

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, September 5, 2019

TIME: 8:00 a.m.

PLACE: Conference Room 119
112 Otter Ave., Oshkosh, WI

PRESENT: Harold Singstock
Stephanie Spellman
Vicki Schorse

EXCUSED: David Albrecht and Joel Rasmussen

ALSO PRESENT: Mark Harris, County Executive
Vicky Fitzgerald, Director of Finance
Mike Collard, Director of Human Resources
Ray Palonen, Highway Commissioner
Jim Schell, Airport Director
Rob Way, Director of Parks and Expo Center
John Matz, Sheriff
Greg Cianciolo, Captain
Chad Casper, Resource Conservationist
Tom Davies, Director of Land and Water Conservation
Amanda Dornfeld, Community Health Strategist
Bill Topel, Director of Human Services
Justin Fischer, Senior Vice President-Baird
Sean Elliott, EAA

Public Comments

None

Vicki Schorse moved to approve the minutes of August 1, 2019, seconded by Stephanie Spellman. Carried 3-0.

Budget Transfer – Human Services, \$25,000. Human Services is required to purchase a new portal for its electronic recording system to meet certification standards. The transfer moves funds from other operating expenses to capital outlay. Stephanie Spellman moved to approve, seconded by Vicki Schorse. Carried 3-0.

Budget Transfer-Human Services, \$40,000. A higher than expected turnover in the Child Welfare Division, has resulted in higher training costs. The transfer moves funds from the department's other operating expense account to the department's travel account to cover registration fees and lodging. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 3-0.

Resolution: Authorizing the borrowing of an amount not to exceed \$9,575,000; and authorizing the issuance and sale of the general obligation promissory notes therefore. The resolution would allow the county to raise funds to construct, redesign and improve roads, highways, bridges, buildings, including projects at the University of Wisconsin-Fox Valley campus, and acquire and install furnishings, fixtures and equipment. The repayment term is 10 years. The Board will consider the recommendation to adopt an initial resolution Sept. 17, then consider bids and adopt the award resolution Oct. 15. The funds will be available Nov. 5. Harold Singstock moved to approve, seconded by Vicki Schorse. Carried 3-0.

Budget Transfer-Airport, \$20,219. The transfer covers costs associated with repairing the airport's perimeter road. Due to extensive flooding several sections of the road were severely damaged. The cost of the repair work, performed by the Winnebago County Highway Department, was higher than estimated. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 3-0.

Budget Transfer – Airport, \$450,000. The transfer covers the construction cost of a 370-foot taxiway connecting existing taxiway A to the Business Park. The project is included in the county's five-year capital improvement plan and will be funded with bond proceeds. Vicki Schorse moved to approve, seconded by Harold Singstock. Carried 3-0.

Budget Transfer – Land and Water Conservation, \$4,525. The transfer accepts additional funding from the Soil and Water Resource Management Staff and Support Grant, which will be used to purchase a new 40-horsepower outboard motor. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 3-0.

Budget Transfer – Land and Water Conservation, \$35,257. The transfer accepts additional funding from the State of Wisconsin Multi-Discharge Variance Program. These funds will be used to help farmers reduce phosphorus runoff into surface water. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 3-0.

Budget Transfer - Parks Department, \$2,172. Rob Way requested the acceptance of a \$2,172 donation from the Oshkosh Youth Soccer Club, which would go toward installing drain tile within the Community Park Soccer Complex. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 3-0.

Budget Transfer - Parks Department, \$2,500. Rob Way requested the acceptance of a DNR County Conservation Grant to be used to offset costs to repair the erosion damage at Waukau Creek Dam. Stephanie Spellman moved to approve, seconded by Vickie Schorse. Carried 3-0.

Budget Transfer – UW-Extension, \$13,500. The transfer moves \$13,500 from the county reserve contingency account to various operating expense accounts. When the department submitted its 2019 budget, it did not reflect costs related to additional grant revenue. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 3-0.

Budget Transfer – UW-Extension, \$20,417. The transfer accepts additional funding from the Sources of Strength program that trains adult and peer leaders in suicide prevention methods. There is no fiscal impact since the additional program revenue will cover program costs. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 3-0.

Approve a three-year service agreement with Stanley Convergent Security Solutions, Inc. The Sheriff's Office requested a three-year renewal of its contract with Stanley Convergent Security Solutions for the purpose of maintaining and repairing the security electronics at the county jail. Stephanie Spellman moved to approve, seconded by Vicki Schorse. Carried 3-0.

Approve a System Upgrade Agreement II with Motorola Solutions. Sheriff John Matz requested acceptance of a multi-year contract with Motorola Solutions for providing an upgrade to the Sheriff's Office ASTRO 25 system. The ten-year contract includes upgrades to the hardware, software, and the professional services required to upgrade the system. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 3-0.

Approve Amendment #2 to the Ground Lease and Use Agreement with the Experimental Aircraft Association. The existing land lease agreement with EAA, in effect since 1993, is outdated and both parties want to amend the agreement to clarify the types of use and land areas that are to be utilized. Vicki Schorse moved to approve, seconded by Stephanie Spellman. Carried 3-0.

Approve a Purchase and Sales Agreement with the Experimental Aircraft Association. EAA seeks to acquire two properties currently owed by Winnebago County, in exchange for the removal of a rent reduction clause contained in the lease agreement in amendment #2. The removal of the clause will result in a \$39,524 annual rental revenue benefit to the county. The properties are located at 3089 Knapp St. and at 946 Waukau Ave. in Oshkosh. Vicki Schorse moved to approve, contingent on Corporation Counsel's approval of the contract, seconded by Stephanie Spellman. Carried 3-0.

Presentation of the Finance Department's 2020 budget. Vicky Fitzgerald presented her budgets and answered the committee's questions.

Presentation of the Human Resources 2020 budget. Mike Collard presented his budgets and answered the committee's questions.

Stephanie Spellman moved to disallow the claims of Eric Torbeck, and two claims from WE Energies, second by Vicki Schorse. Carried 3-0.

The Personnel & Finance Committee will meet October 3, 2019, at 8 a.m.

Harold Singstock moved to adjourn at 10:35 a.m., seconded by Vicki Schorse. Carried 3-0.

Submitted by
Joan Lowe