

WINNEBAGO COUNTY COMMUNITY PARK AND SUNNYVIEW EXPO USER GROUP MEETING MINUTES

DATE & TIME: January 7, 2017 @ 9:30 a.m.

PLACE: Sunnyview Expo Center Exposition Building
South Wing
500 E. Cty. Rd. Y
Oshkosh WI 54901

PARKS COMMITTEE MEMBERS PRESENT: Mike Norton, Larry Lautenschlager and Steve Binder

PARKS STAFF: Rob Way, Vicky Redlin, Don Klemmer, Steve Herman and Rick Helms

ALSO PRESENT: Anne Boyce – Winnebago County Health Dept., Matthew Stenerson – Rugby, Jodi Jensema – OCVB, Julie Siefert – Oshkosh Kennel Club, Nancy Holman – NEWQHA/WAQHA/Winnegamie Dog Club, Matt Harris – OPD, Eric Stenson – OPD, Mee Yang – Hmong Service Center, Merry Mitchell – 4H, Mary Rockman – Lifest, David Downs – WHBA, Jodi McGrath and Robert McGrath – Kids Kart Club.

Rob Way welcomed those attending and noted that coffee and donuts (courtesy of Supervisor Lautenschlager) are in the back of the room. He asked that everyone sign-in on the roster sheet and notified attendees of the extra agendas located up front as well as the official sponsor notification documents. Rob then proceeded provide a background on why the department conducts these annual User Group Meetings and how the meeting is typically conducted. He went on to introduce the Parks Committee members in attendance as well as staff and Anne Boyce of the Health Dept. and Jodi Jensema of the OCVB. Matt Harris and Eric Stenson of OPD introduced themselves. Rob also gave an overview of the topics to be discussed.

COMBINED TOPICS

- 1.) Cross over events – So far the only event that will be using both the park and expo is Lifest. There are a couple of run/walk events in the works that may cross over but that is yet to be determined.
- 2.) 2017 official sponsors – Pepsi, Cornerstone Processing, Vines & Rushes Winery, The Scene, The Oshkosh Independent.
- 3.) Anne Boyce informed attendees of the items that must be approved by the Health Dept. she also provided a handout with the latest info for food service at events. She welcomed phone calls with any questions.
- 4.) Jodi Jensema, handed out the latest Oshkosh and Winnebago County Visitor's Guide and gave a short presentation on what the OCVB can do to help at events. She is also available for questions at any time.

COMMUNITY PARK TOPICS

- 1.) Winnebago County Community Park 50th Birthday celebration 8/19/17 2pm-6pm at pavilion. Request for participation. – Vicky Redlin went over the planned celebration in the park and requested attendees to participate with program info and possibly a booth at the event. More info will be sent once posters and invites are received. She also requested that the official logo for the event be put on all marketing for park events for this season.
- 2.) Run/Walk/Roll events – Rob Way mentioned that use of the Shared Use Path for organized run/walk events are on the increase as more organizations are starting to become aware of its presence in the Community Park.
- 3.) Soccer Complex facilities update – A brief report was given on where things stand with turf repairs as they pertain to both the recent Road/Pathway Improvement Project as well as the nearby Storm Drain Installation Project.
- 4.) Parks Road Project final items (i.e. Install of bollards on Shared Use Path, etc.) – A report was given on the status of the final few remaining projects that need to be finished before the Road/Shared Use Path Project is to be considered complete. The last tasks include: backfill & turf repairs, sign installation, line striping and installation of bollards,
- 5.) Installation of Outdoor Fitness Equip. – The group was made aware of the plan to install seven pieces of outdoor fitness equipment on the north side of Shelter #2. Installation should occur around late-spring to mid-summer.
- 6.) Update on Natural Way development – Rob Way gave a brief summary of the projects that have been completed as part of Phase I development of the Natural Way.
- 7.) Phase II - `17 Prairie Burn – The first of three successive prairie burns took place this past summer in the western portion of the prairie area that fills-up much of the north end of the park. An initial assessment of the growth that has subsequently occurred in that area of the prairie would indicate that the burn was a great success. The next burn is due to take place along the east side of the field and

may also include the two berms near the front of the park. Park user groups will be informed much as they were before if, where and when the 2017 burn will occur.

- 8.) Tree Planting Program – Rob Way informed the group that over 100 trees have been planted in the park over the past two years. It is the department's intent to continue planting trees at this same pace for the foreseeable future.
- 9.) Ash Borer update – Removal of "compromised" ash trees continues in the park as well as the inoculation of plants that can/should be saved. This is an ongoing project that will continue into the foreseeable future.
- 10.) Questions and input

EXPO TOPICS

- 1.) Racetrack/Stage update – Rob Way gave an update. Currently the 2017 race season will take place as Life Promotions seeks sponsorship for the project.
- 2.) Arch Project – We're making headway! The architect has put together drawings for the new footings and the Hwy Dept is going over them to see if any changes are needed. We are still selling buttons and would appreciate it if the word was spread to buy buttons to support funding the bricks, mortar, plantings, and lighting for the project.
- 3.) Update on - barn windows/fans, drainage, tree planting – Don Klemmer reported that 19 trees have been planted and those that were either unstable or in an unhealthy environment were taken down. There will be more planting taking place this year. The barn window project is continuing as staff is available and the fans should be installed soon – the County electrician who was to install the fans has left the County and so there will be a delay. The drainage projects undertaken last year have done a great job and we are looking at doing two more projects this year with the Hwy Dept..
- 4.) Asphalt repairs on lot #1 – The Hwy Dept is scheduled to replace the asphalt along the camping line south of the food court. All of the Hwy projects are on their schedule though we are working with them to get this done as soon as possible in the spring.
- 5.) After hours contact – please contact Vicky Redlin on her cell phone if you need assistance after staff has left for the day. Only designated event coordinators should be calling any staff member at any time. Participants should not be calling staff.
- 6.) Multi-year contracts & deposit procedure – the deposit procedure instituted last year has been working well and will continue. Events are encouraged to enter into a multi-year contract.
- 7.) Questions and input