

PARKS & RECREATION COMMITTEE MEETING MINUTES

DATE & TIME: January 25, 2016 @ 8:45 a.m.

PLACE: JP Coughlin Center
Parks Department Volunteer Room
625 E. Cty. Rd. Y
Oshkosh WI 54901

PRESENT: Parks Committee - Mike Norton, Tom Konetzke, Guy Hegg, Jerry Finch, Brady Kiel – excused.

ALSO PRESENT: Rob Way, Tom McInnis, Vicky Redlin – Winnebago County Parks Dept..

1. Call to order – Vice Chairman Tom Konetzke called the meeting to order at 8:53 a.m..
2. Approval of Minutes from December 10, 2015 – Vice Chairman Konetzke called for a motion to approve the December 10, 2015 minutes. Mike Norton moved to approve. Tom Konetzke seconded. Motion carried 3-0.
3. Public Comment Relevant to Items on the Agenda - none
4. Report on Prioritized List of 2016 Parks Projects – Rob Way went over the list of items and gave a brief description of each. Questions and comments were taken. All items are subject to weather and staffing conditions especially those that must take place out of doors. Mike Norton would like an update on the progress of items on this list given to the committee in July and again in November. Mike Norton would also like a list of the items brought up at the October 2014 meeting with the horse groups that have been addressed e-mailed to the Committee members.
5. Approval of Racetrack Rental Agreement – As of the start of the meeting the contract had not been returned from Corporation Counsel with final approval. The client has also not commented on the final draft. Therefore, approval will not be sought from the committee until the next meeting. Tom Konetzke submitted a few grammatical corrections on the draft that will be addressed prior to the contract going into its final form. Tom Konetzke indicated that although he understood that the question of the County and/or promoter obligation for providing trans-gender restrooms could not be addressed in this contract, he would still like to gain Corp Counsel's insights on what possible upcoming legislative action on this issue might mean for the County. Rob concluded by noting that the initial proposal from the client had gone to the County Executive and he basically left unchanged the items that staff had addressed. The contract then proceeded to Corp. Counsel for approval and once that approval is received then it will go to the client and then on to this committee for approval. After that it is on to P&F and County Board.
6. Report on Status of Tree Removal and Planting Activities at Expo – staff is working with the Great Lakes Logging Congress event and the UWEX Arborist on using the County's Tree Maintenance Plan to help facilitate the removal of an abundance of ash trees at the Expo. Trees will be cut for use by the Congress at their event and prior to it. Trees will be planted in place of those removed with direction from the Arborist.
7. Parks Director's Updates: O.P.D. & Sheriff's response to Expo program inquiry; Status of hiring for Parks Caretakers positions; and, Butte des Mort Boat Landing – Drainage way restoration project – Rob reported that if the Pyrotechnics Guild were to ever have an event at the expo the OPD and Sheriff's office would like to be in on the initial planning meetings. The part time position has been filled by Rick Helms. There is an offer out on

- the full time position but there has been no word from HR on whether it has been accepted. Most of the work on BdM is done. The neighbor did complain that the trees that were removed to access the drainage that was affecting his property left his property visible from the launch site. However, once foliage returns this should not remain an issue.
8. Committee Chairman's Updates: - none
 9. Committee Member's Updates: - Tom Konetzke reported that he attended the User Group Meeting and was impressed with the professionalism of staff and the relationship that staff has with user groups. He especially called out Don Klemmer and Steve Herman on their contributions to the discussions that took place regarding expo operations with users. Guy Hegg asked if when item #18 which is last on the list of park projects comes up (dog park path etc.) if any expansion can be addressed with the committee setting first. Rob stated that at that time he would be sure to bring it in so that it could be discussed. Mike Norton asked about the status of the lighting project for the south end of the park. Rob reported that the lighting will be done in phases through the operational budget, five or six poles/fixtures at a time. He added that the project would likely draw out to at least 3 – 4 years.
 10. Staff Updates: Vicky Redlin reported that the User Group Meeting minutes are posted on the parks page of the county website. Also we have been very active on Facebook. Committee members are encouraged to 'like' our page.
 11. Future Agenda Items: Consideration of Catch and Release Ordinance being applied to Community Park Fishing Pond(s); and, Approval of Multi-year Navigation Aids Contract, Racetrack Contract Approval.
 12. Next Meeting Date: February 22, 2016 @ 9:00 a.m..
 13. Adjournment – Vice Chairman Konetzke called for a motion to adjourn. Guy Hegg moved to adjourn. Mike Norton seconded. Motion carried 3-0. Meeting adjourned 10:18 a.m..

Respectfully Submitted,
Vicky Redlin
Program Manager
Winnebago County Parks/Sunnyview Expo Center