

Parks & Recreation Committee Meeting Minutes

Date & Time of Meeting: Monday, June 27 2022 at 3 p.m.

J.P. Coughlin Center, meeting room B

Present: Mike Norton, Rachael Dowling, Jim Ponzer, Karen Powers, Steve Binder (Arrived at 4:30pm)

Also Present: Adam Breest, Tom McInnis

1. Call to order:

Chairman Norton called the meeting to order at 3:17 p.m.

2. Approval of Agenda:

Rachael Dowling moved to approve the agenda and Karen Powers seconded.
Motion carried 4-0.

3. Approval of May 23rd, 2022 Minutes:

Karen Powers moved to approve the agenda and James Ponzer seconded.
Motion carried 4-0.

4. Public Comment:

No comment.

5. **Update** – Sunnyview Expo and Construction Update

The project is 95% complete. Staff are working with RETTLER, MCC, and Folske on the final punch list items and final site restoration. Restoration will take a few months.

6. **Discussion/Action** – Waukau Dam Master Plan

Director Breest gave an overview of the master plan. The goal of the Waukau Dam master plan is to create a plan forward to minimize maintenance at the park during heavy rain events. If no improvements are made, the pond could be lost in a heavy rain event if the embankment were to wash out. The total plan cost is estimated to be \$1,730,030.00. The Waukau Dam is currently listed in the 2022-2026 Capital Improvement Plan for 2023 engineering and 2024 construction.

Rachael Dowling made a motion to approve and adopt the Waukau Dam Master Plan. It was seconded by Karen Powers. The motion carried 4-0.

7. **Presentation** – Grundman Boat Landing Project Preliminary Design

Director Breest gave an overview of the Grundman Boat Landing Project. The committee inquired about providing running water for the bathroom and the project site. Director Breest is going to reach out to GRAEF Engineering to figure out what the cost of this addition would be.

8. **Informational** – Budget Transfer – Tractor Replacement - \$39,950.33

Director Breest provided an overview of this budget transfer. In 2022, the Parks Department budgeted for a pick-up truck. Due to product shortages, the Parks Department purchased a tractor instead to replace it's 1970s tractor that was also scheduled for replacement.

9. **Informational** – Budget Transfer – Asylum Bridge - \$3,473.74

Director Breest provided an overview of this budget transfer. \$3,473.74 is being transferred to the Asylum Bridge for additional asphalt and concrete work. This money is being transferred from the Jerry Finch Winnebago County Dog Park budget.

10. Staff Updates:

Adam – The meeting for the WI DNR Recreational Boating Fund grants is on August 9th. The Parks Department is still working with a company to replace the Sunnyview Expo Sign. Our new Park Ranger starts on Thursday. Lifest and County Fair are taking place in July. Director Breest plans to meet with the state in July in regards to Lasley Point.

11. Committee Member's Updates:

Jim Ponzer – no updates

Rachael Dowling – no updates

Karen Powers – no updates

Steve Binder – Could we trim brush at the Asylum Point lighthouse

Mike Norton – Requested access into Lifest to see operations. Would like to supervisor the County Board in regards to what they know about the County Parks. Asked Parks Committee members to bring questions to next meeting.

12. Next Meeting Date:

July 26 at 3:30 p.m., Coughlin Meeting Room B

13. Future Agenda Items:

Trail issue with ATVs
4H contract
Sunnyview Expo Utility Fees

14. Adjournment

Karen Powers made the motion to adjourn and it was seconded by Rachael Dowling. The motion carried 5-0. Meeting adjourned at 5:00 p.m.

Respectfully Submitted,
Adam Breest