

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, August 6, 2020

TIME: 8:00 a.m.

PLACE: Conference Room 120
112 Otter Ave., Oshkosh

PRESENT: Joel Rasmussen
David Albrecht
Stephanie Spellman (via phone)
Vicki Schorse
Steven Binder

ALSO PRESENT: Mark Harris, County Executive (via phone)
Vicky Fitzgerald, Director of Finance
Mike Collard, Director of Human Resources
John Matz, Sheriff (via phone)
Patty Francour, Director of Information Systems
Doug Gieryn, Director of Public Health (via phone)
Bill Topel, Director of Human Services (via phone)

Joel Rasmussen called the meeting to order at 8:01 a.m.

Public Comments

None

David Albrecht moved to approve the minutes of July 9, 2020, seconded by Vicki Schorse. Carried 5-0.

Budget Transfer – Finance, \$2,773,211. Vicky Fitzgerald said we were awarded a “Route to Recovery” grant. Winnebago County was allocated up to \$2,773,211 of reimbursement funds for expenses incurred between March 1 and October 31, 2020 in direct response to the COVID-19 crisis. Vicki Schorse moved to approve, seconded by David Albrecht. Carried 5-0.

Budget Transfer – Human Services, \$435,042. Bill Topel said this is to accept additional funding to support home-delivered meals and to address additional needed supports to clients such as additional respite or in-home care hours. David Albrecht moved to approve, seconded by Steve Binder. Carried 5-0.

Budget Transfer – Human Services, \$635,000. Bill Topel said this is to assist individuals and families with mortgage assistance needs due to the COVID-19 pandemic. Vicki Schorse moved to approve if this is approved by the state and applicants are evaluated for appropriateness to receive assistance, seconded by Steve Binder. Carried 5-0.

Budget Transfer – Information Systems, \$150,000. Patty Francour said this is an emergency request to move 1.3 miles of county fiber along County Highway A for road construction. David Albrecht moved to approve, seconded by Vicki Schorse. Carried 5-0.

Budget Transfer – Public Health, \$1,594,718. Doug Gieryn said this is CARES funding primarily for public health departments to conduct contact tracing and disease investigation. David Albrecht moved to approve, seconded by Vicki Schorse. Carried 5-0.

Budget Transfer – Public Health, \$136,839. Doug Gieryn said these are not CARES funds, this is a modification of an existing agreement. DHS is adding funding meant to support the public health response to the COVID-19 pandemic. Vicki Schorse moved to approve, seconded by Steve Binder. Carried 5-0.

Approve jail body scanner maintenance agreement 2021-2025. Sheriff Matz said this was to renew a four year maintenance agreement. Vicki Schorse moved to approve, seconded by David Albrecht. Carried 5-0.

Request to fill Public Health Supervisor position (vacant more than 6 months). Mike Collard said this position was part of the 2020 budget but the position was never filled. Positions fall off after six months and can't be posted without approval from the committee. Steve Binder moved to approve, seconded by David Albrecht. Carried 5-0.

Report on status of health insurance bids and Three Waves clinic contract. Mike Collard said there was a request to update the committee on health insurance bids. Our consultant sent out bids and will give us a summary by the end of August. Mike said he will give an update to the committee next month. Mike said the Three Waves Clinic operates under a three year contract which will be ending soon. We have a proposal to renew for another three years and have a meeting scheduled to go over that. Mike will present to the committee in a month or two.

Resolution: Amend Merit Pay Plan. Mike Collard said this is for a resolution to amend the merit pay plan. Mike would like to move the merit program cutoff date for newly hired employees from May 1st to July 1st. He also suggested removing the detail of the shares table to provide greater flexibility. Mike also mentioned there is money in the proposed 2021 budget for the consultant to come back and review the compensation plan. David Albrecht moved to amend the merit pay plan as presented, seconded by Vicki Schorse. Carried 5-0.

Review 2nd quarter 2020 investment analysis report – Vicky Fitzgerald. Vicky said this was the quarter ending June 30th. There is \$127 million in the portfolio. The average returns at June 30, 2020 and March 31, 2020 were 1.91% and 2.15% respectively. Last year at June 30, 2019, the average return was 2.36%. Property taxes are on track, we have less outstanding than last year.

David Albrecht moved to approve Resolutions of Commendation to Jon Flaig and Sheila Leadingham, seconded by Vicki Schorse. Carried 5-0.

David Albrecht moved to disallow the claims for Terry Babcock, Tom Hanby and Betty Luzenski, seconded by Vicki Schorse. Carried 5-0.

Reports – Mike Collard mentioned the hiring report and that the number of employees hired during the first six months of 2020 was greater than the number hired all year in either 2014 or 2015.

The next scheduled Personnel & Finance Committee meeting is Sept 3, 2020, at 8:00 a.m.

David Albrecht moved to adjourn at 9:30 a.m., seconded by Vicki Schorse. Carried 5-0.

Submitted by
Kathy Rumlow