

Neenah Public Library Board of Trustee Meeting Minutes – July 18, 2018

Call to Order

With Sarnecki in the chair, the Neenah Public Library Board of Trustees meeting was called to order at 4:00 p.m. in the Carpenter Conference Room. Members present: Jan Sarnecki (president), Carol Codner (vice president), Patricia Rickman, Randy Fieldhack, George Scherck, Beth Irish, Tami Erickson (Aldermanic representative) and Kylee Miller (teen representative). Members excused: Tim Kachur (Neenah Joint School District Representative), Merry Whipple, and Lisa Hemes.

Also present, Gretchen Raab, director, Nicole Hardina-Wilhelm, assistant director, and Jodi Schultz, youth services librarian.

Minutes

On motion of Codner, seconded by Fieldhack, the Board approved the minutes of the Library Board meeting of June 20, 2018.

Statistical Report

Adult book circulation for June is up 4% and teen book circulation for June is up 5%. Magazine circulation continues to go up, with a 9% increase over last June. Overall circulation for June 2018, which includes electronic materials, is the same as June 2017. Total circulation for the year is down 3% over last year. WiFi usage continues to increase. Programming numbers also continue to grow.

Bills for Consideration

On motion of Fieldhack, seconded by Erickson, the Board unanimously approved payment of the July bills.

Department Reports

Youth Services: Shultz reported that 2202 patrons have signed up for the summer reading program. The Tuesday afternoon programs continue to be very popular.

Adult & Technical Services: Hardina-Wilhelm mentioned that Technical Services is working on reclassifying youth nonfiction.

Space planning and concept design

The board discussed the report from Engberg Andersen and shared their ideas and feedback on the initial suggestions by Engberg Anderson.

Miller left at 4:47pm.

Library Board Bylaws

Director Raab will revise the current bylaws and bring a draft to the August meeting.

OWLSnet and WALs-study update

Director Raab reported that talks continue between OWLS, Nicolet Federated Library System, and Winnefox regarding a possible merger of the two ILS systems, OWLSnet and WALs.

Schultz left at 5:00 pm

Updates on summer visits and circulation

Director Raab reported that circulation is up 2% for the first two weeks in July over the same period in 2017. The visitor count is up 9.7% for the same time period.

Summer Lunches

Volunteers have distributed over 1000 meals this summer. All involved believe it was a very successful first year and hope to increase the number of days we can offer it next year.

Next regularly scheduled meeting

Wednesday, August 15 at 4:00 p.m. in the Aylward Room.

Future Agenda items

Engberg Anderson architects will meet with Library staff and the Board on August 15.

Possibility of formulating a Strategic Plan for the Library.

Creating a pool of potential Library Board members to draw on when there is an opening.

How to handle the gap between the summer lunch program and school-year lunches.

Adjournment

On motion of Fieldhack, seconded by Codner, the library board adjourned at 5:27 p.m.

Respectfully submitted,

Gretchen Raab