

## **Parks & Recreation Committee Meeting Minutes**

Date & Time of Meeting: Monday, May 23 2022 at 4 p.m.

J.P. Coughlin Center, meeting room B

Present: Mike Norton, Rachael Dowling, Jim Ponzer, Karen Powers, Steve Binder

Also Present: Adam Breest, Justin DeJager, Rick Helms, Tom McInnis, Raine Gardner (MSA), Eric Thompson via Zoom (MSA)

1. Call to order:

Chairman Norton called the meeting to order at 4 p.m.

2. Approval of Agenda:

Steve Binder moved to approve the agenda and Karen Powers seconded.  
Motion carried 5-0.

3. Approval of April 12, 2022 Minutes:

Steve Binder moved to approve the agenda and Mike Norton seconded.  
Motion carried 5-0.

4. Public Comment:

No comment.

5. **Presentation** – Introduction and Overview of Parks Department

Moved to next month's meeting.

6. **Presentation** – Waukau Dam – MSA

Representatives from MSA discussed action the Parks Department could take to alleviate washouts around the Waukau Dam and pond area. This area washes out almost every year, five of last seven. Discussion surrounded the master plan that MSA has created for the project.

Improvements need to be flood-resilient. Not much can be done by changing the infrastructure of the three dams. The entire valley is in a flood plain. Dam structures are fine as is, won't redo them. Total project cost of initial project draft is \$1.638 million.

7. **Discussion/Action** – Parks and Recreation Committee Meeting Days/Times

Discussed new date and time for committee meetings. Rachael Dowling made a motion for the committee meetings to be moved to the fourth Monday of each month at 3 p.m. It was seconded by Jim Ponzer. The motion carried 5-0.

8. **Update** – Sunnyview Expo and Construction Update

Contractors working about three days a week due to events happening at the Expo. Some horse shows are already using the new electrical hook-ups. Rainfall slowed things down early this spring.

9. **Discussion/Action** – Cumulus Broadcasting 3 Year Sponsorship Agreement

Parks Department proposed three-year contract for flexibility. Will work on future sponsorship program for the entire grounds. Karen Powers made a motion for the Parks and Recreation Committee to recommend to the County Board to authorize the three-year sponsorship contract with Cumulus Broadcasting. It was seconded by Rachael Dowling. The motion carried 5-0.

10. **Discussion** – 2023-2025 Sunnyview Exposition Center Utility Fee

Discussed new price structure for expo center utility fees. Compared different options available.

11. **Discussion** – Access to Lake Butte des Morts - WIOUWASH Trail

Gave brief overview of request made by the Town of Oshkosh to build larger parking lot by the Wiouwash Trail trailhead on Westwind Road and allow ATVs on the trail.

12. **Discussion** – 4H Contract at Sunnyview Exposition Center

Discussed 4H contract. Old agreement allows for discounted use of the expo center. Need to determine if we will continue to give a discount or raise prices. Would like to invite 4H committee to future meeting for discussion.

13. **Discussion/Action** – Committee Park Tour

Discussed touring of parks land and expo center. Committee decided on June 22 starting at 9 a.m.

14. Staff Updates:

Rick – Several new events coming in this fall. Construction continuing on parking lots. Lifest is paying to have fiber connection installed by grandstand/stage. This will be usable by other events.

Tom – Parks Department will have seven seasonals this summer. Had a few returners from last year. Experiencing a lot of vandalism lately, happening at other parks throughout the area as well. Hmong festival this weekend.

Justin – Partnering with Oshkosh Rec Dept. and PDS Fusion for programing/event opportunities for 2023.

15. Committee Member's Updates:

Jim Ponzer – no updates

Rachael Dowling – no updates

Karen Powers – no updates

Steve Binder – Would like park shoulder fixed.

Mike Norton – Committee members should have received invite to Hmong Festival. Might have to move July committee meeting.

16. Next Meeting Date:

June 27 at 3 p.m., Coughlin Meeting Room B

17. Future Agenda Items:

Master plan for Waukau Creek  
Trail issue with ATVs  
Park shoulders  
4H contract

18. Adjournment

Steve Binder made the motion to adjourn and it was seconded by Jim Ponzer. The motion carried 5-0. Meeting adjourned at 6:15 p.m.

Respectfully Submitted,  
Justin DeJager