

## **PARKS & RECREATION COMMITTEE MEETING MINUTES**

Name of Committee: Parks & Recreation Committee  
Date of Meeting & Time: Tuesday, February 19, 2019 at 1:30 P.M.  
Place of Meeting: JP Coughlin Center Volunteer Rm.  
625 E Cty Rd Y.  
Oshkosh WI

Present: Tom Konetzke, Larry Lautenschlager, Mike Norton. Excused; Jerry Finch, Steve Binder

Also present: Winnebago County Parks - Rob Way, Vicky Redlin, Rick Helms, and Tom McInnis.

1. Call to order – Vice Chairman Tom Konetzke called the meeting to order at 1:30 p.m..
2. Approval of Agenda- Mike Norton moved to approve the agenda. Larry Lautenschlager seconded. Motion carried 3-0.
3. Approval of January 21, 2019 Minutes – Mike Norton moved to approve the January 2019 minutes. Larry Lautenschlager seconded. Motion carried 3-0.
4. Public Comment Relevant to Parks Related Matters - none
5. Discussion with ECWRPC Regarding 5 Year Open Space Plan Update – Trish Nau was unable to attend today's meeting. Rob passed out hard copies of the last draft of the plan. Committee members are to read the draft and provide any comments at the next meeting. Also committee members visioning worksheet should be turned in to Rob and he will scan and send to Trish. Formal discussion and approval will be in March. Some discussion took place regarding consideration of installing more rugby fields. Mention of this will be included in the plan for possible future development.
6. Approval of Updated Sunnyview Exposition Center Rental Fee Schedule `21 -`25 - Vicky went over the new fee schedule stating that currently when compared to other similar facilities throughout the State the pricing is edging towards the top. Other facilities provide more amenities and staffing and the expo is more of the economy option so pricing should reflect that status. The 1.25% increase per year will keep pricing below premier rates and just under the Consumer Pricing Index %. Mike Norton moved to approve the fee schedule. Larry Lautenschlager seconded. Motion carried 3-0.
7. Approval of Resolution Requesting Funding for Replacement of 5 Yard Dump/Plow Truck plus Attachments – Rob passed out a summary of the need for replacement of this vehicle along with a photo. It is a 1997, purchased from the Hwy. Dept. in 2009. Shortly after the purchase approx. \$9,000 was put into the truck in order to restore it to *good running condition*. Given that the department has utilized it for another 10 years, staff has determined that it is well passed its expected longevity. This vehicle has been a workhorse used throughout the Parks year 'round. It will be sold for anywhere from \$15,000 - \$20,000 w/ attachments included. Tom McInnis added that the plow is showing metal fatigue so there is an added urgency for replacing the vehicle and attachments. Mike Norton moved to approve the funding request for the truck. Larry Lautenschlager seconded. Motion carried 3-0.
8. `19 -`20 DNR Snowmobile Trail Maintenance Grant – Rob explained that County Board approval of this resolution is a prerequisite for submittal of the annual grant request to the DNR for funding of the County's snowmobile trail maintenance. Mike Norton moved to approve the grant. Larry Lautenschlager seconded. Motion carried 3-0.

9. Renewal of Oshkosh School District Recreation Department's Softball Diamond '19 - '23 Lease – Rob went over the only change in the lease from previous years. The change consisted of elimination of the requirement to be granted County approval for sale of food concessions. Permission for the sale of beverages was retained. Mike Norton suggested that ORD not schedule games on the Thursday of Lifest. Rob will relay the sentiment on to ORD. Larry Lautenschlager moved to approve the lease. Mike Norton seconded. Motion carried 3-0.
10. Approval of Resolution Requesting Funding for Road and Parking Lot Lighting Improvements throughout Soccer Complex – Rob and Tom McInnis explained the need for upgrading the lighting for security purposes as well as for visitor safety. Security cameras installed cannot pick up issues as there is not enough light at night to see anything that may be happening. There is also little light within the Soccer Complex for pedestrians using the shared use path after dark. Larry Lautenschlager moved to approve the funding request. Mike Norton seconded. Motion carried 3-0.
11. Approval of DNR Asylum Point Lease Renewal '19-'23 – Rob explained the renewal of the lease. The DNR had requested in the previous lease cycle that renewals be converted to 5 year intervals rather than 20 as previously. Rob also made mention of the lease including a provision recognizing the DNR's right to proceed with replacement of the cold storage building it owns to the east of the boat landing and the DNR intention to do so only when and if funding is made available. Larry Lautenschlager moved to approve the lease. Mike Norton seconded. Motion carried 3-0.
12. Parks Director's Updates: Rob requested that the committee meet for a 5 minute meeting prior to the next County Board meeting to approve a transfer that is still in the works. An overage of \$3,200 in operational needs to be offset by savings in Parks' capital improvement account. Rob will notice the meeting and reserve the jury room. The Stroud lease is in the final draft stages and will be sent to the Mr. Stroud shortly. The Village of Fox Crossings has given an unofficial "thumbs-up" for development of an MOA, or lease, that would allow the County to develop an access road within their right-of-way for entry into a proposed north county dog park facility on a 4.5 acre parcel owned by the DOT.
13. Committee Chairman's Updates - none
14. Committee Member's Updates: Mike Norton reported that at WCA he spoke with a Ms. Kluesner from the DNR who may be a source for acquisition questions. Larry Lautenschlager – no report. Tom Konetzke questioned if a lease has expired is there verbiage to continue the lease terms until a new lease is approved, ie. the Asylum lease. There should be some wording in the boilerplate that addresses this.
15. Staff Updates: Tom McInnis reported that snow plowing activities have taken up much of the month. Rick Helms reported that he is getting quotes and estimates prior to meeting for the Master Plan. He is waiting for a return call from the Mason Guild to begin actively promoting the Arch and also scheduling a meeting with a possible promoter of Clydesdale horses for a show in 2020. Vicky reported that the radio advertising for the Stan & Phil campaign is ongoing, stadium contracts have been signed and are awaiting insurance.
16. Next Meeting Date and Future Agenda Items: 2/25/19 @ 5:45 p.m. at courthouse, 3/18/19 @ 1:30 p.m. regular meeting at JPC.
17. Adjournment – Mike Norton moved to adjourn. Larry Lautenschlager seconded. Motion carried 3-0. Meeting adjourned 3:11 p.m..

Respectfully Submitted,  
Vicky Redlin  
Program Manager