

REVISED

PARKS & RECREATION COMMITTEE MEETING MINUTES

Name of Committee: Parks & Recreation Committee
Date of Meeting & Time: Monday, March 19, 2018 at 1:30 P.M.
Place of Meeting: **Coughlin Building –Volunteer Rm.**
625 E. Cty. Rd. Y
Oshkosh WI 54901

Present: Jerry Finch, Steve Binder, Mike Norton, Tom Konetzke, Larry Lautenschlager.
Also present: Rob Way, Vicky Redlin, Tom McInnis, Rick Helms- Winnebago County Parks.
Leslie Burns – OYSC.

1. Call to order – Chairman Finch called the meeting to order at 1:31 p.m..
2. Approval of Agenda – Chairman Finch called for a motion to approve today’s agenda. Tom Konetzke moved to approve the agenda. Mike Norton seconded. Motion carried 5-0.
3. Approval of the Minutes of February 19, 2018 – Chairman Finch called for a motion to approve the February meeting minutes. Larry Lautenschlager moved to approve. Tom Konetzke. Tom Konetzke asked for clarification on how many ash trees were being treated and which ones were being taken down. Tom McInnis stated that the ash trees that have not been treated will be taken down as they become infected. About 1/3 of the ash trees have been treated.
4. Public Comment Relevant to Items on the Agenda - none
5. Approval of Budget Transfer to Commit Funds Obtained from the Community Park Soccer Shelter Insurance Claim towards Rebuilding of the Structure – Mike Norton moved to approve the transfer of funds from the insurance claim on the soccer shelter. Larry Lautenschlager seconded. Motion carried 5-0.
6. Approval of Budget Transfer from the Undesignated Fund Account to Alleviate an Anticipated Shortfall in Funding Required to Rebuild the Community Park Soccer Shelter – Larry Lautenschlager moved to approve transferring funding from the undesignated fund to cover an anticipated shortfall in the soccer shelter rebuild. Mike Norton seconded. Rob explained the overage amount was deemed necessary as the original builder, R.J. Albright, gave an estimate of \$245K, once a second estimate was finally acquired from Cardinal Construction it was for \$330K. Karrels Engineering who is the Parks contractor for this project, has done some market research and it is their recommendation to establish a much higher fund balance as the original estimate was considered too low. Because the insurance company has opted to only cover the lowest estimate. Karrels is recommending increasing the fund balance by \$85K to bring the total \$330K in order to make certain the cost of the project is covered. Albright did not include the demo and trucking the hazardous waste to the approved landfill site which is quite costly. The next step is to let bids on the project. Motion carried 5-0.
7. Approval of Oshkosh Youth Soccer Club Ground Lease Agreement to Facilitate the Building and Use of a Storage Garage within the Community Park Soccer Complex – Mike Norton moved to approve the lease agreement. Tom Konetzke seconded. Rob explained that there are some minor changes to the legal wording on the agreement that was included in the packets. The WDNR has provided written approval for a third party to lease the space to build the storage garage on property developed with a WDNR grant back in 1970±. Rob went over the recitals which encompass the gist of the agreement.

Leslie Burns noted that an engineer will be determining the legal description of the plot of land to add to the agreement. Equipment will be stored inside the building, no food stuffs will be stored there. Relocating the equipment storage to a separate storage garage will allow the County to lease the shelter building to other groups that wish to use it to sell concessions for their tournaments. Approval of the design drawing will take place at the next meeting. Motion carried 5-0.

8. Approval of Request to Apply to American Transmission Company for a Tree Planting Grant and Authorization to dedicate such Funding that may be Obtained towards Tree Planting Purposes – Tom Konetzke moved to approve the grant application. Mike Norton seconded. Motion carried 5-0.
9. Approval of Budget Transfer to Accommodate a Shortfall in Funds needed to Cover the Increased 2018 Purchase Price of a Brushcutter Attachment – Mike Norton moved to approve the transfer to cover the additional cost. Tom Konetzke seconded. Motion carried 5-0.
10. Review and possible Approval of Town of Neenah Dog Park Lease – Rob went over the proposed lease example for the dog park. The basic format of the document is based on the Tribal Heritage Crossing lease with the WDNR. This model has not gone before Corporation Counsel yet. Committee members are asked to look over the lease and provide feedback on what changes or additions should be considered. The timeline for the agreement is to approve the final draft at the Parks Committee meeting of 4/16, it will then go to the Town of Neenah Planning Commission for their evening meeting on 4/16. After that it will go to the Town of Neenah Board on 4/23 then to the County Board for approval on 4/24.
11. Parks Director's Updates: Status of Master Plan processes - Rob updated on the progress of the stage at the grandstand entertainment area of the expo. Next step is approval of the plans from the City of Oshkosh. Life Promotions officials have stated that ticket sales/camping sales are up 23% over last year and the stage has not been unveiled to the public as being used yet.
12. Committee Chairman's Updates: Chairman Finch stated that he is glad to be back from vacation, happy with the stage progress but disappointed with the short delay in approving the dog park lease.
13. Committee Member's Updates - Steve Binder questioned the progress on the Asylum Point bridge. Rob replied that a WDNR grant would require a 50/50 match and there is nothing in the current budget for this project. It could be added to the 2019 budget if a new bridge is to be sought. There are also other options to look for funding such as a community foundation fund. The Netzer property acquisition was also questioned. Rob stated that an offer has been made. No reply has been received as of yet. Mike Norton also questioned the Netzer property and also the city special event permit process for granting permits to the expo/parks for upcoming events that may require additional city services. He also questioned when no smoking signs will be put in the park – Rob is waiting to see how the city handles their new rule of no smoking. Mike also noted that request should be made to ORD to not program baseball games on the nights of Lifest as Lifest has grown 23% over last year. Larry Lautenschlager – no report. Tom Konetzke questioned whether at some point armed security may be required at events. He also attended Echoes of the Past and really enjoyed it.
14. Staff Updates: Tom McInnis reported that shorelines at boat landings are being cleaned up and the small fishing pier at Asylum has been damaged by ice again this year. He will

contact the Otter St. Fishing Club who donated it along with Battle on 'Bago to notify them. It was also damaged last year and they had it fixed. Vicky Redlin reported that the Spot Stan promotion has begun with Cumulus Broadcasting. It is on Facebook and in the newsletter. The economic impact study for the expo has also launched and is doing very well so far. She also passed out the latest nation-wide NRPA study on the economic impact of local parks and recreation on municipalities. Rick Helms reported that the final pours for the stage are taking place this week with the top slab set to be poured all at once. He will be filming that final pour.

15. Next Meeting Date and Future Agenda Items: April 16, 2018 a 1:30 p.m..
16. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Mike Norton seconded. Motion carried 5-0. Meeting adjourned 3:25 p.m..

Respectfully Submitted,
Vicky Redlin
Program Manager