

## **PARKS & RECREATION COMMITTEE MEETING MINUTES**

Name of Committee: Parks & Recreation Committee  
Date of Meeting & Time: Monday, January 21, 2019 at 1:30 P.M.  
Place of Meeting: JP Coughlin Center Volunteer Rm.  
625 E Cty Rd Y.  
Oshkosh WI

Present: Tom Konetzke, Steve Binder, Larry Lautenschlager, Mike Norton. Excused; Jerry Finch

Also present: Winnebago County Parks - Rob Way, Vicky Redlin, Rick Helms, and Tom McInnis.

1. Call to order – Vice Chairman Konetzke called the meeting to order at 1:30 p.m..
2. Approval of Agenda – Vice Chairman Konetzke called for a motion to approve the agenda. Mike Norton moved to approve the agenda. Larry Lautenschlager seconded. Motion carried 4-0.
3. Approval of December 17, 2018 Minutes – Vice Chairman Konetzke called for a motion to approve the December meeting minutes. Steve Binder moved to approve the minutes. Mike Norton seconded. Motion carried 4-0.
4. Public Comment Relevant to Parks Related Matters - none
5. Approval of Revisions made to Sunnyview Exposition Center Policy Statement – Exhibit “C” Regarding Programming Status of Barn E – Rob explained the background of what Exhibit “C” provides in the way of administering client related rules/regulations at the Expo and he then went on to expound upon the need to use Barn E as a facility to augment the coming stadium programming. It can’t be used for any food or beverage consumption if there has been livestock housed inside of it in the past 18 months as per the Winnebago County Health Dept.. There were 2 horse shows who put a few stalls in this barn in 2018. Rick has put together a map of where these stalls can be placed as an offset, using the overhangs of the other 4 barns. This item was discussed at the User Group Meeting and there were no complaints. Mike Norton moved to approve the addition to Exhibit “C” Administrative Directive which is an attachment to all Expo rental agreements. Larry Lautenschlager seconded. Motion carried 4-0.
6. Market Status of 770 E. County Road Y South Parcel – Rob noted that the Burke family, who had previously been pursuing purchase of the Netzer family property has withdrawn due to unexpected expenses. At the time of Rob’s initial conversation with the realtor, she did not opt to provide a clear explanation of what the expense entailed however Rob will inquire as to the issue(s) at a later date. The County will not have an immediate need for water or sanitary at the site and the plan remains to raze several of the buildings at some point. A new offer from the County for \$310,000 has been submitted and the Netzer family continues to be evaluating the proposal at this time; approval to submit the \$310,000 offer was previously acquired

from the County Executive. Rob will be in touch with the County Board Chair to see if another two presentations will be necessary as this is basically the same project as was previously presented to the Board during the '19 County Budget Hearing when amendments were discussed as well as the Q&A session that Rob conducted during the Board's November business meeting. Once presentations are decided then the timeline for approval through the various committees will be put into place and dates confirmed for closing. Facilitating the relocation of the Community Garden will be a part of this project.

7. North County Dog Park Property Option(s) – Rob presented another option for a northern dog park on Ehlers Road in the Village of Fox Crossing. He has met with the Village and they are on board in allowing the County to use a portion of their right-of-way if this option is approved. Pros and cons of this site vs. the American Drive/Jacobsen Road site were discussed and the members indicated that would like to go with the Ehlers Road parcel instead of the American Drive/Jacobsen Road location. The ultimate goal of opening in spring of 2020 was expressed. Rob will inform the WDOT of the Committee's preference and await word back on what the next steps will be in moving forward.
7. Budget Transfer to address \$7,757 Overage in 2018 Labor Account – Rob explained that this transfer came up suddenly and though Finance has a deadline for submittal of transfers, he is investigating how an overage in regular pay could occur. The amount with accrual is \$8,200. Mike Norton moved to approve the transfer. Steve Binder seconded. Motion carried 4-0.
8. Parks Director's Updates: Progress is being made on a lease for the Stroud Property.
9. Committee Vice Chairman's Updates: none
10. Committee Member's Updates: Steve Binder questioned the WCFA bill for the 2018 Fair. He was told by the outgoing Fair chairperson that they were billed \$49/hour for labor to clean the restrooms and that the County would not allow them to extend their contract for another five lease terms or move their dates due to another event that is being planned. Vicky responded that the rate charged for restroom cleaning (which in the past has been done by Fair volunteers until the cleaning became so sporadic that there were complaints and the County was asked by the fair to help), was charged at a combined rate of seasonal and part-time caretaker wages; 52 hours with weekend hours higher due to the part-time caretaker being tagged with cleaning all the restrooms. Only permanent full-time caretakers are billed out at \$49/hour when called in on overtime. Vicky had corresponded with Mike Domke the incoming Fair chairperson when he was at the National Fair conference earlier this month and gave Mr. Domke available dates going forward for five years beyond lease term of the Fair's current contract. Mr. Domke has not responded with a decision on which dates they would like going forward. The bill amount for the Fair included damage to a fire hydrant that Fair workers smashed into with a piece of their equipment during set up. Rick explained that the piece of Fair equipment and the hydrant had swapped paint during the collision so identifying the item was not an issue, and that the water had to be turned off to half of the grounds and a plumber contracted to do an immediate repair. This repair was just under \$5,000. The Fair has paid the utility bill that was incurred but the amount for Pepsi sales, cleaning products used and labor for County

staff to clean the restrooms for them has not been received. Mr. Binder was given a copy of the Fair invoice for 2018. Mike Norton – none. Larry Lautenschlager – none.

11. Staff Updates: Tom McInnis reported on a hydraulic spill that occurred in the JPC parking lot next to the WDNR office. The DNR's State Spill Coordinator was in the office and issued a request order to have the spill cleaned up. The cause was a break in a hydraulic line in the front end loader that occurred during plowing the lot. The spill was ultimately cleaned up on 1/18/19 for a yet to be determined amount. Tom also reported that brushing work has taken place at Waukau Dam parking lot and along the WIOUWASH from Ecklund to River Mill, and is looking good. Vicky reported on the User Group Meeting – minutes included in committee packets. Rick reported on the various inquiries that he is making regarding info for the master plan update taking place this year for the Expo. There are numerous things in the works which will be discussed with Rettler Corp. next week at the initial meeting for the new plan.
12. Next Meeting Date and Future Agenda Items: February 18, 2019 @ 1:30p.m., snow mobile grant, new Expo fees lists, bonded items for approval – park lights and Netzer property.
13. Adjournment – Vice Chairman Konetzke called for a motion to adjourn. Mike Norton moved to adjourn. Larry Lautenschlager seconded. Motion carried 4-0. Meeting adjourned 3:13 p.m..

Respectfully Submitted,  
Vicky Redlin  
Program Manager

Upon request, provisions will be made for people with disabilities upon 24 hours prior notice to the Office of the County Clerk. Phone Number: 232-3430.