

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, August 5, 2021
TIME: 8:00 a.m.
PLACE: Winnebago County Administrative Building
112 Otter Ave, Oshkosh WI 54901
Room 120
PRESENT: Joel Rasmussen
Steve Binder
Morris Cox
Vicki Schorse
David Albrecht

ALSO PRESENT: Jon Doemel, County Executive
Michael Collard, Director of Human Resources
Vicky Fitzgerald, Finance Director
Eric Rasmussen, Director of Emergency Management
Becky Powers, Deputy Director of Emergency Management
Sheriff John Matz
Janet Rohloff, Division Manager
Melissa Pingel, Clerk of Courts
Supervisor Mike Norton
Supervisor Bryan Stafford
Supervisor Koby Schellenger
Beth Oswald, Christine Anne Center

Joel Rasmussen called the meeting to order at 8:00 a.m.

Public Comments

None

Morris Cox moved to approve the minutes of July 1, 2021, seconded by Vicki Schorse. Carried 5-0.

Budget Transfer – Finance, \$16,695,459. The County was allocated \$33,390,919 for the American Rescue Plan Act. This budget transfer is to accept the first half of the funds in the amount of \$16,695,459. Vicki Schorse moved to approve, seconded by Morris Cox. Carried 5-0.

Budget Transfer – Emergency Management, \$17,885. Accept a Homeland Security exercises Supplemental Grant for an exercise with the Village of Fox Crossing. Vicki Schorse moved to approve, seconded by Steve Binder. Carried 5-0.

Budget Transfer – Emergency Management, \$26,975. Accept an Emergency Management Performance Grant (EMPG)-Supplemental Award. Vicki Schorse moved to approve, seconded by Morris Cox. Carried 5-0.

Budget Transfer – Highway Department, \$31,126 (informational only). The purchase of a crash truck was less expensive than anticipated. The savings will be used for the purchase of winter equipment (plow and rear wing).

Budget Transfer – Sheriff's Office, \$148,000. Accept a Wisconsin Department of Justice coronavirus emergency supplemental funding grant. This will be used to remodel metal-mesh cells to glass door isolation cells. David Albrecht moved to approve, seconded by Morris Cox. Carried 5-0

Approve amending the table of organization for the Human Services Department, Administrative Services Division, by eliminating one Financial Associate II position and adding one Accounting Associate position. Janet Rohloff said a Financial Associate II is retiring and the position will change. The position will deal mostly with claims denials. We are requesting a small upgrade from Grade 16 to Grade 20. Morris Cox moved to approve, seconded by Steve Binder. Carried 5-0.

Approve request from Clerk of Courts to refill Administrative Associate III position vacant over six months.

Melissa Pingel said there was a vacant Administrative Associate III position that didn't get filled during covid and she's asking for permission to fill it now.

Steve Binder moved to approve, seconded by Morris Cox. Carried 5-0.

Review Second Quarter Investment Report – Vicky Fitzgerald

Vicky said this was the quarter ending June 30th. The average returns at June 30, 2021 and March 31, 2021 were 1.23% and 1.40% respectively. Last year at June 30, 2020, the average return was 1.91%. The decrease in the total portfolio from March 31, 2021 to June 30, 2021 is approximately \$5.6 million and is normal. It is primarily due to the fact that the County receives a large portion of the overall property taxes during the first few months of the year. This is when the majority of investing takes place. Property taxes make up roughly 40.9 percent of total county revenues.

David Albrecht moved to approve the Resolutions of Commendation for John Fink, Kathleen Sternat and Diana Ulrich, seconded by Steve Binder. Carried 5-0.

David Albrecht moved to disallow the claim of Peter J. Long, seconded by Morris Cox. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is September 2, 2021, at 8 a.m.

David Albrecht moved to adjourn at 8:52 a.m., seconded by Morris Cox. Carried 5-0.

Submitted by
Kathy Rumlow