

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, June 9, 2016

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: Joel Rasmussen
Harold Singstock
Mike Brooks
Bill Roh

Excused: David Albrecht

ALSO PRESENT: Mark Harris, County Executive
Michael Collard, Director of Human Resources
Chuck Orenstein, Finance Director
Mike Elder, Director of Facilities and Property Management
Ernie Winters, Highway Commissioner
Chris Kniep, Department Head/Family Living Educator
Doug Gieryn, Director of Public Health
Peter Moll, Airport Director
Diana Hellmann, Deputy County Treasurer
Beth Clay, Executive Director at N.E.W. Mental Health Connection
Guy Hegg, County Board Supervisor

Joel Rasmussen called the meeting to order at 8:00 a.m.

Joel Rasmussen made a motion to amend the agenda by switching the order of items five and six, seconded by Bill Roh. Carried 4-0.

Public Comments

None

Bill Roh moved to approve the minutes of the May 5, 2016, meeting, seconded by Harold Singstock. Carried 4-0.

Budget Transfer – Airport, \$4,000. Last year the airport purchased a Toolcat with a snow push blade attachment. Peter Moll asked that the attachment be traded in toward the purchase of a new snow blower attachment that would better meet the needs of the airport. An additional \$4,000 would come from the airport's fund balance. Harold Singstock moved for approval, seconded by Mike Brooks. Carried 4-0.

Budget Transfer – Facilities and Property Management, \$1,115,052. The transfer merges two capital projects and asks for an additional \$250,000 in funding to complete the combined project. The courthouse security project and the repair of the courthouse plaza deck are intertwined so combining the projects will simplify accounting procedures. The additional funding is needed because bids came in higher than expected. Bill Roh moved for approval, seconded by Mike Brooks. Carried 4-0.

Budget Transfer – Facilities and Property Management, \$100,000. The Knapp Street parking lot reconstruction project was approved in 2014 but the City of Oshkosh's requirement for an additional storm water mitigation component added to the project costs and triggered delays. Bill Roh moved for approval, seconded by Mike Brooks. Carried 4-0.

Budget Transfer – Public Health, \$118,398. The Public Health Department received an eight-year grant from the Medical College of Wisconsin for the purpose of improving mental health in Winnebago, Outagamie and Calumet Counties. The \$118,398 award will fund the first six months of participation starting July 1, 2016. The grant requires the employment of two new full-time positions. Mike Brooks moved for approval, seconded by Bill Roh. Carried 4-0.

Budget Transfer – UW-Extension, \$4,500. UW-Extension received a grant from the East-Metro Region Innovation Grant Program for the purpose of hiring a neighborhood educator. The \$4,500 award needs to be transferred from the department's contracted services account to the wages account since the position will be held by a temporary county employee. Mike Brooks moved for approval, seconded by Joel Rasmussen. Carried 4-0.

Resolution: Amend the Table of Organization for Winnebago County Health Department. The table of organization for the Public Health Department must be amended to include two full-time positions: a Mental Health Project Coordinator and a Health Programs Evaluator. The positions will administer an eight-year grant the department received from the Medical College of Wisconsin. Salary and benefits will be covered by the grant. Bill Roh moved for approval, seconded by Mike Brooks. Carried 4-0.

Approve the sale of county owned property to the City of Menasha. The general code for Winnebago County requires the County Treasurer to offer tax-deeded non-homestead properties to governmental entities willing to pay their tax bills, plus any interest and acquisition costs. The City of Menasha is interested in buying such a parcel, number 702-0084, to be used for future downtown development. Harold Singstock moved for approval, seconded by Joel Rasmussen. Carried 4-0.

Resolution: Adopt the proposed new compensation plan. Mike Collard asked that the new salary schedule that McGrath Consulting Group has proposed to the county be adopted. Wage rates would be effective Jan. 1, 2017, but Collard would start using the new pay rates to recruit for positions that had been offered below market wages. Guy Hegg asked the committee not to take any action since the committee, which just received the entire resolution packet, should study the plan thoroughly before making a decision. Bill Roh said by adopting the proposed wage schedule would increase employee morale and ease hiring. Mike Brooks moved for approval, seconded by Bill Roh. Carried 4-0.

Bill Roh moved to approve the Resolutions for Commendation for: Charmaine Beck, Louis Clark III, Loanne Owens-Flaig and Joe VanderHeyden, seconded by Mike Brooks. Carried 4-0.

The next meeting of the Personnel & Finance Committee will be Thursday, July 7, 2016, at 8 a.m.

Joel Rasmussen moved to adjourn the meeting at 10:00 a.m., seconded by Bill Roh. Carried 4-0.

Submitted by
Joan Lowe