

Parks & Recreation Committee Meeting Minutes

Date & Time of Meeting: Monday, February 21, 2022 at 10:00 a.m.

J.P. Coughlin Center, meeting room B

Present: Tom Konetzke, Steve Binder, Mike Norton, Don Nussbaum, Larry Lautenschlager via Zoom

Also Present: Adam Breest, Justin DeJager, Rick Helms, Tom McInnis

1. **Call to order:**

Chairman Konetzke called the meeting to order at 10:01 a.m.

2. **Approval of Agenda:**

Mike Norton moved to approve the agenda and Steve Binder seconded.

Motion carried 5-0.

3. **Approval of November 23, 2021 Minutes:**

Mike Norton moved to approve the minutes and Larry Lautenschlager seconded.

Motion carried 5-0.

4. **Public Comment:**

Jim Moore, Waukau – Inquired about taking wood from the Waukau Dam pond area. Would like to cut up logs that are on the ground around the pond. He would be ok with it if the Parks Department brings the logs to the edge of the parking lot and then he can pick up the logs.

5. **Update – Sunnyview Expo and Construction Update**

RV pedestals were delayed. New pedestals have been found and should be installed by May. Availability is dependent on market conditions. MCC will be back in the spring to start on the ponds.

6. **Discussion – Jerry Finch Winnebago County Dog Park**

Parks Dept. has one carryover request for the dog park, about \$34k, which is mostly of that is for lighting at the dog park for security and amenities. Will be running the plan by the Village of Fox Crossing before proceeding. Lighting should be around \$20k. The rest of budget will be used to round out the project. Rules sign should be going up soon and ribbon cutting is tentatively scheduled for May 12. Also discussed parking lot and entrance.

7. **Discussion/Action – WPS Easement at the Sunnyview Exposition Center**

WPS needs to install new underground electrical service and transformers at the Sunnyview Expo Center. This will require an easement to install and maintain the transformers and underground electrical service.

Don Nussbaum moved to approve authorization for an access and maintenance easement to Wisconsin Public Service Corporation for the purposes of providing upgraded electrical services to the Sunnyview Expo Center with or without the changes to section 1 and 6; with Corp Council approval. It was seconded by Steve Binder. Mike Norton abstained. The motion carried 4-0.

8. Committee Chairman's Update:

Had a few questions about the driveway entrance to the Jerry Finch Winnebago County Dog Park.

9. Committee Member's Updates:

Mike Norton – No comment.

Steve Binder – Get a price to chip seal road at Community Park and shouldering the road.

Larry Lautenschlager – Next month is his last month on the Parks Committee.

Don Nussbaum – No comment.

10. Staff Updates:

Tom McInnis – Working on trees at Waukau Dam and Waukau Creek. Path at the creek is open and trees are cleared off the bridge. Trimmed buckthorn at Jerry Finch Winnebago County Dog Park and the Netzer property. Work is continuing on the Menasha buoys.

Rick Helms – New events contract for the upcoming year include an Ice Fishing Show and some Mexican concerts. Events are booking into 2023 already. Coordinating with construction crews to ensure necessary projects are completed in time for upcoming events.

Justin DeJager – 2022 boat launch parking permit stickers and shelter reservations are available online and in-person. Working on new contracts for 2022 Community Park events.

Adam Breest – Asylum Point bridge ribbon cutting in will be in June. Currently reviewing financial agreement with the Solid Waste Dept. for the Ken Robl Conservation Park. Vergin has been promoted to be the new Park Foreman. We are hiring to fill our parks caretaker position and plan to interview candidates this Friday.

11. Next Meeting Date and Future Agenda Items:

Tuesday, March 22, 2022 at 10 a.m. in the J.P. Coughlin Center, meeting room B
April committee meeting tentatively moved to Tuesday, April 12.

12. Adjournment

Mike Norton made the motion to adjourn and it was seconded by Steve Binder. The motion carried 5-0. Meeting adjourned at 11:22 a.m.

Respectfully Submitted,
Justin DeJager
Admin. Asst.