

## **Neenah Public Library Board of Trustee Meeting Minutes – April 20, 2016 REVISED**

### **Call to Order**

The Neenah Public Library Board of Trustees on Wednesday, March 16, 2016 at 4:00 p.m., in the Carpenter Conference Room. Members present: Randy Fieldhack (President), Jan Sarnecki (Vice President), Carol Codner (Chair, Finance & Personnel Committee), Tom Widener (County Representative), Beth Irish, Patricia Rickman, Merry Whipple, Lisa Hemes, Tim Kachur (Neenah Joint School District Representative) Tami Erickson (Aldermanic Representative), and Teen Representative Cassidy Kempainen. Also present, Gretchen Raab, director; Nicole Hardina-Wilhelm, assistant director; Nancy Britten, circulation manager; and Katrina Wulff, youth services manager.

With Fieldhack in the chair, the library board meeting was called to order at 4:00 p.m.

### **Public questions & comments**

None.

### **Minutes**

On motion of Whipple, seconded by Sarnecki, the Board approved the minutes of the Library Board Meeting of March 16, 2016.

Kachur arrived at 4:02 p.m.

### **Statistical Report**

Program attendance is up 15% over last year. Electronic magazine circulation statistics are now being reported, as well as the number of Public Computer usage hours.

### **Bills for Consideration**

On motion of Irish, seconded by Erickson, the Board unanimously approved payment of the April bills.

### **Director's Report**

On Sunday, April 10, a movie crew filmed several scenes from the upcoming movie, "Wraith," at the Library, with minimal disruption to library patrons and staff.

Library staff are interviewing for two open positions (Youth Services and Circulation Services).

### **Department Reports**

Circulation Services: Britten shared her experiences at PLA, highlighting the merchandising, hospitality and engaging staff.

Youth Services: Wulff discussed the highlights of the sessions she attended PLA. Wulff said the focus at this conference was on the middle childhood years. In May, the youth workroom and the story time room reorganization will take place. Also, a new flower shop play area will be created in the youth area.

Adult Services: Hardina-Wilhelm highlighted programs she attended at PLA - internal communications, micro-aggressions, and designing space for patrons, not collections. TV series (DVDs) have been pulled from the feature film section and are being combined into one case by season. Technical services staff is working with the youth department on relabeling picture books. Patrons have been positive about both collection reorganizations.

**Reappointment of Teen Representative**

On motion of Whipple, seconded by Sarnecki, the Board unanimously approved reappointing Teen Representative Cassidy Kemppainen to a second term, to end in May 2017.

**Act 420**

Motion was made by Widener, seconded by Codner, to bill Calumet County for their residents' use of the Neenah Public Library and to exclude Fond du Lac County from the billing. Widener, Codner, Hemes, Rickman, Kachur, Erickson voting aye; Irish, Sarnecki, Whipple, Fieldhack voting nay.

**Trust Purchase**

The Library Board requested the director prepare a recommendation for purchase of a sculpture for the Library garden areas using donations made in memory of Joyce Chase.

**Next regularly scheduled meeting**

Wednesday, May 18, 2016 at 4:00 p.m.

**Adjournment**

On motion of Whipple, seconded by Sarnecki, the board adjourned at 5:17 p.m.

Respectfully submitted,

Gretchen Raab