobile GPS/GIS technology
 - Support collect data in field with mobile GPS/GIS technology
- Project 5: Streaming community partner data exchange
 - Improve GIS technology integration between partner organizations to increase the efficiency for updating and exchanging data
- Project 6: Next Generation 911 Data and Workflow Preparation
 - Prepare public safety GIS data for future integration into Next

Generation 911

- Project 7: Georeferencing Historic Photos and Maps
 - Improve the quality and accessibility of our historic aerial photo imagery
- Project 8: Ongoing costs not associated with a specific project
 - Includes items like software maintenance, hardware replacement, and training
- The redistricting project has been completed.
- There was a clarification made to the ROD Real Estate Indexing Imaging by Natalie Strohmeyer. Jerry Bougie states with this clarification made the document is now ready to go.
 - Motion was made by Eric Rasmussen to approve the Winnebago County Land Information Plan for 2022-2024 and seconded by Paul Schmidt. All voted in favor and the motion was carried.
- **The redistricting project has been completed.**
- **There was a clarification made to the ROD Real Estate Indexing Imaging by Natalie Strohmeyer. Jerry Bougie states with this clarification made the document is now ready to go.**
- **Motion was made by Eric Rasmussen to approve the Winnebago County Land Information Plan for 2022-2024 and seconded by Paul Schmidt. All voted in favor and the motion was carried.**

3. Reports From:

- **County Land Information Office**
 - From budget standpoint through 2021 ROD are 22% above budget. There was around \$201,000 budgeted and the actual is around \$250,000. There should be about \$400,000 in the reserve fund currently.
- **Register of Deeds**
 - Our office has been busy since 2019 but starting to see a slight slowdown.
- **Treasurer**
 - No updates to report
- **Property Lister**
 - Nothing to report
- **Other reports**
 - Nothing to report

4. Adjourn:

Motion was made by Jerry Bougie and seconded by Mary Krueger to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 2:04pm.

Respectfully Submitted,
Eric Rasmussen
Recording Secretary
ER/ah