

PARKS & RECREATION COMMITTEE MEETING MINUTES

Name of Committee: Parks & Recreation Committee
Date & Time of Meeting: Thursday, January 23, 2020 at 9:00 a.m.
Place of Meeting: Woodside Activity Room
Parkview Health Center
725 Butler Ave., Oshkosh WI

PRESENT: Vice Chairman Tom Konetzke, Steve Binder, Larry Lautenschlager, Mike Norton, Shiloh Ramos (standing-in for Chairman Finch). Excused: Jerry Finch.

ALSO PRESENT: Rob Way, Vicky Redlin, Tom McInnis, Rick Helms – Winnebago County Parks, Tom Radtke and Randy Schauman – Radtke Contractors Inc., Brett Gillbach – Oshkosh Dock and Lift L.L.C.

1. Call to order – Vice Chairman Konetzke called the meeting to order at 9:00 a.m..
2. Approval of Agenda – Vice Chairman Konetzke called for a motion to approve the agenda. Steve Binder moved to approve the agenda, pulling item #8 until a future meeting. Larry Lautenschlager seconded. Motion carried 5-0.
3. Approval of January 2nd, 2020 Minutes - Steve Binder moved to approve the minutes with the postscript provided indicating the need to revote on item #5 due to the dispute as described in the January 2nd, 2020 meeting minutes. Larry Lautenschlager seconded. Motion carried 4-0, 1 – abstain Ramos.
4. Public Comment Relevant to Parks Related Matters – Tom Radtke owner of Radtke Contractors Inc. spoke on the 35 years of experience his company has with the installation, maintenance and positioning of the buoys in the Winnebago System. He also spoke of the need for the specialized equipment and resources his company has in order to seasonally install buoys in a timely manner with adverse weather and lake conditions. Brett Gillbach of Oshkosh Dock and Lift LLC, noted his company's 4 years of experience and the approximately 400 docks and lifts that they install on area lakes as well as the smaller buoys installed for the City of Oshkosh on the river.
5. Approval of 5-Year Navigation Aids Contract – Rob explained the changes to the requirements for a performance bond, indicating that a letter from the bond company prior to board approval would be accepted in place of the actual bond. Corporation Counsel has approved of this change. Steve Binder stated that over the course of the 5-year contract \$85,000 was a considerable amount for the County to pay as the price difference between Radtke Contractors and Oshkosh Dock & Lift. He went on to indicate that he believed the smaller firm would do fine with being able to furnish the same services that Radtke Contractors has provided in the past and at a lower cost. He then reminded the committee that revenues from the Boat Landing Trailer Parking Permit Program provides the funding for the activities associated with the Navigation Aids Program and if it remains the Parks Department's intent to make improvements to the Osh-O-Nee Boat Landing in the near future, it would be best not to deplete those program funds by going with a higher priced contract. He moved to approve a contract for Navigation Aids to go to Oshkosh Dock and Lift. Shiloh Ramos seconded. Rob reminded the committee that this was not put-out as a bid but as an RFP instead and that with an RFP it is not necessary to take the lowest bidder. Rob stated that he advises to go with an experienced company for buoy install as an unattended, misplaced, poorly maintained or non-lit buoy could be a life and death situation for an unsuspecting boater. He went on to state that as a steward of the County's Navigation Aids Program for the past 24 years his recommendation is to err on the side of caution with a

time-tested contractor. Tom Konetzke noted that a proven track record means a lot. Motion carried 5-0 to award the Navigation Aids 5-year contract to Oshkosh Dock and Lift LLC.

6. Approval of 5-Year Boat Landing Dock Install-Removal Contract – Steve Binder moved to approve awarding the 5-year Boat Landing Dock Install-Removal Contract to Radtke Contractors Inc.. Larry Lautenschlager seconded. Motion carried 5-0.
7. Approval of 3-Year Sponsorship Agreement with Vines & Rushes Winery - Mike Norton moved to approve the agreement. Larry Lautenschlager seconded. Motion carried 5-0.
8. Approval of Budget Transfer of \$2,223,200 to Fund Expo East Campus Improvement Project – pulled (see Item #2).
9. Approval of Budget Transfer of \$200,000 to Fund Replacement of Frontend Loader – Rob provided the hours and additional maintenance needs for the current loader. There are some major safety issues with it. The expectation is to work with Hwy. on acquiring one of their rental units from this year at a lower price. Mike Norton moved to approve the budget transfer of \$200,000 to replace the frontend loader. Larry Lautenschlager seconded. Motion carried 5-0.
10. Approval of 3-Year Expo Rental Agreement with National Take A Kid Hunting Foundation, Inc. – Larry Lautenschlager moved to approve the contract. Mike Norton seconded. Motion carried 5-0.
11. Amend Administrative Directive Exhibit “C” to Prohibit Extension of First-Right-of-Refusal to Expo Private Event Rentals and Their Booking of Subsequent Calendar Year Date(s) - the need for disallowing this provision is in keeping with the need to provide adequate space for parking for larger events that are open to the public. It is not currently an issue so this directive is precautionary for future events. Larry Lautenschlager moved to approve the amending of Exhibit C and Mike Norton seconded. Motion carried 5-0.
12. Parks Director’s Updates: Rob reported that the soccer shelter punch list is being gone over with the contractor. A water test will also be necessary before the building can be up and running in mid-April (approx.). The flag pole landscaping area is a project that OYSC will be undertaking to install a plaque and rock garden. United Soccer has inquired about the programming of the soccer fields and the method(s) used.
13. Committee Chairman’s Update: Vice-chairman Tom Konetzke reported that he is pleased to see staff at committee meetings and feels that their input is very important. He also attended the user group meeting earlier this month. He questioned the progress on the PGI event.
14. Committee Member’s Updates: Steve Binder- asked about security cameras at the soccer area. Tom McInnis is in the process of planning the installation of such a system. He also asked if the fair can be exempt of beverage service charges if a new promoter is contracted to manage the stadium. Also, what is the progress on the dog park on Ehlers Rd. Rob responded that the railroad is ok with the fence and road installation as long as it follows Village of Fox Crossing dictates. The present hold up is with Parks trying to determine if the Village owns the parcel in the NE corner of the site as the Village holds no apparent record of their owning the property. Consequently, the question of what parcel(s) need to be leased or deeded over to the County remains in question. Rob will be visiting the Village to discuss this matter. Steve also questioned if the Ken Robl Conservation Park maintenance bill has been sent to Solid Waste. The amount has been agreed upon and the invoice is in the works. Mike Norton- commented that his injury was due in part to a memorial tree plaque that he tripped on. He requested that none of these type items appear in County parks. Larry Lautenschlager - asked about progress on negotiations with the entertainment company interested in conducting

programming in the stadium. Vicky responded that a draft contract for venue management has been presented to them and another meeting will be scheduled soon. Board Chairman Ramos thanked Rob for providing info on this meeting in advance.

15. Staff Updates: Vicky reported that the expo center is booked every weekend and there have been 3 additional events added for 2020 along with a couple more pending. Rick Helms reported on planning for future security, and LED lighting projects as well as the ongoing master plan. Payback from Focus on Energy for LED upgrades could take as little as 6 months for the expo building and 9 months for the covered arena and barns. Tom McInnis reported that the soccer shelter and lighting projects are just about finished, with completion of certain elements put off until spring. He also noted that picnic tables and security systems are being planned for the area. Rugby is a growing sport in the area and co-ordination is ongoing for providing an additional rugby field in the Community Park adjacent to the current field. He also stated that after checking the current security cameras of people walking their dogs in the park about 30% are compliant with the ordinance, and it's 50%/50% for those actually staying on the trail as the ordinance requires. He also noted that the park entrance sign from Cty. Y has been redone by staff for a cost of hundreds versus a new sign at \$10,000.
16. Next Meeting Date and Future Agenda Items: February 17, 2020 at 9:00 a.m. location to be determined.
17. Adjournment – Vice Chairman Konetzke called for a motion to adjourn. Larry Lautenschlager moved to adjourn and Steve Binder seconded. Motion carried 5-0. Meeting adjourned 10:31 a.m..

Vicky Redlin
Program Manager