

## PARKS & RECREATION COMMITTEE MEETING MINUTES

Name of Committee: Parks & Recreation Committee  
Date & Time of Meeting: Monday July 20, 2020 at 9:00 a.m.  
Place of Meeting: JP Coughlin – Conference Rm. B  
625 E Cty Rd Y – Oshkosh WI

PRESENT: Tom Konetzke, Larry Lautenschlager, Mike Norton, Steve Binder, Don Nussbaum.

ALSO PRESENT: Rob Way, Vicky Redlin, Tom McInnis – Winnebago County Parks

1. Call to order -Chairman Konetzke called the meeting to order at 9:00 a.m..
2. Approval of Agenda – Mike Norton moved to approve the agenda and Steve Binder seconded. Motion carried 5-0.
3. Approval of June 15<sup>th</sup> 2020 Minutes – Larry Lautenschlager moved to approve the minutes and Mike Norton seconded. Motion carried 5-0.
4. Public Comment relevant to Parks related matters - none
5. Update on progress being made with development of the Community Park Natural Way – Rob went over progress from last month. A large sign has been constructed for the south entrance, along with a landscape concept for its location along with the chimes and seating. The beach area will be included as a habitat area and will begin work on draining the pond for preparation. Prairie burns will still take place when weather is agreeable. Steve Binder requested that \$50,000 be included in the budget for 2021 to put in the arbor planned for the north entrance. Mike Norton agreed that money should be put into the budget. If the County Exec removes from the formal budget then committee will amend the budget for a vote. Emphasis to be on the arbor but would also like to see chimes installed as well before next summer.
6. Update on Resolution requesting \$10,000 in County funding be provided the City of Neenah in support of the City's Restroom Development Project at Fresh Air Park - Rob described the proposed inclusion in the budget for this funding as a stand alone amount since it is not going to be spent until the project is completed. It will be over and above the current levy limit. The working budget is over by 1% and adding this funding will put it over by about 2%. If the funding is cut prior to going to the county board the committee will amend the budget to include it.
7. Discussion on applying Parks Department Service Fee Charges to other Departments drawing upon Parks Resources – Steve Binder would like to see an administrative fee to cover parks staff set up time for interdepartmental events taking place at the expo. If they set up their own, or have facilities staff do it, then they would not be charged. Mike Norton would like to see a county-wide policy regarding charging for interdepartmental use at all buildings. The Finance Director will be invited to the next meeting to see what is feasible. The goal is to break even on staff labor.
8. Update and discussion regarding Parks COVID related response(s) – The policy is continuing of closures within the park and expo with the exception of restrooms in the park shelters opening and port-o-potties installed at other locations. Parks is paying for an extra cleaning of each port-o-potty by the vendor, while parks staff cleans the shelter restrooms once a day. Without a major lowering of Covid numbers it is expected that at the end of this week the events/rentals left on the schedule for September will be cancelled. JPC building will remain closed until the state agencies that have offices here are open again, since the interaction with

the public for those entities is a major part of all customer traffic in and out of the building. The total loss of revenue department-wide is still being tabulated but is in the range of \$120K-\$130K.

9. Report on Asylum Point Bridge Developments – a new company has been contacted that makes aluminum walking bridges. A quote is being sought from them. If all goes well, and any additional funding needed is granted by County Board, installation could take place as early as October.
10. Parks Director's Updates: Rob reported that interviews for the administrative assistant position are taking place tomorrow. Two rangers have been hired and will be starting this week and the first week of August. There is a new surveying company onboard for the northern dog park with a veteran who is very familiar with the sort of projects undertaken in transferring property with the DOT. Steve Binder asked if the soccer shelter front garden is being done, the OYSC has been notified and the weeds sprayed. Steve also inquired about the Ken Robl park path and second pond. Rob will talk with Solid Waste about options.
11. Committee Chairman's Update: Tom Konetzke would like to have the Netzer property boundaries staked with steel rods.
12. Committee Member's Updates: Mike Norton questioned the policy on naming of facilities after people. Steve Binder asked if parks staff are capable of doing the landscaping at the crisis center on Butler for a fee. Larry Lautenschlager no report. Don Nussbaum no report.
13. Staff Updates: Tom McInnis stated that trail usage is up approximately 2% along with boat landing use. The drainage projects in the park are working beautifully. Boom Bay bulkhead has been repaired. Recycled bridges from DNR have been installed at disc golf hole #13 and on the park perimeter trail. Hwy. completed 2 miles of trail from Allenville to GG, along with paving of the dog park lot. The lights at shelter #4 can have fixtures replaced but they are not wired the same as the new ones, the light at the dog park can be removed. Vicky Redlin reported that Rick Helms has been getting painting done at the expo and new base is being added to the covered arena. Work has been done on drainage at the stadium and the landscaping around the expo building will be taken on when the weather is cooler. The partnership with WVBO is working great and the noon workout is still taking place along with parks swag give aways and Stan & Phil ads. Grant opportunities are being pursued for late 2020 and early 2021.
14. Next Meeting Date and Future Agenda Items: August 17, 2020 @ 9:00 a.m.. interdepartmental fees, naming policy, Asylum bridge, Ken Robl pond and path, Finance Director attendance.
15. Adjournment: Mike Norton moved to adjourn. Larry Lautenschlager seconded. Motion carried 5-0. Meeting adjourned 11:10 a.m..

Vicky Redlin  
Program Mgr.