

Parks & Recreation Committee Meeting Minutes

Date & Time of Meeting: Tuesday, November 23, 2021 at 10:00 a.m.

J.P. Coughlin Center, meeting room B

Present: Tom Konetzke, Steve Binder, Larry Lautenschlager, Mike Norton, Don Nussbaum

Also Present: Adam Breest, Rick Helms, Justin DeJager

1. **Call to order:**

Chairman Konetzke called the meeting to order at 10:00 a.m.

2. **Approval of Agenda:**

Mike Norton moved to approve the agenda and Larry Lautenschlager seconded.
Motion carried 5-0.

3. **Approval of August 16, 2021 Minutes:**

Larry Lautenschlager moved to approve the minutes and Mike Norton seconded.
Motion carried 5-0.

4. **Public Comment:**

No comments.

5. **Update – Sunnyview Expo and Construction Update**

Construction will stop soon due to frost. Electrical work will continue throughout the winter.
Project remains on track.

6. **Discussion – Access to Lake Butte des Morts within the Town of Oshkosh**

Reviewed alternative options: 1) Winnebago County would elect not to provide an additional ramp. 2) Winnebago County pursues adding lake access off the Wiouwash Trail. 3) Winnebago County assists Town of Oshkosh to investigate feasibility of constructing boat launch on east side of Lake Butte des Morts. 4) Winnebago County could assist Town of Oshkosh in looking for alternative boat launch sites. Committee is leaning toward option 2. Parks Department will start working on MOU with Town of Oshkosh.

7. **Discussion/Action – Special Event Fees within the Park System**

Corp Council did a review and did not have changes. Steve Binder made a motion to approve the special event fees and it was seconded by Mike Norton. The motion carried 5-0.

8. **Parks Director's Updates:**

Asylum Point Bridge is installed, asphalt will be completed in spring. Ribbon cutting in April/May.

Working through contract with MSA for the Waukau Dam.
Developing a park maintenance plan for the entire park system.
Working on Chapter 19 updates to clean up outdated information.
Ad for Expo Manager position has been posted internally.
Staff is working on 2022 contracts for park and expo events.
Working on five-year contract with Cumulus.
Working on LEAN process for Expo events.
Staff met with GIS and Oshkosh Dock to get all buoys on our GIS system.
Maintenance update.
Discussed re-routing Wiouwash Trail near Larsen with Lions Club.

9. Committee Chairman's Update:

Questions about new shelter 3 building. Would like staff to bring "wish" list of what the department would like to accomplish in 2022.

10. Committee Member's Updates:

Mike Norton – Mentioned the meeting that staff had with the soccer clubs. Likes getting weekly updates from the director.
Steve Binder – Mentioned a full dumpster by the rugby field.
Larry Lautenschlager – No comment.
Don Nussbaum – Wants committee meeting agendas mailed to him.

11. Staff Updates:

Tom McInnis – No present.
Rick Helms – Working with Facilities to repair some flooding issues in two front offices of Expo Center. Rick is applying for Expo Manager position. Stripping and waxing floors at Expo. Testing has been extended through June and vaccinations are currently extended through March. Parks Dept. needs to work out agreement with Health Dept. for rental of South Wing. New horse shows are signed up for the summer.

12. Next Meeting Date and Future Agenda Items:

Tuesday, December 28, 2021 at 10 a.m. in the J.P. Coughlin Center, meeting room B

13. Adjournment

Mike Norton made the motion to adjourn and it was seconded by Larry Lautenschlager. Motion carried 5-0. Meeting adjourned at 12:02 p.m.

Respectfully Submitted,
Justin DeJager
Admin. Asst.