

PARKS & RECREATION COMMITTEE MEETING MINUTES

Name of Committee: Parks & Recreation Committee
Date of Meeting & Time: Monday, May 21, 2018 at 1:30 P.M.
Place of Meeting: Coughlin Building –Volunteer Rm.
625 E. Cty. Rd. Y
Oshkosh WI 54901

Present: Jerry Finch, Steve Binder, Mike Norton, Tom Konetzke. Excused - Larry Lautenschlager.
Also present: Rob Way, Vicky Redlin, Tom McInnis, Rick Helms- Winnebago County Parks.
Trish Nau – East Central Regional Planning Commission. Harrison Sturgis – citizen.

1. Call to order – Chairman Finch called the meeting to order at 1:30 p.m..
2. Approval of Agenda – Chairman Finch called for a motion to approve the agenda. Mike Norton moved to approve the agenda. Tom Konetzke seconded. Motion carried 4-0.
3. Public Comment Relevant to Items on the Agenda – Harrison Sturgis questioned the location of the possible dog park on CB as well as the documentation from the Town of Neenah within their meeting minutes. He is willing to lease his property for a dog park.
4. Approval of Monday, April 16, 2018 and Tuesday, May 8, 2018 Minutes – Chairman Finch called for a motion to approve the April 16 and May 8, 2018 meeting minutes. Tom Konetzke moved to approve the minutes as submitted. Steve Binder seconded. Motion carried 4-0.
5. Discussion and possible Approval of Revision(s) to Fixed Committee Agenda Item Regarding Public Comments – Chairman Finch explained that he would like to follow up on comments from another meeting where it was discussed that citizens should have the ability to speak on anything related to parks during public comment not just what is on the current agenda. There would be a time limit on the length of these comments. Mike Norton moved to revise the standing agenda to allow the public to speak about items on the agenda as they come up and on any parks related item during the official public comment item at the beginning of the meeting. Steve Binder noted that a time limit of 2 minutes for such comments should be included in the motion and amended it to do so. Tom Konetzke seconded. Motion on amendment 4-0. Steve Binder seconded. Motion as amended carried 4-0.
6. Status of Activities Associated with the Updating of the Parks Open Space Plan – Trish Nau presented a Power Point on the process of open space planning and took questions. She produced a timeline for the next update which will cover 2019-2023. Trish will be working with staff and the committee over the next several months to produce the new plan.
7. Input on Development of Bollard Donation Program – Rob went over the idea of a bollard memorial program for appropriate park areas that are donated by organizations or families. He provided examples of possible bollard styles and a price list for the brass plaques that would accompany them. Some examples could include solar lighting. Bollards would serve to memorialize a contributor and also would provide barriers for access of vehicles onto prohibited areas. The Oshkosh Rugby Club would like to establish one for two

members who recently passed away. The Parks Director will decide on final placement of any bollards. The individual or club will pay for the bollard, plaque and engraving. Parks staff will install.

8. Consensus on Matters Relating to Purchase of Property Adjacent to the Expo Center – Rob went over the reasoning for purchasing the adjacent property since the realtor has changed and the property can again be divided into two parcels. It was a consensus of the committee to go ahead and submit an offer for the property. It was also the consensus of the committee to write into the deed the naming of the nature area on the property if necessary for bargaining purposes. Rob will continue the process to submit an offer with an attempt to have an answer with enough time to allow inclusion on the P&F agenda and County Board in the same month.
9. Determining 2018 Parks Tour Itinerary – The Committee members agreed to the following: Tour to take place on June 18th at 8:30 a.m. Community Park bollard placement, Expo Parking Lot #1 & stadium, Black Wolf landing, Mascoutin Trail, Waukau Dam, Lasley Point and former Marwede property, Asylum Point landing. Trish Nau will accompany to get input for open space plan. It was decided that only Parks Committee members will be invited along as the van used will not allow more passengers.
10. Parks Director's Updates: Status of Grandstand Complex Renovation Project, Development of Drainage Way Easement within Expo Annex Area, and Update on Hmong Memorial Day Event. Grading has begun at the stadium infield, topsoil is being removed. The drainage easement is being required by the city even though it is an easement with ourselves. The designation is for if the Town of Oshkosh property is ever sold the easement would remain. The park is in fragile condition due to all the recent rain and the Memorial Day Hmong Soccer Tournament will be forced to adjust their parking to prevent damage to the turf. Water has been hooked up from the soccer shelter to the concession area. The expo main lot will be used as overflow as necessary though there is a very large horse show going on as well.
11. Committee Chairman's Updates: The highway commissioner has been consulted on the Marwede property updates necessary for use as a dog park and a cost estimate is being compiled.
12. Committee Member's Updates: Steve Binder asked about the main sign planters at the park. Tom McInnis is planning on a redo of them when the signs are replaced probably in the 2018 budget. Mike Norton asked if the Shelter #3 restrooms have been fixed and they have. Since the issue was a Facilities Dept. matter a work order had to be put in and they were not able to respond until the following day. Because the restrooms needed to be secured from further use, the softball games did not have operating restrooms at that shelter during their games for the evening in question. Tom Konetzke asked if the Sturgis property is out of consideration for a dog park. It is not being considered due to several issues that were discussed at the time it was first suggested.
13. Staff Updates: Issues w/ accumulation of dead fish at landings and upcoming Expo events Tom McInnis reported on the dead fish at Waukau. Rob is awaiting permission from the WDNR to close the site to bow fishing since this has become a considerable problem over the years. Two tons of dead fish have been removed from the boat landings in recent weeks due to the VHS fish kill. The Waukau Dam will need work as it has some erosion damage from the late snow/rain flooding events. Vicky Redlin reported on signage going

in at the Ken Robl Conservation Park, Stan's next location, the Memorial Day horse show has grown to use all barns this year and the Lifest ribbon cutting details will be emailed to the committee when it is received. Rick Helms reported that the dog show was a challenge this past weekend due to the fact that the Facilities Dept. has enacted arc flash protection rules that do not allow clients to access breakers by locking them out of the electrical boxes. In the past clients have been allowed to reset breakers during the dog show using a designated person who has gone over the procedures with staff. The dog shows are notorious for tripping breakers due to their set up pattern and time frames of use. Rick will be looking into rewiring if possible via a meeting with the Facilities' electrician. The current scenario is reliant on staff working overtime to cover the electrical needs and cannot be sustained long term.

14. Next Meeting Date and Future Agenda Items: Expanded use of Oshkosh Community Foundation Opportunities. June 18, 2018 at 8:30 a.m. J.P. Coughlin Parking lot for park tour. Resolution for County Board on use of Marwede property for dog park and cost from highway on construction of pull out and road for access.
15. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Mike Norton seconded. Motion carried 4-0. Meeting adjourned 3:41 p.m..

Respectfully Submitted,
Vicky Redlin
Program Manager