

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, April 7, 2016  
TIME: 8:00 a.m.  
PLACE: Human Resources Conference Room  
PRESENT: David Albrecht  
Harold Singstock  
Claud Thompson  
Joel Rasmussen  
Bill Roh

ALSO PRESENT: Michael Collard, Director of Human Resources  
Chuck Orenstein, Finance Director  
Mike Elder, Director of Facilities and Property Management  
Ernie Winters, Highway Commissioner  
Marleah Keuler, Administrator at Park View Health Center  
Todd Christopherson, Chief Deputy Sheriff

David Albrecht called the meeting to order at 8:00 a.m.

**Public Comments**

None

Bill Roh moved to approve the minutes of the March 3, 2016, meeting, seconded by Harold Singstock. Carried 5-0.

**Budget Transfer – Facilities and Property Management, \$150,000.** Mike Elder said the current 20-year-old card access system is outdated and needs upgrading. The current system communicates with the computer controller over telephone lines through dial-up modems. The upgrade to a networked system will improve performance. David Albrecht moved for approval, seconded by Joel Rasmussen. Carried 5-0.

**Budget Transfer – Highway Department, \$2.9 million.** The 2.9 million covers four mill-and-pave projects, affecting a total of 10.5 miles of roadway. Funding for the project will come from bond proceeds. Ernie Winters said he has applied for state grant funding for two the projects, but the county would not receive any funds until after the projects are completed. Bill Roh moved for approval, seconded by Joel Rasmussen. Carried 5-0.

**Budget Transfer – Park View Health Center, \$12,052.** Small equipment funds were budgeted for two floor scrubbers, but the bids were higher than expected and additional funds will make the purchase a capital expenditure. The transfer moves funding from small equipment to capital outlay. Joel Rasmussen moved for approval, seconded by Harold Singstock. Carried 5-0.

**Budget Transfer – Park View Health Center, \$130,800.** Marleah Keuler said that bids were higher than expected and additional funds are needed to upgrade the nurse call system. Bill Roh moved for approval, seconded by Claud Thompson. Carried 5-0.

**Budget Transfer – Sheriff's Office, \$2,500.** Todd Christopherson asked for the acceptance of a donation of a inflatable boat and motor from Mercury Marine. The inflatable boat will be used for open water rescues. Bill Roh moved for approval, seconded by Joel Rasmussen. Carried 5-0.

**Approve recommended change to county investment policy.** Chuck Orenstein asked that the county investment policy be amended to allow for the investment of certificate of deposit with maturity dates of up to three years in order to receive better rates of return. The current policy limits invested certificates of deposit to mature within two years. Joel Rasmussen moved for approval, seconded Harold Singstock. Carried 5-0.

**Update on compensation study.** Mike Collard said the consultants from McGrath Human Resource Group have completed a job market analysis including a point-factoring analysis of county jobs. McGrath is currently working on a new pay grid consolidating the county's 13 pay schedules into one. Starting wages for some county positions are below current market levels, Collard said. A wage proposal will be presented to the county executive in May, with a final wage proposal expected to go to the county board in June.

Bill Roh moved to approve the Resolution for Commendation for Lee Bump, seconded by Joel Rasmussen. Carried 5-0.

Joel Rasmussen moved to disallow the claim of Michael Lawrence, seconded by Bill Roh. Carried 5-0.

The next meeting of the Personnel & Finance Committee will be Thursday, May 5, 2016, at 8 a.m.

Bill Roh moved to adjourn the meeting at 8:50 a.m., seconded by Joel Rasmussen. Carried 5-0.

Submitted by  
Joan Lowe