

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, September 3, 2020

TIME: 8:00 a.m.

PLACE: Conference Room 120  
112 Otter Ave., Oshkosh

PRESENT: Joel Rasmussen  
David Albrecht  
Stephanie Spellman  
Vicki Schorse  
Steven Binder

ALSO PRESENT: Mark Harris, County Executive  
Vicky Fitzgerald, Director of Finance  
Mike Collard, Director of Human Resources  
John Matz, Sheriff  
Patty Francour, Director of Information Systems  
Doug Gieryn, Director of Public Health  
Mike Elder, Director of Facilities  
Marleah Keuler Grahek, Administrator Park View Health Center  
Mary Krueger, Treasurer  
Sue Ertmer, County Clerk  
Doug Petraszak, Assistant Finance Director  
Mike Norton, County Board Supervisor

Joel Rasmussen called the meeting to order at 8:00 a.m.

**Public Comments**

None

David Albrecht moved to approve the minutes of August 6, 2020, seconded by Steve Binder. Carried 5-0.

**Resolution: Authorize the borrowing of an amount not to exceed \$11,500,000, and the issuance and sale of general obligation promissory notes therefore.** The resolution would allow the county to raise funds to construct, redesign and improve roads, highways, bridges, buildings, including projects at the airport and the University of Wisconsin Oshkosh-Fox Cities campus and install furnishings, fixtures and equipment. The repayment term is 10 years. The Board will consider an initial resolution Sept. 15, then if approved, consider bids and adopt the award resolution Oct. 20. The funds will be available Nov. 10. Vicki Schorse moved to approve, seconded by Steve Binder. Carried 5-0.

**Budget Transfer – County Clerk, \$75,614.** The County Clerk’s Office was awarded a County Election Security subgrant from the Wisconsin Elections Commission to cover expenses associated with the improvement of election security. Vicki Schorse moved to approve, seconded by Steve Binder. Carried 5-0.

**Budget Transfer – Facilities and Property Management, \$24,021.** The transfer moves \$24,021 from the county’s contingency reserve account to the Facilities Department’s capital improvements account to provide additional funds for the District Attorney’s Diversion Program remodeling project. Steve Binder

moved to approve, seconded by Stephanie Spellman. Carried 3-2. Joel Rasmussen and David Albrecht voted against.

**Budget Transfer – Industrial Development Fund, \$48,500.** The transfer was withdrawn by Vicky Fitzgerald.

**Budget Transfer – Sheriff’s Office, \$15,360.** Sheriff John Matz requested acceptance of a Homeland Security ALERT SWAT Leadership Training Grant. The funds would allow the Sheriff’s Office to host the National Tactical Officer’s Association Team Leader training. David Albrecht moved to approve, seconded by Stephanie Spellman. Carried 5-0.

**Budget Transfer – Sheriff’s Office, \$20,000.** Sheriff John Matz requested acceptance of a Homeland Security ALERT SWAT Grant, which would be used to purchase night vision equipment. David Albrecht moved to approve, seconded by Vicki Schorse. Carried 5-0.

**Budget Transfer – Sheriff’s Office, \$21,000.** Sheriff John Matz requested acceptance of a Homeland Security ALERT SWAT Grant, which will be used to purchase a Range-R radar technology system. The system would be used during high-risk calls as it is capable of detecting people and movements through walls. David Albrecht moved to approve, seconded by Vicki Schorse. Carried 4-1. Stephanie Spellman voted against.

**Budget Transfer – Sheriff’s Office, \$39,272.** A squad car was damaged in a crash on June 3, 2020. The transfer moves \$29,272 from the general fund balance to cover the cost of a replacement vehicle. The remaining \$10,000 is coming from an at-fault driver’s insurance settlement. David Albrecht moved to approve, seconded by Steve Binder. Carried 5-0.

**Budget Transfer – Sheriff’s Office, \$45,000.** Sheriff John Matz requested acceptance of a Homeland Security ALERT SWAT Grant to purchase AgileMesh audio and video surveillance equipment. This system will be used during special events to monitor crowd control. David Albrecht moved to approve, seconded by Vicki Schorse. Carried 5-0.

**Budget Transfer – Sheriff’s Office, \$13,500.** Sheriff John Matz requested acceptance of a Homeland Security ALERT SWAT Grant to purchase an additional camera as part of the AgileMesh system. Vicki Schorse moved to approve, seconded by David Albrecht. Carried 5-0.

**Resolution: Amend the Table of Organization for the Facilities Department.** Mike Collard requested that the table of organization be amended in response to a full-time Facilities and Grounds Manager vacancy due to a retirement and the replacement of a full-time Maintenance Supervisor position with two full-time Facilities Superintendent positions. The two positions would add management support in response to the growing needs of the department. Vicki Schorse moved to approve, seconded by David Albrecht. Carried 5-0.

**Resolution: Allow additional pay to care providers at Park View Health Center who provide direct care to COVID- positive residents.** Mike Collard proposed a shift differential of \$10.00 an hour to Park View Health Center employees who perform direct care to residents who have tested positive for COVID-19. These costs are reimbursable by state and federal funding that Park View Health Center has received for COVID-19 relief. Joel Rasmussen made a motion to amend the amount to \$5.00 an hour, seconded by David Albrecht. Carried 4-1. Stephanie Spellman voted against. After committee discussion, Steve Binder moved to approve the amended resolution, seconded by David Albrecht. Carried 5-0.

**Resolution: Allowing additional pay to salaried employees of the Public Health Department.** Mike Collard said most Public Health employees are salaried and are at the epicenter of the pandemic. To show recognition for their efforts in dealing with the pandemic and for working 60 to 70 hours a week, a one-time bonus of \$1,000 would be given to salaried employees. Steve Binder made a motion to amend the resolution to a one-time bonus of \$500, second by David Albrecht. Carried 3-2. Joel Rasmussen and Stephanie Spellman voted against. Spellman said she supported the full amount. After committee discussion, Steve Binder moved to approve the amended resolution, seconded by David Albrecht. Carried 5-2. Joel Rasmussen and Steve Binder voted against.

**Request a special pay increase for a salaried employee in the Information Systems Department**

Patty Francour requested a special annual pay increase of \$1,176 for the department's Network Administrator position. Three employees in the department have been converted from hourly to salary with an increase to accommodate for any on-call duties that may arise. The Network Administrator is a salaried position and the pay increase would compensate for the position's on-call time. Vicki Schorse moved to approve, seconded by David Albrecht. Carried 5-0.

**Update on health insurance proposals and Three Waves Health and Wellness Clinic renewal.** Mike Collard reviewed the summary of health insurance bids the county's consultants compiled. If the county would choose to go fully insured, premium rates could increase as high as 18 percent. Other plans proposed lower premium rates but not all providers would be covered. The county's current provider, UMR, showed no premium increase and deductibles remained the same as last year. Collard is waiting for stop-loss coverage figures before making a final decision. The Three-Waves Clinic is a positive benefit on the county's health care plan and the county is looking to renew a one-year contract with Healics.

**Discussion of collection of property taxes in relation to Act 185.** Vicky Fitzgerald and Mary Krueger gave an update on the financial impact of Act 185 on tax collections. Altogether 614 parcels postponed their installment payment to Oct. 1, 2020, resulting in \$755,814 in deferred payments. The relatively low number of postponements will not present a financial hardship to Winnebago County's cash flow. Overall, the amount of unpaid taxes has been stable over the past three years.

**Presentation of the Treasurer's 2021 budget.** Mary Krueger presented her budget and answered the committee's questions.

**Presentation of the Finance Department's 2021 budget.** Vicky Fitzgerald presented her budgets and answered the committee's questions.

**Presentation of the Human Resources 2021 budget.** Mike Collard presented his budgets and answered the committee's questions.

Vicki Schorse moved to approve Resolutions of Commendation to Philip Carpenter, Mary Fredrickson and Tracy Handy, seconded by Steve Binder. Carried 5-0.

The next scheduled Personnel & Finance Committee meeting is Oct. 1, 2020, at 8:00 a.m.

Joel Rasmussen moved to adjourn at 12:16 a.m., seconded by Stephanie Spellman. Carried 5-0.

Submitted by  
Joan Lowe